

**District School Board of Indian River County**  
**1990 25<sup>th</sup> Street, Vero Beach, FL 32960**  
**Business Meeting**  
**Agenda**

**Date: September 23, 2014**

**Time: 6:00 p.m.**

**Room: Teacher Education Center (TEC)**

It is hereby advised that if a person decides to appeal any decision made by the Board with respect to any matter considered at this meeting, he/she will need to ensure that a verbatim record is made that includes the testimony and evidence upon which the appeal is to be made.

- I. CALL MEETING TO ORDER – Chairman Johnson
- II. INSPIRATIONAL MOMENT by Ms. Jiménez
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS by Vero Beach High School’s Air Force Junior ROTC under the Leadership of Wade E. Dues, Chief Master Sergeant (Ret), USAF
- IV. ADOPTION OF ORDERS OF THE DAY
- V. PRESENTATIONS  
No presentations
- VI. CITIZEN INPUT
- VII. CONSENT AGENDA
  - A. Approval of Minutes – Dr. Adams**
    - 1. Discussion Session held 9/9/2014
    - 2. Special Meeting for Pending Litigation held 9/9/2014
    - 3. Special Meeting to Adopt 2014-2015 Budget and Millage held 9/9/2014
    - 4. Business Meeting held 9/9/2014
    - 5. Special Meeting on Impact Fees held 9/11/2014

Superintendent recommends approval.
  - B. Approval of Personnel Recommendations – Mr. Fritz**

Attached is a list of personnel recommendations that includes personnel additions, terminations, and/or changes. Superintendent recommends approval.
  - C. Approval of Vero Beach High School Symphony Band Trip – Dr. Adams**

The Vero Beach High School Symphony Band, comprised of approximately 70 advanced musicians in grades 10-12, has been invited to the 38<sup>th</sup> Annual South Carolina Band Clinic on February 14, 2015, on the campus of the University of South Carolina in Columbia. The

- VBHS Band and the Fighting Indians Band Boosters, Inc., will cover all expenses. Superintendent recommends approval.
- D. Approval of 2014-2015 Charter School Transportation Agreement Renewal with Indian River Charter High School – Mr. Fritz**  
Attached is the 2014-2015 Transportation Agreement with Indian River Charter High School to provide transportation, substitute bus drivers, and spare buses for students of the charter school. This agreement is for one year. The charter school agrees to reimburse the District for the costs associated with transporting their students. Superintendent recommends approval.
- E. Approval of Updated School Resource Officer Agreement with Indian River County Sheriff's Department – Mr. Fritz**  
The purpose of the agreement is to continue to provide law enforcement, counseling, and law-related educational service programs to the schools of Indian River County as defined in F.S. 1006.12. The District is responsible for 50% of the salaries of the SROs, funding for the DARE Program, and 50% of conference expenses, not to exceed \$5,000 annually. Superintendent recommends approval.
- F. Approval of Out of Field Teachers Report – Mr. Fritz**  
Approval is recommended for the attached Out-of-Field Teachers Report for the first semester. The Report includes teachers who are out-of-field for course work, not highly qualified, or who are out-of-field or out of compliance for ESOL. It is required that the Report be approved by the School Board prior to the FTE Survey period in October. A copy of the Report will be available prior to the meeting. Superintendent recommends approval.
- G. Approval to Dispose of Surplus Property – Mr. Morrison**  
This request is for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represent property to be deleted from various inventories and/or for items that have been declared surplus. After Board approval, the property will be recycled and/or auctioned. It is requested that this property be deleted from the Fixed Asset Ledger. Superintendent recommends approval.
- H. Approval of Vero Beach High School New Booster Organizations – Mr. Morrison**  
Approval is recommended for the following new booster organizations for Vero Beach High School: Volleyball, Vero Beach High School Sailing Team, C.H.I.E.F.S., Biotechnology, Nintendo-Pamine, and Lady Indian Dancers. Superintendent recommends approval.

**Additional item 9/18/2014:**

- I. Approval of Sebastian River High School Band Trip – Dr. Adams**  
The Sebastian River High School Band has been invited to march in the New Orleans St. Patrick's Day Parade on March 14, 2014. While in New Orleans, students will also learn about the rich history and culture of the birthplace of American jazz music. The trip will also include a visit to Florida State University where students will study with professors from the College of Music. The students and SRHS Band Parent Association will cover all expenses. Superintendent recommends approval.

VIII. ACTION AGENDA

**A. Approval of 2014-2015 Schoolhouse Consulting Group, Inc., Contract Renewal – Dr. Adams**

The contract renewal is for October 1, 2014, through June 30, 2015, for legislative services for the Treasure Coast Work Group, representing issues common to the Treasure Coast Region. The attached invoice is for services for the 2015 Legislative Session and to enhance federal legislative representation at a rate of \$30,875, pro-rated among Indian River, Martin, Okeechobee, and St. Lucie School Districts. This amount continues at the same rate from 2009. The cost is \$6,792.50. Superintendent recommends approval.

**B. Approval of Annual Equity Report for 2013-2014 – Mr. Fritz**

Equity, when used in education, refers to all students receiving the same caliber of education regardless of the neighborhood they live in or demographic characteristics such as their race, ethnicity, special education status, or other factors. Institutions receiving federal funds are obligated to take steps to prohibit discrimination and provide equal access to educational programs, services, and activities. As well, institutions receiving federal funds must be equitable in their employment practices. Each institution must develop plans to demonstrate compliance, and the Florida Department of Education (FDOE) ensures that institutions comply with all requirements. The School District of Indian River County's Florida Educational Equity Act (FEEA) update provides the FDOE with the information required to evaluate the District's efforts in achieving compliance with the requirements. Additionally, the FEEA update comprises the District's civil rights, policies, and procedures; and its efforts to improve academic achievement and access to high quality instruction for minority students, particularly minority male students. The FEEA update contains disaggregated data on students' participation rates in advanced placement, dual enrollment, honors, and other level 3 courses. The FEEA update also includes the results of the District's employment data for administrative, instructional, and guidance positions.

For the 2013-2014 school year, the District increased in the percentage of students taking Advanced Placement (AP) and International Baccalaureate (IB) courses for all groups. However, overall, the District did not progress in its' efforts to increase the number of Dual Enrollment students. Moreover, the District did not appreciably increase the number of minority staff members. Efforts are being made by the respective schools and Curriculum and Instruction Department to encourage student participation in AP, IB, and Dual Enrollment courses. The District is also actively recruiting by attending fairs and visiting colleges to interview and hire qualified minority candidates. Superintendent recommends approval.

**C. Approval of District Digital Classrooms Plan for 2014-15 – Mr. Green**

As required by Florida Statute 1011.62(12)(b), each School District will receive a Florida Digital Classrooms allocation to support School District efforts and strategies to improve outcomes related to student performance by integrating technology in classroom teaching and learning. Prior to the distribution of the Florida Digital Classrooms allocation, each District School Board shall submit to the Department of Education a School Board approved Digital Classrooms Plan (DCP) by October 1, 2014, and then by March 1 of each subsequent year. Funds provided to the District through this allocation will be used to purchase mobile carts with class sets of wireless devices necessary for students to access and interact with the secondary math digital curriculum. To support this initiative, professional development to assist teachers with integrating and delivering digital content is being requested through the Digital Learning Grant. The total allocation to the District is \$393,240. Each charter school in the District will receive a pro-rata share of the allocation based on student FTE. Superintendent recommends approval.

**D. Approval of Professional Development Digital Learning Grant for 2014-15 – Mr. Rynberg**

Approval is recommended for the Professional Development Digital Learning Grant through the Florida Department of Education. The \$75,000 non-competitive grant for professional development activities will support the goals included in the District Digital Classroom Plan. District leaders, teachers, and students will receive training and support in the areas of Technology Integration Matrix (TIM), school-based book studies on Digital Learning, student projects using Digital Resources, and professional development aligned with Digital Content; and will employ technology in the content areas of educational leadership and management. Superintendent recommends approval.

**E. Approval of 5-Year Capital Improvement Program for 2015-2019 Fiscal Years – Mr. Morrison**

Approval is recommended for the 5-Year Capital Improvement Program for the fiscal years 2015-2019. This is the final version of the Program that was reviewed at the Board Workshop held on June 20, 2014. Included in the packet for approval is the Capital Project Revenues and Other Financing Sources Projections for the Fiscal Years 2015-2019; the Summary of the Capital Improvement Program for Fiscal Years 2015-2019; the detailed Project Pages; and a listing of the small projects. Superintendent recommends approval.

**F. Approval of 2014-2015 Five-Year District Facilities Work Plan – Mr. Morrison**

Approval is recommended for the 2014-2015, Five-Year District Facilities Work Plan for the School District of Indian River County. The financial information contained in the Work Plan is based on the fiscal years 2015-2019 District's Five-Year Capital Improvement Program (as detailed in the previous agenda item). In addition, the Work Plan contains information from the Florida Inventory of School Houses (FISH), the Educational Plant Survey, and the Florida Department of Education Cohort Projections, with the information from these sources being effective as of July 1, 2014. The 2014-2015 Five-Year District Facilities Work Plan is a requirement of Department of Education and is due on October 1, 2014, as per State Requirements for Educational Facilities (SREF) Section 2.1(1)(d)1. Superintendent recommends approval.



**G. Approval to Piggyback the School Board of Broward County's Bid #28-134T, the Palm Beach County School District's Bids #14C-33W, and #11C-36S to Issue Purchase Orders to Holb-Sierra Corporation for Surveillance Systems - Mr. Morrison**

Pursuant to School Board Policy 6320, the Superintendent's authority is limited to purchase commodities and/or contractual services where the total amount does not exceed \$50,000 and does not exceed the applicable appropriation in the District Budget. This request is to grant the authority for the Superintendent to issue purchase orders under this item, including those that may be in excess of \$50,000. Holb-Sierra will provide the District with services for repair, upgrades, and new installations of security cameras for the Avigilon conversion as the District migrates to our new standard video system. The estimated financial impact to the District for 2014-2015 is \$370,672. The District has received quotes for four schools; Storm Grove Middle, Gifford Middle, Sebastian River Middle School, and Sebastian River High School totaling \$320,672. In addition, the Information Technology Department has requested \$50,000 for miscellaneous repairs. The scope of these projects requires the utilization of three bids. The first bid is the School Board of Broward County's Bid #28-134T for equipment purchases that expires on February 28, 2015. The second bid is Palm Beach County School's Bid #14C-33W for video and card access equipment that expires on April 21, 2016. The third bid is Palm Beach County School's Bid #11C-36S for the Avigilon camera equipment and this bid expires May 4, 2016. Please see the attached bid documentation. This item is funded from the technology portion of the voter approved .6 millage. Superintendent recommends approval.

**H. Approval of Agreement with Bryant Miller Olive P.A. for Disclosure of Counsel Services – Mr. Morrison**

Approval is requested for the Agreement with Bryant Miller Olive, P.A., for disclosure counsel services for the upcoming refunding of the Certificates of Participation, Series 2014 and the issuance of all related purchase orders which may exceed \$50,000. The District's disclosure counsel, Judson Freeman, Esquire, merged his law practice with Bryant Miller Olive, P.A., and this Agreement serves to document that change. The scope of services and fees remain the same. The Agreement also discloses a potential conflict of interest on an unrelated public finance project involving Citigroup Global Markets and the School Board is being asked to consent to the representation, which is required by the rules regulating The Florida Bar. Superintendent recommends approval.

IX. SUPERINTENDENT'S REPORT

X. DISCUSSION

No discussion items

XI. SCHOOL BOARD MEMBER MATTERS – Chairman Johnson

XII. INFORMATION AGENDA

**A. Agreement Form for Contracted Services- Mr. Morrison**

As you are aware the Division of Finance and Operations is committed to continuous process improvements within our Division which includes the Purchasing Department. With guidance from the School Board's attorney, we have developed a standard "Agreement Form for Contracted Services". The primary purpose of this agreement is to provide the District with additional contract language beyond what can be found in our Purchase Order "Terms and conditions". This contract is specifically designed to be entered into for services less than \$50,000 that may or may not be associated with a formal bid process. This agreement will be posted on the District website to be used by all Schools and Departments that are contracting for services.

**B. Requests for future CCNA Services "Consultants Competitive Negotiation Act" – Mr. Morrison**

Past requests for CCNA services such as architectural and engineering, were obtained utilizing a formal process requesting information on professional qualifications, evaluations of previous public work projects, evidence of the ability and capacity to complete the work in a timely manner as well as evidence of the firm being an equal opportunity employer. The Purchasing Department, with the guidance of the School Board's attorney has rewritten our bid solicitation document to incorporate changes that include additional specific terms, conditions and evaluation criteria that are similar to our similar to our Request for Proposal (RFP) template. The addition of this language now provides prospective bidders for these types of services with a more complete and comprehensive package.

**C. Charter School Financials – Mr. Morrison**

Charter school financial statements are presented to the Board for information only. No approval of a charter school's financial statement is required. This presentation of charter school financial statements is to demonstrate compliance with Section 1002.33, Florida Statutes. Specifically, subsection (5) (b) requires the District, as sponsor, to monitor the revenues and expenditures of the charter school and to perform the duties provided in s. 1002.345. High performing charter schools are only required to submit financials quarterly. All charter schools currently operating in Indian River have been designated as high performing. Indian River Charter High School, Imagine Schools of South Vero, Sebastian Charter Junior High School, and St. Peter's Academy opted to submit financials quarterly. North County Charter School opted to submit financials monthly.

XIII. SUPERINTENDENT'S CLOSING

XIV. ADJOURNMENT – Chairman Johnson

Anyone who needs a special accommodation may contact the School District's American Disabilities Act Coordinator at 564-3071 (TTY 564-8507) at least 48-hours in advance of the meeting. NOTE: Changes and amendments to the agenda can occur 72-hours prior to the meeting. All business meetings will be held in the Teacher Education Center (TEC) located in the J.A. Thompson Administrative Center at 1990 25<sup>th</sup> Street, Vero Beach, FL 32960, unless otherwise specified. Meetings may broadcast live on Comcast/Xfinity Ch. 28, AT&T Uverse Ch. 99, and the School District's website stream; and may be replayed on Tuesdays and Thursdays at the time of the original meeting. For a schedule, please visit the District's website at [www.indianriverschools.org/iretv](http://www.indianriverschools.org/iretv). The agenda can be accessed by Internet at <http://www.indianriverschools.org>.

The District School Board of Indian River County met on September 9, 2014 at 1:00 p.m. The discussion was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25<sup>th</sup> Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Carol Johnson, Vice Chairman Matthew McCain, and Board Members: Claudia Jiménez, Karen Disney-Brombach, and Dale Simchick. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present.

### Discussion Session Minutes

- I. CALLED DISCUSSION SESSION TO ORDER – Chairman Johnson  
Chairman Johnson noted that Mr. McCain would be a few minutes late.
  
- II. ITEMS PLACED ON AGENDA BY BOARD MEMBERS – Chairman Johnson
  - A. **Chairman Johnson**
    1. Superintendent's Search Timeline  
Board Members agreed to set a Superintendent Search Workshop for September 23, 2014, at 1 p.m.
    2. Litigation Matters, Processing Invoices  
After discussion on the issue of bringing before the Board for approval legal invoices that may exceed \$50,000, Board Members agreed that the dollar figure should be determined by case file, rather than by vendor.
    3. Board Availability on Meeting Days  
Chairman Johnson reminded the Board that the instruction to staff was to fill the time slots for business meeting days (Tuesdays) before going to an off Tuesdays. And to use the afternoon time slots before the morning time slots.
    4. New Board Member Orientation Packets  
Chairman Johnson noted the orientation information for newly elected Board Members.
    5. Walkthrough for New Wellness Center  
Chairman Johnson noted that the Ribbon Cutting was set for September 29 at 9:30 a.m. and that the Wellness Center would be open that day.
    6. Superintendent Evaluation Instrument  
It was suggested that a line be included at the top of the first page for Board Members to indicate their overall rating of professional standards. Chairman Johnson said that the timeline for the evaluation process was ready and would be brought to the Board for adoption, along with the evaluation form for the 2014-2015 school year.
    7. Indian River County's Invitation to Join Lawsuit against City of Vero Beach Utilities  
Dr. Adams said that District representative, Mr. Sanders, would attend the meetings. She did not recommend that the District join in the lawsuit.

Call a Point of Privilege – Chairman Johnson asked the Board Attorney if it was permissible to give newly elected Board Members a cell phone, office phone, and District email address. Mrs. D'Agresta said that it was up to the Board regarding the expenditure of funds. Board Members discussed the duties of the Board Members elect and agreed that telephones and email access should be made available after the Board Members were sworn in.

**B. Mrs. Disney-Brombach**

No items.

**C. Claudia Jiménez**

1. Ms. Jiménez discussed the proposed Legislative Platform with Board Members and Superintendent. Upon Mr. McCain's arrive, the Board resumed discussing the Platform. Ms. Jiménez said that she would make the suggested revisions and bring the final document to the business meeting for adoption.
2. Local Assessment Schedule for 2014-2015  
Ms. Jiménez said that the Board needed to ask themselves what was District based testing and what was State required testing. She also wanted to ask staff to explain why there was so much testing. Dr. Adams explained the reality of mandated testing, teacher evaluations based on student testing, and benchmarks to assist teachers in preparing students to take the Florida Standards test. She said that the original purpose of the standardized testing was to compare students with all States. Since that time, Florida changed the Common Core Test so now the test would, once again, not be the same as the other States. Dr. Adams said that it was all very frustrating.

**D. Dale Simchick**

1. Mrs. Simchick brought back to the Board for discussion the topic of Public Input/Public Dialogue. She suggested that the public have the ability to move an item from Consent Agenda so he/she could to speak to that item. Chairman Johnson suggested that the appropriate time to have this discussion would be after the Board's organization meeting in November, in order to give newly elected Board Members an opportunity to address this issue. Ms. Jiménez agreed and said that she would suggest that the process for citizen input be placed on the Board website. She handed out a copy of procedures to consider that was from a City Council meeting. Chairman Johnson directed that the topic of Public Input/Public Dialogue be placed on the December Information Session.

(Mr. McCain was present.)

**E. Matthew McCain**

No items.

III. BOARD COMMITTEE REPORTS – Chairman Johnson

Mrs. Disney-Brombach reported on the Florida School Boards Association's Board of Directors' Leadership Development Training and Meeting held in Vero Beach last week.

Ms. Jiménez reported on her meeting with Connect4Kids and the Florida School Boards Association Meeting that was headed by FSBA President, Mrs. Karen Disney-Brombach.

Dr. Adams said that the speakers at the FSBA meetings from Indian River County told their stories rather than stories of Indian River County.

Chairman Johnson reported that the new housing development slated for Indian River County would be a 55-plus development that would not impact school populations.

IV. ITEMS PLACED ON AGENDA BY SUPERINTENDENT – Dr. Adams

V. ADJOURNMENT – Chairman Johnson

With no further discussion, the session adjourned at approximately 2:52 p.m.

The District School Board of Indian River County met on September 9, 2014 at 3:15 p.m. The meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25<sup>th</sup> Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Carol Johnson, Vice Chairman Matthew McCain, and Board Members: Claudia Jiménez, Karen Disney-Brombach, and Dale Simchick. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present.

### **Special Meeting on Pending Litigation Minutes**

- I. Meeting was called to order by Chairman Johnson.
  
- II. Purpose - Chairman Johnson
  - A. Purpose of the Public Meeting was to conduct a Closed Session on Pending Litigation**  
Read by Chairman Johnson
  - B. Estimated Duration of the Closed Session was Sixty Minutes**  
Read by Chairman Johnson
  - C. Names of Those Who would attend the Closed Session**  
Read by Chairman Johnson:  
Carol Johnson, Chairman  
Matthew McCain, Vice Chairman  
Karen Disney-Brombach, Board Member  
Claudia Jiménez, Board Member  
Dale Simchick, Board Member  
Frances J. Adams, Ed.D., Superintendent of Schools  
Suzanne D'Agresta, Esq., School Board Attorney  
Gary Glassman, Esq., from Law Office of Brown, Garganese, Weiss, and D'Agresta  
Atlantic Court Reporting
  
- III. Recess to Discuss Settlement Negotiations and/or Strategy Related to Litigation Expenditures  
Chairman Johnson stated that the meeting would recess to discuss settlement negotiations and/or strategy related to litigation expenditures. She announced that the Special Meeting was recessed. This closed session would be recorded by a certified court reporter from Atlantic Court Reporting.

The meeting recessed at 3:16 p.m. The meeting reconvened at 3:52 p.m.

IV. Reconvened Public Meeting by Chairman Johnson

**A. Approval of Proposed Settlement in Federal Court Litigation and Authorize the Superintendent to Execute all Paperwork to Effectuate the Proposed Settlement – Mrs. D’Agresta**

Chairman Johnson stated that they had completed their recess for settlement negotiations. Mrs. D’Agresta stated that the Board would consider action for postponement in pending federal court litigation as well to request the authorization of the Superintendent to sign any necessary documents to effectuate that settlement. Any discussion you may have and a motion when you are ready. Chairman Johnson called for a motion to approve the proposed settlement. Mr. McCain moved approval of the proposed settlement. Mrs. Disney-Brombach seconded the motion. Hearing no discussion, the Board voted unanimously in favor of the motion, with a 5-0 vote.

V. Adjourn Public Meeting – Chairman Johnson

With no further business, the meeting adjourned at approximately 3:53 p.m.

The District School Board of Indian River County met on September 9, 2014, at 5:01 p.m. The meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25<sup>th</sup> Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Carol Johnson, Vice Chairman Matthew McCain, and Board Members: Claudia Jiménez, Karen Disney-Brombach, and Dale Simchick. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present.

**Special Meeting and Final Public Hearing to Adopt 2014-2015 Budget**

**and Millage Rates, Budget Amendments, and Annual Financial and Cost Reports for 2013-2014**

I. Meeting was called to Order by Chairman Johnson.  
Chairman Johnson stated that this was a special meeting for the final public hearing to adopt the 2014-2015 Budget and Millage Rates, Budget Amendments, and Annual Financial and Cost Reports for 2013-2014.

II. Purpose of Meeting – Dr. Adams  
Dr. Adams stated that the purpose of the meeting was two-fold. The first part of the meeting was to approve the final 2013-2014 budget amendments contained within Consent Agenda A. These included the Internal Services Insurance Fund, Debt Service, Food Service, General Fund, Capital Fund, Special Revenue, Management Training Institute, and the Extended Day Enterprise Fund. These amendments were based on the final results of operations and activities in those various funds. In addition, the Board had in front of them for approval the Superintendent's Annual Financial Report and Cost Report for the fiscal year that ended June 30, 2014, contained within Consent Agenda B.

The second part of the meeting was for the Board to adopt millage rates and a budget for the 2014-2015 fiscal year after receiving public input. TRIM (Truth in Millage) advertisements had been placed according to the specifications of law. TRIM required that the first issue discussed at the public hearing be the proposed millage rates for the fiscal year. By law, the budget was required to be adopted after the adoption of the millage and after public input on the budget. After the Consent Agenda was approved, Dr. Adams said that she would ask Mr. Morrison to review the proposed 2014-2015 millage and budget, followed by input from the public. Then, the Board would be asked to adopt appropriate motions with roll call votes.

III. Consent Agenda – Chairman Johnson  
Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval of the Consent Agenda. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.

**A. Approval of Budget Amendments – Mr. Morrison**

The Superintendent recommended approval for the following Budget Amendments:

- Amendment #1 – Special Revenue - Food Service
- Amendment #1 – Insurance Fund
- Amendment #2 – Debt Service
- Amendment #4 – General Fund
- Amendment #5 – Capital Projects
- Amendment #6 – Special Revenue - Other

Explanation of the amendments accompanied the attached Budget Amendments. Insurance Fund was available prior to the meeting. Superintendent recommended approval.

**B. Approval of Annual Financial and Cost Reports for 2013-2014 – Mr. Morrison**

The Superintendent recommended approval of Form ESE 145-Annual Financial Report, Form ESE 348-Report of Financial Data, and the Annual Cost Report submission to the Commissioner of Education for the fiscal year ending June 30, 2014. These reports were available at the time of the meeting. Superintendent recommended approval.

IV. Action Agenda – Chairman Johnson

**A. Approval of Resolution #2015-03 to Exercise Flexibility Authority over Categorical Funds Pursuant to Florida Statute 1011.62(6)(b) – Mr. Morrison**

During the fiscal 2012/13 Special Legislative Session, the Legislature amended Florida Statute 1011.62(6)(b) to grant to School Districts the authority to exercise flexibility to expend funds allocated to the School District from the State of Florida Education Finance Program (FEFP) in the areas of Student Transportation, Safe Schools, Supplemental Academic Instruction, Research Based Reading Instruction, and Instructional Materials. The purpose of this Resolution was to exercise flexibility over Instructional Materials funding for a total amount of \$1,654,890.21. A copy of the Resolution was available prior to the meeting. Superintendent recommended approval.

Chairman Johnson called for a motion. Mr. McCain moved approval of Resolution #2015-03 to Exercise Flexibility Authority over Categorical Funds Pursuant to Florida Statute 1011.62(6)(b). Mrs. Disney-Brombach seconded the motion. Board Members were given an opportunity to speak to the motion. The Board voted unanimously in favor of the motion as follows:

Mr. McCain	Yes
Ms. Jiménez	Yes
Mrs. Simchick	Yes
Mrs. Disney-Brombach	Yes
Chairman Johnson	Yes

The roll call vote was unanimous, with a 5-0 vote.

V. Public Hearing – Chairman Johnson

**A. Discussion of Rollback Rate and Proposed Millage Rates – Mr. Morrison**

Mr. Morrison reviewed the 2014-2015 proposed millage rates as follows:

**Proposed 2014-2015 Millage**

Millage	Adopted 2013-2014	Proposed 2014-2015	Increase/ (Decrease)
Operating:			
Required Local Effort	5.268	5.147	(0.121)
Local Discretionary	0.748	0.748	0.000
Special Millage Referendum	0.600	0.600	0.000
Capital Outlay	1.500	1.500	0.000
<b>Total Millage</b>	<b>8.116</b>	<b>7.995</b>	<b>(0.121)</b>



Mr. Morrison reviewed the Millage, as per Statute, with the Rollback Rate as follows:

**Roll-back Rate versus Proposed Millage**

Millage	Rollback 2014-2015	Proposed 2014-2015	Increase/ (Decrease)
Operating:			
Required Local Effort	5.087	5.147	0.060
Local Discretionary	0.722	0.748	0.026
Capital Outlay	1.448	1.500	0.052
Voted Millage	0.579	0.600	0.021
<b>Total Millage</b>	<b>7.836</b>	<b>7.995</b>	<b>0.159</b>

Mr. Morrison noted that the 2014-2015 Proposed Millage was 2.01% higher than the roll back rate.

Mr. Morrison referenced the impact of proposed millage and explained using an example of \$200,000 homestead as follows:

**Scenario #1**

<ul style="list-style-type: none"> <li>▪ Assumes <u>no</u> increase in assessed valuation of \$200,000 home</li> <li>▪ 13/14 Taxes \$1,420.30</li> <li>▪ 14/15 Taxes \$1,399.13</li> <li>▪ Tax <b>Decrease</b> (\$21.17) or 1.49%</li> </ul>	Assessed Value	\$200,000
	-----	-----
	Less –	
	Homestead Exemption	<u>(25,000)</u>
	-----	-----
Taxable Value of Home	\$175,000	

**Scenario #2**

<ul style="list-style-type: none"> <li>▪ Assumes 4.65% increase in assessed valuation of \$200,000 home, \$9,300 increase</li> <li>▪ 13/14 Taxes \$1,420.30</li> <li>▪ 14/15 Taxes \$1,473.48</li> <li>▪ Tax <b>Increase</b> \$53.18 or 3.74% more</li> </ul>	Assessed Value	\$209,300
	-----	-----
	Less –	
	Homestead Exemption	<u>(25,000)</u>
	-----	-----
Taxable Value of Home	\$184,300	

Mr. Morrison stated that the most realistic rates, as reported by the Property Appraiser’s Office, was scenario #2. Individual tax rates were dependent upon individual property tax assessments.

**B. Public Input on Millage Rates – Chairman Johnson**

**Public Hearing**

Chairman Johnson asked the Superintendent if the Public Hearing was properly advertised in accordance with State Statutes. Dr. Adams said, “Yes.” Chairman Johnson recessed the meeting to conduct the Public Hearing.

Chairman Johnson announced that the Public Hearing was in session. She asked Dr. Adams if there were any written responses to be read. Dr. Adams said, "No." The public was invited to address this issue.

Hearing no requests to speak, Chairman Johnson announced that the Public Hearing was conducted pursuant to notice and that ample opportunity to address this issue was provided to all. The Board meeting was reconvened.

**C. Motions for Setting Millage Rates – Chairman Johnson**

Approval of Millage Rates for 2014-2015 that represented Required Local Effort, Basic Discretionary, Additional Voted, and Capital Outlay by Resolution #2015-04. A copy of the Resolution was available prior to the meeting. Superintendent recommended approval.

Chairman Johnson called for a motion to adopt the millage rates. Mrs. Simchick moved approval to adopt Resolution #2015-04 adopting the millage rates as advertised for 7.995 mills representing Required Local Effort, Discretionary Operating, Additional Voted Millage, and Capital Outlay. Ms. Jiménez seconded the motion. Board Members were given an opportunity to speak to the motion. The Board voted unanimously in favor of the motion as follows:

Mr. McCain	Yes
Ms. Jiménez	Yes
Mrs. Simchick	Yes
Mrs. Disney-Brombach	Yes
Chairman Johnson	Yes

The roll call vote was unanimous, with a 5-0 vote.

**D. Discussion of Budget – Mr. Morrison**

Mr. Morrison highlighted specific pages in the Budget Book, starting with page 36. He stated that something new in the Budget Book was a breakdown of personnel allocations for each fund. The Proposed Beginning Budget was as follows:

**Proposed Beginning Budget**

FUNDS	2013-2014	2014-2015	Differences
General Operating	\$156,283,669.	\$161,263,530.	\$4,979,861.
Debt Service	17,619,316.	22,475,399.	4,856,083
Capital Projects	54,924,882.	41,564,030.	(13,360,852.)
Special Rev – Food Svs	10,571,395.	11,220,336.	648,941.
Special Rev – Other	13,141,252.	11,768,957.	(1,372,295.)
Internal Service	21,556,183.	21,562,781.	6,598.
Enterprise Fund	1,272,139.	1,340,541.	68,402.
<b>Grand Totals</b>	<b>\$275,368,836.</b>	<b>\$271,195,574.</b>	<b>(4,173,262).</b>

Dr. Adams said that she would provide more information on the extra hour required for Fellsmere Elementary and the curriculum offered for students of Title I Schools. There was discussion with the Board regarding the startup funds for the Wellness Center. Mr. Morrison said that there were some unexpected expenditures that would come to the Board in the form of an amendment in the amount of \$25,000. Board Members voiced their concerns regarding the reduction of pay for substitute teachers. Dr. Adams said that they were going to keep an eye on the substitute rate throughout the year. There was a discussion on the Unrestricted Reserves. A Board Member cautioned the Board regarding the fund balance because of the upcoming budget shortfall of \$5.7 million more than the District was bringing in for 2014-2015. The result would be the possibility of having to cut positions next year, rather than increasing pay for anyone. It was important not to spend any additional funds. Dr. Adams stated that staff made deep cuts to the budget this year in the proposed budget. Board Member mentioned the importance of having the conversation of adjusting the reserves and the budget to face reality. Mr. Morrison continued his presentation of the proposed funds.

**E. Public Input on Proposed Budget – Chairman Johnson**  
**Public Hearing**

Chairman Johnson asked the Superintendent if the Public Hearing was properly advertised in accordance with State Statutes. Dr. Adams said, “Yes.” Chairman Johnson recessed the meeting to conduct the Public Hearing.

Chairman Johnson announced that the Public Hearing was in session. She asked Dr. Adams if there were any written responses to be read. Dr. Adams said, “No.” The public was invited to address this issue.

Hearing no requests to speak, Chairman Johnson announced that the Public Hearing was conducted pursuant to notice and that ample opportunity to address this issue was provided to all. The Board meeting was reconvened.

**F. Motion for Adoption of Budget – Chairman Johnson**

Superintendent recommended approval of 2014-2015 School District of Indian River County’s Budget by Resolution #2015-05. A copy of the Resolution was available prior to the meeting. Superintendent recommended approval.

Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval of Resolution #2015-05 to adopt the fiscal year 2014-2015 beginning budget as presented at this meeting. Mr. McCain seconded the motion. Mr. Morrison read Resolution #2015-05 for the record. Board Members thanked staff for staying student focused in preparing the budget for the coming school year. The Board voted unanimously in favor of the motion with a roll call vote as follows:

Mr. McCain	Yes
Ms. Jiménez	Yes
Mrs. Simchick	Yes
Mrs. Disney-Brombach	Yes
Chairman Johnson	Yes

The roll call vote was unanimous, with a 5-0 vote.

- VI. Closing Comments – Dr. Adams/Mr. Morrison  
Dr. Adams thanked the Finance Staff and Mr. Morrison for their hard work.
- VII. Adjournment – Chairman Johnson

With no further business, the meeting adjourned at approximately 5:59 p.m.

The District School Board of Indian River County met on September 9, 2014 at 6:00 p.m. The meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25<sup>th</sup> Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Carol Johnson, Vice Chairman Matthew McCain, and Board Members: Claudia Jiménez, Karen Disney-Brombach, and Dale Simchick. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present.

### **Business Meeting Minutes**

- I. Meeting was called to order by Chairman Johnson.
- II. WORDS OF INSPIRATION BY – Chairman Johnson
- III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS BY – Sebastian River High School's Naval Junior ROTC under the direction of James R. O'Neal, Master Gunny Sergeant USMC (Ret)
- IV. ADOPTION OF ORDERS OF THE DAY  
Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval of the Orders of the Day. Ms. Jiménez seconded the motion and it carried unanimously, with a 5-0 vote.
- V. PRESENTATIONS  
No presentations
- VI. CITIZEN INPUT  
No requests were received.
- VII. CONSENT AGENDA  
Chairman Johnson called for a motion. Ms. Jimenez moved approval of the Consent Agenda. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.
  - A. Approval of Minutes – Dr. Adams**
    1. Discussion on 66<sup>th</sup> Avenue Property held 8/26/2014
    2. Business Meeting held 8/26/2014  
Superintendent recommended approval.
  - B. Approval of Personnel Recommendations – Mr. Fritz**

Attached was a list of personnel recommendations that included personnel additions, terminations, and/or changes. Superintendent recommended approval.

VIII. ACTION AGENDA

**A. Review of Division of Administrative Hearings Recommended Order and Entry of Final Order in School Board versus William Howle Employment Termination – Chairman Johnson**

The School Board discussed the Recommended Order and enter a Final Order in the case of Indian River County School Board versus William Howle. A copy of the Recommended Order prepared by Administrative Law Judge Resavage was attached.

Mrs. D'Agresta spoke to the item. Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval of the Recommended Order prepared and received from Administrative Law Judge Resavage for the employment termination case of William Howle. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

**B. Approval of the Local Assessment Schedule for 2014-2015 – Mr. Green**

Attached was the Schedule of Local Assessments that would be administered during the 2014–2015 school year. These assessments were separate from the mandatory State assessments and were used as diagnostic and progress monitoring tools. Florida Statue 1008.22 required this calendar of assessments be approved by the local School Board prior to October 1. Superintendent recommended approval.

Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval of the Local Assessment Schedule for 2014-2015. Mrs. Simchick seconded the motion. Board Members discussed the testing schedule. The Board voted in favor of the motion, with a 4-1 vote. Mr. McCain, Mrs. Simchick, Mrs. Disney-Brombach, and Chairman Johnson voted in favor of the motion. Ms. Jiménez voted against the motion.

**C. Approval of Release of Final Payment to Cathco Inc., for Rosewood Magnet Traffic and Parking Improvements Project SDIRC #2014-28 – Mr. Morrison**

Approval was recommended for the release of Final Payment in the amount of \$96,218.93 to Cathco Inc., for the completion of the Rosewood Magnet School Parent Pick-Up/Drop-Off Loop and Parking Lot Improvements Project (SDIR 2014-28). On June 24, 2014, the Board approved the Owner/Contractor Construction Agreement for this project with a Contract amount of \$170,649.60 (\$155,136.00 Contractors Bid Price/\$15,513.60 Owner Added Contingency), with the final construction cost for this project totaling \$169,342.00. The unused portion of the Owner Added Contingency, in the amount of \$1,307.60, was a savings to the District. Final payment of this project was brought to the Board for approval in accordance with Florida Statute 1013.50. Superintendent recommended approval.

Chairman Johnson called for a motion. Ms. Jiménez moved approval of release of final payment to Cathco Inc., for Rosewood Magnet traffic and parking improvements project SDIRC #2014-28. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

**D. Approval to Piggyback the Town of Davie Bid #B-12-76 and to Issue a Purchase Order to Martin Fence Company, Inc., for the Installation of Security Fencing at Dodgertown Elementary - Mr. Morrison**

Pursuant to School Board Policy 6320, the Superintendent's authority was limited to purchase commodities and/or contractual services where the total amount did not exceed \$50,000 and did not exceed the applicable appropriation in the District Budget. This request was to grant the authority for the Superintendent to issue a purchase order under this bid in the amount of \$62,354 for the installation of security fencing at Dodgertown Elementary. Pricing was as per the Town of Davie Bid #B-12-76. This bid would expire October 17, 2015. Superintendent recommends approval.

Chairman Johnson called for a motion. Mrs. Simchick moved approval to piggyback the Town of Davie Bid #B-12-76 and to issue a purchase order to Martin Fence Company, Inc., for the installation of security fencing at Dodgertown Elementary School. Mr. McCain seconded the motion and it carried unanimously, with a 5-0 vote.

**E. Approval of Indian River County School Health Services Plan for 2014 - 2016 – Mr. Rynberg**

Section 381.0056, F.S., required each local Department of Health to develop, in collaboration with the Local School District and School Health Advisory Committee, a School Health Services Plan. This bi-annual plan was required under Chapter 64F-6.002, Florida Administrative Code (F.A.C.). The changes to the Local implementation Strategies and Activities were incorporated based on Statutory and Program Standard Requirements. The 2014-2016 Plan included the County Health Department's (CHD) Childhood Obesity pilot programs to be implemented by Health Educator Consultant employed by the CHD at no cost to the District. Superintendent recommended approval.

Chairman Johnson called for a motion. Ms. Jiménez moved approval of the Indian River County School Health Services Plan for 2014-2016. Mrs. Disney-Brombach seconded the motion. Board Members spoke to the importance of collaboration, obesity action plan, teacher support, charter school health rooms for health screenings, and method of notification of the Plan to schools. Board Members voted unanimously in favor of the Indian River County School Health Services Plan for 2014-2016, with a 5-0 vote.

**F. Approval of 2015 Legislative Platform – Ms. Jimenez**

Each year the District School Board's Legislative Liaison prepared a list of Legislative Priorities, with input from the District School Board Members at their Discussion Sessions. The purpose was to identify areas of special concern for the School District to address with the legislature during the 2015 Legislative Session. A copy of the Platform was available prior to the meeting. Superintendent recommended approval.

Ms. Jiménez spoke to the Legislative Platform. Mr. McCain moved approval of the 2015 Legislative Platform. Mrs. Disney-Brombach seconded the motion. After discussing the issue of school vouchers, the Board voted 4-1 in favor of the motion. Mr. McCain, Ms. Jiménez, Mrs. Disney-Brombach, and Chairman Johnson voted in favor of the motion. Mrs. Simchick voted against the motion.

IX. SUPERINTENDENT’S REPORT

Dr. Adams reported that schools were making adjustments to the number of teachers in order to ensure that each classroom was in compliance with the Class Size Amendment. There would be a twenty-day count that would serve as a snapshot in determining if the schools were in compliance. Dr. Adams talked about the Core Design Teams and School Captains in place to support teachers in the classrooms. Dr. Adams also mentioned the sports taking place at schools that included the football games and marching bands.

X. DISCUSSION

No discussion items

XI. SCHOOL BOARD MEMBER MATTERS – Chairman Johnson

Mrs. Disney-Brombach reported on the recent Florida School Boards Association Meeting. She thanked the local speakers for making it a success.

Ms. Jiménez invited the community to participate in the Superintendent’s Community Coffee Series on September 12 at the Vero Beach High School Freshman Learning Center. She shared an article on education.

Chairman Johnson congratulated Mrs. Disney-Brombach on her leadership position as President of the Florida School Boards Association.

XII. INFORMATION AGENDA

No information items

XIII. SUPERINTENDENT’S CLOSING

Dr. Adams congratulated Indian River State College for being placed in the top 10% (150 colleges) competing nationwide for the prestigious Aspen Award for Community College Excellence (2-year community colleges). Mr. Green presented a video highlighting the Vero Beach High School versus Sebastian River High School football game at the Citrus Bowl. This was an annual fundraising event for the Scholarship Foundation of Indian River County (formerly “Dollars for Scholars”).

XIV. ADJOURNMENT – Chairman Johnson

With no further business, the meeting adjourned at approximately 7:09 p.m.



The District School Board of Indian River County met on September 11, 2014, at 9:30 a.m. The meeting was held in the Indian River County Commission Chambers at 1801 27<sup>th</sup> Street, Vero Beach, FL 32960. District School Board Members attending were: Chairman Carol Johnson, Vice Chairman Matthew McCain, and Board Members: Claudia Jiménez, Karen Disney-Brombach, and Dale Simchick. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present.

### **Special Public Meeting on Impact Fees Minutes**

- I. Meeting was called to order by Chairman Johnson.  
Chairman Johnson thanked the County Commission for the opportunity to come before them in the Commission Chambers and for requesting further information.
- II. PLEDGE OF ALLEGIANCE TO THE FLAG – Chairman Johnson  
Chairman Johnson requested the audience to stand for a moment of silence in remembrance of those who lost their lives in the attack on the Twin Towers in New York City. Mr. McCain led the audience in the Pledge of Allegiance to the Flag.
- III. Purpose of the Meeting – Chairman Johnson  
Dr. Adams introduced her staff. Chairman Johnson said that the purpose of the meeting was to give more in-depth information in answer to questions from the Board of County Commissioners.
- IV. Address by County Commission Attorney – Mr. Reingold, Esq.  
Mr. Reingold said that before getting into a discussion on residential impact fees he wanted to clarify some of the issues that came up at the meeting in June. His three points of reference were: Could you charge school impact fees? What was your staff recommendations based on need (policy question)? And, more in-depth information to justify the need for additional classroom seats and how the fees would be spent.
- V. Presentation by School District Staff - Mr. Morrison/Mr. Sanders  
Mr. Morrison presented a PowerPoint that included the timeline (history), information from the County impact fee consultants, history of impact fee collections, projects partially funded with impact fees, and projected growth based on building permits that included locations and maps. Mr. Sanders talked about the projects that were partially funded with impact fees and future projects scheduled that included partial funding from impact fees. Mr. Morrison discussed projected growth.

In conclusion, Mr. Morrison made the following statements:

- Impact fees placed the burden of expansion on new residents instead of existing residents and taxpayers who had already paid their fair share of impact fees.
- If impact fees were suspended and growth did occur; then, the school Board would have to borrow money to pay for growth. The District had been heavily criticized in the past for borrowing.
- Impact fees would keep pace with growth, one permit at a time.
- If growth did not occur, impact fees would not be collected.

Tindale Oliver, Consultants hired by the County Commission, spoke to questions related to school capacity and student stations. They said that their report did not include areas such as exceptional student education classes that required much smaller classroom capacities. Tindale Oliver also stated that the capacity report did not include portables or private/charter schools. Their research included the use of the FISH Report. There was a discussion regarding the difference between calculating the capacity at a jail or fire station and the capacity at a school facility.

Board Members and County Commissioners were given an opportunity to ask questions and receive responses.

VI. Public Discussion – Chairman Johnson

The public was invited to address the issue. Two members of the public requested to speak. Board Members responded to questions and statements.

Tindale Oliver, Dr. Adams, Mr. Morrison, and Mrs. D’Agresta responded to questions from County Commissioners and the public.

Chairman Johnson recess the meeting at 11:28 a.m. and reconvened at 11:45 p.m.

The discussion on school impact fees continued.

VII. ACTION AGENDA

**A. Approval of School District’s Position on School Impact Fees – Chairman Johnson**

Approval to send a letter from the School Board to request that the Indian River County Commission allow the continued collection of School Impact Fees at the rate recommended by the Commission consultants Tindale Oliver. Superintendent recommended approval.

For the record, Chairman Johnson asked Ms. Nilgün Kamp, from Tindale Oliver, to state for the record the recommended 2014 affordable growth amounts for School Impact Fees. Ms. Kamp stated figures from page 11 of the PowerPoint that for a single family home the amount would be \$1,702.00; for a multi-family home the amount would be \$668.00; and for a mobile home the amount would be \$1,026.00. For the record, Chairman Johnson asked Tindale Oliver to state the current impact fee rates. Ms. Kamp stated figures from page 11 of the PowerPoint that for a single family home the amount was \$1,756; for a multi-family home the amount was \$500.00; and for a mobile home the amount was \$623.00. Chairman Johnson asked the County if any developers had voiced opposition to the figures. The County responded that they had not received any opposition to the proposed fees. Dr. Adams spoke briefly about the proposed recommendation before the Board.

Chairman Johnson called for a motion. Ms. Jiménez moved approval to send a letter from the School Board to request that the Indian River County Commission allow the continued collection of School Impact Fees at the rate recommended by the County Consultants, Tindale Oliver. Mr. McCain seconded the motion. Board Members were given an opportunity to summarize their positions on the motion. Chairman Johnson thanked the County Commissioners. With no further discussion, the Board voted unanimously in favor of the motion with a 5-0 vote.

With no further business, the meeting adjourned at approximately 12:18 p.m.

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CONSENT AGENDA 9/23/14

**Personnel Recommendations**

1. Instructional Changes  
Hackford, Amanda – Treasure Coast, from .6 Kindergarten Teacher to 1.0 2<sup>nd</sup> Grade Teacher 9/15/14  
McMullen, Lianne – Treasure Coast, from .4 Kindergarten Teacher to 1.0 Kindergarten Teacher 9/15/14  
**Minton, Kere – VBHS, AP/IB Teacher, change from .6 to .8 9/24/14**
2. Instructional Leaves  
Bech, Elisabeth – SRMS, 9/12/14-10/24/14  
DiPardo, Sara – SRHS, 10/25/14-1/5/15  
Emerson, Carrie – VBHS, 9/23/14-10/3/14  
**Minner, Kristine – Treasure Coast, 8/12/14-6/15/15**
3. Instructional Promotions  
**Brunicardi, Cathy – Wabasso, from ESE Teacher Assistant to ESE Teacher 9/24/14**
4. Instructional Transfers  
Akers, Brenda – from Sebastian Elementary 1<sup>st</sup> Grade Teacher to Osceola Magnet, Literacy Coach 9/24/14  
**Brown, Susan – from Beachland 5<sup>th</sup> Grade Teacher to Glendale 4<sup>th</sup>/5<sup>th</sup> Grade Teacher 9/22/14**  
**Graham, Lisa- from Gifford Middle Math Teacher to Citrus 5<sup>th</sup> Grade Teacher 9/22/14**  
**Robinet, Valaine – from Beachland 2<sup>nd</sup> Grade Teacher to Treasure Coast 1<sup>st</sup> Grade Teacher 9/22/14**
5. Instructional Separations  
Conway, Valerie – ESE, retirement 9/16/14, pending FRS attestation  
Maness, Jonetha – Indian River Academy, declined position 9/9/14  
Taylor, Debra – Pelican Island, retirement, entering DROP 8/1/14  
Taylor, Kaitlin – Indian River Academy, resignation 9/19/14  
**Toohy, Carolyn – VBE, retirement, entering DROP 9/1/14**
6. Instructional Employment  
**Blum, Melissa – Indian River Academy, 2<sup>nd</sup> Grade Teacher 9/24/14**  
**Eure, Theresa – Glendale, 2<sup>nd</sup>/3<sup>rd</sup> Grade Teacher 10/1/14**  
**Shutes, Sarah – Glendale, 1<sup>st</sup>/2<sup>nd</sup> Grade Teacher 9/24/14**  
**Sommers, Pamela – Glendale, 3<sup>rd</sup> Grade Teacher 9/24/14**
7. Support Staff Changes  
Bridwell, Chris – Print Shop, change from Resignation to Retirement 9/19/14, pending FRS attestation
8. Support Staff Leaves  
Cutrone, Nicholas – Transportation, 9/2/14-9/10/14  
Dixon, Latricia – Transportation, 8/25/14-10/2/14  
Mongelli, Anthony – Transportation, 8/29/14-11/17/14

- Owens, Marcelin – VBHS, 8/27/14-9/17/14  
**Spivey, Anna – Fellsmere, extend leave 9/23/14-10/15/14**
9. Support Staff Promotions  
**Brunson, Jennifer – VBE, from Custodian to Head Custodian 9/24/14**  
**Lewis, Howard – Transportation, from Dispatcher to Sr. Data Entry Clerk 9/15/14**
10. Support Staff Transfers  
**Saldana, Rodrigo – from Fellsmere Custodian to Rosewood Magnet Custodian 9/22/14**
11. Support Staff Separations  
**Davis, Alphonso – Transportation, retirement, exiting DROP 11/28/14**  
**Giordano, Ellen – VBHS, retirement, entering DROP 2/1/15**  
Hamilton, Kathleen – Fellsmere, retirement, entering DROP 2/1/15  
Manchester, Wendy – VBE, resignation 9/10/14  
White, Debra – Wabasso, resignation 1/5/15
12. Support Staff Employment  
**Barrett, Kim – Print Shop, Print Shop Manager 9/24/14**  
Carabajal, Cecilia – Sebastian Elementary, Student Monitor 9/24/14  
**Clark, Tabatha – Gifford Middle, Health Assistant I 9/24/14**  
**Dominguez, Maria – Beachland, Student Support Specialist 9/24/14**  
**Erney, Jacqueline – Fellsmere, Food Service Manager 10/6/14**  
**Karr, Jessica – VBHS, Student Support Specialist 9/24/14**  
Lester, Jerome – ~~VBE, Custodian 9/24/14~~ Storm Grove, Custodian 9/24/14  
**Miles-Brown, Sharon – Human Resources, Employment Technician 9/24/14**  
**Phillips, Alonzia – Pelican Island, ESE Teacher Assistant 9/24/14**
13. Administrative Separations
14. Administrative Employment
15. Administrative Leaves
16. Approval of Placement in Instructional Substitute Pool  
Alaimo, Enid – Substitute Teacher 9/24/14  
**Bolling, Kerri - Substitute Teacher 9/24/14**  
**Chisholm, Bailey - Substitute Teacher 9/24/14**  
Farah, Barbara – Substitute Teacher 9/24/14  
**Felton, Sarah- Substitute Teacher 9/24/14**  
**Phillips-Votrobek, Cynthia – Substitute Teacher 9/24/14**  
Pugh, Jackie - Substitute Teacher 9/24/14  
**Smith, Bennett – Substitute Teacher 9/24/14**

- Stinger, Sean – Substitute Teacher 9/24/14**  
17. Approval of Placement in Support Staff Substitute Pool

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# VERO BEACH HIGH SCHOOL BAND

*"Pride of the Treasure Coast"*

James M. Sammons, Director  
Colbert P. Howell, Jr., Associate Director

1707 16th Street • Vero Beach, FL 32960  
772.564.4768 • Fax: 772.564.5631  
E-mail: veroband@yahoo.com

September 8, 2014

Mr. Shawn O'Keefe, Principal  
Vero Beach High School  
1707 16<sup>th</sup> Street  
Vero Beach, 32960

Dear Mr. O'Keefe:

This is announce to you that the Vero Beach High School Symphony Band has been re-invited (last year this event was cancelled due to weather) as one of two selected ensembles to perform at the 38<sup>th</sup> Annual South Carolina Band Clinic on February 14, 2015 on the campus of the University of South Carolina in Columbia. The VBHS Symphony Band was chosen by a panel of evaluators comprised of leading wind band conductors throughout the nation.

We respectfully seek your approval to perform at the event and ask that you forward our request (pending your approval) on the Supt. of Schools, Dr. Fran Adams for her approval and that of the Indian River County School Board as well.

We would be traveling to Columbia on Friday February 13<sup>th</sup>, performing on the Saturday the 14<sup>th</sup>, and likely returning to Vero Beach on Sunday the 15<sup>th</sup> or perhaps on Monday the 16<sup>th</sup> as that is not a school day. There are no missed days of school as both the 13<sup>th</sup> and the 16<sup>th</sup> are non-school days.

The cost of the trip would the responsibility of the Vero Beach High School Band and the Fighting Indians Band Boosters, Inc. There is no expense or cost to the school district. Definite costs are not available as of now, but the likely cost would include an estimate of \$12,000.00 for two busses and a hotel cost of \$180.00 per person for 2 night's hotel plus meals.

This particular invitation involves only the Symphony Band which is comprised of approximately 70 of our most advanced musicians and is made up of entirely grades 10-12.

We feel that this would be a wonderful opportunity for these advanced performers to share their skills and talent with students from around the Southeastern United States but also for our Vero students to again be exposed to groups who also perform at the highest levels of achievement. Additionally our students will be attending advanced clinic sessions with some of the best wind band conductors in the nation.

Thank you for your kind consideration.

Sincerely and Respectfully,



James M. Sammons,  
Director of Bands – Vero Beach High School

TRADITION  PRIDE  EXCELLENCE

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CHARTER SCHOOL TRANSPORTATION AGREEMENT  
BETWEEN THE SCHOOL BOARD OF INDIAN RIVER COUNTY  
AND  
INDIAN RIVER CHARTER HIGH SCHOOL, INC.

This agreement executed on this \_\_\_\_\_ day of \_\_\_\_\_, 2014, and is entered into by and between the School Board of Indian River County ("sponsor" herein), and Indian River Charter High School, Inc. ("the Charter School")

This agreement is for the purpose of providing transportation of the Charter School's students consistent with the requirements of Chapter 1006.21, Florida Statutes, under the following terms and conditions.

- I. Charter Schools authorized by the School Board of Indian River County shall transport students in accordance with the requirements of Chapter 1006.21, of the Florida Statutes. Options shall include operating their own bus(es) or contracting with the Transportation Department of the School Board of Indian River County. The Charter School and the sponsor shall cooperate in making arrangements to ensure that transportation is not a barrier to equal access for all students residing within a distance of not less than two miles and not more than ten **10** miles from the Charter School. If the Charter School opts to have the student transported **less** than 2 miles (courtesy rider) then the Charter School is responsible for the **entire** per student cost for the transportation, except if designated a hazardous walking condition by Indian River County and the Department of Education as stated in Section 1006.23, Florida Statutes. The Charter School must verify and authorize in writing prior to the transporting of any student.
  
- II. If operating a bus, or fleet of buses, provisions of Chapter 1006.21 regarding inspection and maintenance of the vehicle(s), (Chapter 1006.22 and SBE 6A-3.0171) training, in-service and drug/alcohol testing of drivers must be observed (Chapter 1012.45, Florida Statutes.)
  
- III. If the Charter School elects to contract with the School Board, the Charter School agrees to the School Board's reporting of FTE (FEFP) and agrees to pay any difference in the actual costs for student transportation not met by the FEFP reimbursement. Invoices will be sent two times per year. The first after certification of the October FTE count and the second after certification of the February FTE count. Charges will be made for those two counts at one half the yearly Charter School cost for transportation. These costs are for an FTE generated student; students who do not qualify for FTE transportation will be assessed the full cost for transportation. The difference between the reimbursement and the actual costs incurred for student transportation by the Charter School, will be calculated as follows:

Total transportation operating expenditures, plus bus replacement, less transportation FEFP revenue divided by total number of students transported for the prior fiscal year.

CHARTER SCHOOL TRANSPORTATION AGREEMENT  
BETWEEN THE SCHOOL BOARD OF INDIAN RIVER COUNTY  
AND  
INDIAN RIVER CHARTER HIGH SCHOOL, INC.

The Indian River Charter High School, Inc. also agrees to the following:

- A. The opening and closing dates of school, and school holidays will coincide with the school calendar of Indian River State College.
- B. Specific lists of students to be transported, with names and addresses, will be sent to the Transportation Department of the School Board of Indian River County, by July 11, 2014.
- C. Transportation schedules will coincide with District schedules.
- D. Requests for transportation of any students with special needs must be made at least five days in advance of the anticipated service. Adequate information, including a copy of the students IEP cover sheet, must be included with the request. Any special equipment or staff and the cost of such equipment and/or staff will be assumed by the Charter School and must meet the standards necessary to ensure student safety on the school bus.
- E. Transportation for any activity the Charter School may wish to participate in that is not the regular home to school transportation will be considered extra curricular transportation and shall be subject to availability. Requests for this type of transportation must be received, in writing, at least 14 days in advance of the event. The cost for this service will be in like manner to that of Indian River District Schools.
- F. The Charter School agrees to set and enforce the high standards for student conduct on school buses as outlined in the student handbook of the sponsor. The sponsor may exclude any student, whose behavior is unacceptable, from school bus transportation.
- G. Routes for Charter School students will be determined by the School Board of Indian River County transportation department.
- H. Evidence of proper insurance coverage as required by the School Board.

**In the event the Charter School employs their own driver or the Charter School has their own bus the following will apply:**

**Substitute Drivers**

There may be occasions where the Charter School's employed driver is unable to perform his/her duties. On such occasions, the Charter School may provide their own certified substitute driver provided they have been certified by the district and all certification is on file with the Transportation Department. In addition, the charter school may use School District substitute drivers based upon availability of a driver. If using a School District substitute driver, the approved hourly rate plus fringe benefits of the driver will be charged to the Charter School for the driver's time of service.

CHARTER SCHOOL TRANSPORTATION AGREEMENT  
BETWEEN THE SCHOOL BOARD OF INDIAN RIVER COUNTY  
AND  
INDIAN RIVER CHARTER HIGH SCHOOL, INC.

**Spare Buses**

There may be occasions where the Charter School's bus is out of service and a spare bus will be required to provide transportation. Any spare bus used must comply with Florida Statutes Chapter 1006.21. Private vehicles may be used in accordance with Chapter 1006.21.

If a School District spare bus is available and requested by the Charter School, the bus will be provided at the rate established for transportation approved by the District School Board. This rate will be at the Board approved mileage rate and the actual hourly rate plus fringe benefits of the driver provided. Only School District employees or approved substitute drivers may operate District vehicles.

Indian River Charter High School, Inc. agrees to renegotiate a transportation contract annually with the sponsor.

Provisions of this contract will begin on the first day of transportation services to or from the Charter School.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 2014.


School Board of Indian River County

\_\_\_\_\_  
School Board of Indian River County, Board Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
School Board of Indian River County, Board Secretary

\_\_\_\_\_  
Date



\_\_\_\_\_  
Charter School Board Chairman

\_\_\_\_\_  
Date 9-4-14



\_\_\_\_\_  
Charter School Board Secretary

\_\_\_\_\_  
Date 9.4.14

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**AGREEMENT BETWEEN  
THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA  
AND  
THE INDIAN RIVER COUNTY SHERIFF'S OFFICE  
FOR  
THE SCHOOL RESOURCE OFFICER PROGRAM (SRO)**

THIS AGREEMENT, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2014, by and between THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA, (hereinafter referred to as the SCHOOL BOARD), and THE INDIAN RIVER COUNTY SHERIFF'S OFFICE, (hereinafter referred to as the SHERIFF);

WITNESSETH:

- A. The School Board and the Sheriff desire to provide law enforcement, counseling, and law-related educational service programs to the schools of Indian River County as defined in F.S.S. 1006.12.
- B. It is mutually agreed that a continuation of the School Resource Officer Program for the school system of Indian River County, is in the best interest of the student population, the Indian River County School Board, The Indian River County Sheriff's Office, and the citizens of Indian River County, Florida as hereinafter described; and
- C. The School Board and the Sheriff recognize the potential outstanding benefits of the School Resource Officer Program to the citizens of Indian River County, Florida, and particularly to the students of the school system of Indian River County, Florida;

NOW THEREFORE, in consideration of the mutual promises and covenants herein contained, the School Board and the Sheriff hereby agree as follows:

**ARTICLE I**

A School Resource Officer Program is hereby established in the school system of Indian River County, Florida, for twelve months per year. The Agreement establishing the School Resource Officer Program shall continue year to year unless either party initiates the provisions of Article X - Termination. Additionally, either party to this Agreement may request changes or modification to the Agreement or may request a meeting at a time mutually agreed upon by the parties for the purpose of reviewing or revising this Agreement, if necessary.

**ARTICLE II**

Rights and Duties of the Sheriff

The Sheriff shall provide School Resource Officers as follows:

A. Number of School Resource Officers:

1. The Sheriff shall assign one regularly employed SRO to each of the following schools:
  - a. Vero Beach High School
  - b. Sebastian River High School
  - c. Vero Beach High School Freshman Learning Center
  - d. Sebastian River Middle School
  - e. Gifford Middle School
  - f. Oslo Middle School
  - g. Storm Grove Middle School
  - h. Alternative Center for Education
2. The Sheriff shall assign a certified DARE Instructor to present the DARE Program in elementary schools. The program shall be provided within department jurisdiction, excluding the City of Vero Beach.
3. The Sheriff shall assign one full-time supervisor to oversee the School Resource Officers assigned.

B. Regular Duty Hours of School Resource Officers:

1. The SRO's shall be assigned to a school on a full-time basis of eight (8) hours on those days and during those hours that school is in session, with the exception of one day per week for DARE instruction. The SRO may be temporarily reassigned by the Sheriff or department designee during school holidays, vacations or during a period of any law enforcement emergency.

C. Duties of School Resource Officers as defined in Section 1006.12, Florida Statutes are:

1. The School Resource Officers shall abide by school board policies and shall consult with and coordinate activities through the school principal or his/her designee. The SRO shall be responsible to the law enforcement agency in all matters relating to employment. Activities conducted by the School Resource Officer, which are part of the regular instructional program of the school, shall be under the direction of the principal or his/her designee.
2. To perform law enforcement functions within the school setting.
3. To identify and prevent, through counseling and referral, delinquent behavior, including substance abuse.
4. To foster a better understanding of the law enforcement function.



5. To develop positive concepts of law enforcement.
6. To develop a better appreciation of citizen rights, obligations, and responsibilities.
7. To provide information about crime prevention.
8. To provide assistance and support for crime victims identified within the school setting, including abused children.
9. To promote positive relations between students and law enforcement officers.
10. To enhance knowledge of the fundamental concepts and structure of law.
11. When requested by the principal or his/her designee, the SRO may attend any school-related activity (i.e., faculty, parent meetings, special functions, etc.). The duty must be approved by the unit supervisor, if it is overtime.
12. The SRO shall make himself/herself available for conferences with students, parents, and faculty members in order to assist them with problems. When in a counseling capacity, the SRO will be subject to all confidentiality issues and confidentiality rules and ethics as accepted and defined in state laws and professional standards. The duty must be approved by the unit supervisor, if it is overtime.
13. The SRO shall become familiar with all community agencies, which offer assistance to youths and their families, such as mental health clinics, drug treatment centers, etc. The SRO shall make referrals to such agencies, when necessary, thereby acting as a resource person to the students, faculty, and staff of the school.
14. The SRO shall develop expertise in presenting various subjects to the students.
15. The SRO shall assist the principal or his/her designee in developing plans and strategies to prevent and/or minimize dangerous situations, which may result from student unrest and emergency situations.
16. Should it become necessary to conduct formal law enforcement investigative interviews with the students, the SRO shall adhere to rules and guidelines set forth in the Florida State Statutes.
17. The SRO shall take law enforcement action as required. As soon as practical, the SRO shall make the principal or his/her designee aware of such action. At the principal's or his/her designee's request, the SRO shall take

appropriate law enforcement action against intruders and unwanted guests who may appear at the school or related school functions.

18. The primary function of the SRO is not a campus Law Enforcement Officer. The SRO shall give assistance to other police and deputy sheriffs in matters regarding his school assignment, whenever necessary. The SRO will also act, when necessary, as a liaison between his/her school and other government agencies (i.e., law enforcement, DCF, State's Attorney, etc.).
19. The SRO will submit reports and statistical data, as necessary.
20. The SRO shall not act as a school disciplinarian, as disciplining students is a school responsibility. However, if the principal or his/her designee believes an incident is a violation of the law, the principal or designee may contact the SRO and the SRO shall then determine whether law enforcement action is appropriate. School Resource Officers are not to be assigned lunchroom duties, security posts, hall monitors, truancy, or other monitoring duties. If there is a problem area, the SRO may assist the school until the problem is solved.
21. The SRO will perform duties outside the school as needed (i.e., court, training, depositions, vacation, etc.).
22. The SRO will perform his/her duties in Sheriff's Office duty uniform. Civilian clothes may be worn with the approval of the unit supervisor.
23. All law infractions will be reported to the school's resource officer by all school personnel.
24. The SRO will be involved in summer activity to include, but not be limited to, juvenile case management, gang resistance education training, DARE training, cyber-safety training, school safety, participation in the Explorer program, and participation in relevant summer camps.
25. SRO Special Instructions at Primary (assigned) School(s):
  - a. Each SRO may be assigned as a DARE Officer in accordance with, Article II, Paragraph D. Each DARE Officer will teach no more than one DARE school per semester. This may require the SRO to be absent from his/her primary school for normally one day per week during the ten-week curriculum.
  - b. The SRO's assigned to Sebastian River Middle School, Gifford Middle School, Oslo Middle School and Storm Grove Middle School will instruct classes as needed or negotiated at their primary schools.

Also, they will be assigned as DARE Officers and will be absent one day per week during the ten-week curriculum.

D. Duties of DARE Officer:

1. A certified DARE Officer will teach no more than one DARE school per semester.
2. The DARE Officer shall teach DARE core curriculum, spend time with students during recess and in the cafeteria, and participate in school activities, such as assemblies and faculty meetings. The activity must be approved by the unit supervisor, if it is overtime.
3. The DARE Officer shall prepare teaching materials (e.g., lesson plans, student notebooks and handouts, visual aids and guides for teachers auxiliary classroom activities.).
4. The DARE Officer shall maintain good relations with the school principal and his/her designee.
5. The DARE Officer shall visit kindergarten through fourth grade classes, as time permits.
6. The DARE Officer, when available, shall give presentations at faculty in-service meetings, parent education evenings, PTA meetings, and community organization meetings, as requested by the principal or his/her designee.
7. The DARE Officer shall schedule and coordinate culmination (DARE student graduation) exercises and complete DARE diplomas.

**ARTICLE III**

Rights and Duties of the School Board

The School Board shall provide to the full-time SRO the following materials and facilities which are deemed necessary for the performance of their duties.

- A. A secure and private office located as close to the principal's or designees office as possible. The SRO will be the only one assigned to the office due to the sensitive and confidential information maintained within. The office will be voice secure for purposes of interviews and counseling. The office will contain the following materials and equipment.
1. Air conditioning.

2. Computer with Internet access and VPN, or other connection type, required to connect to the Sheriff's Office network and access software programs and network resources.
3. Desk and chair.
4. 4-drawer legal locking file cabinet.
5. 6-shelf book shelf.
6. 2 visitor chairs for counseling and interviews.
7. 1 work table.
8. Office supplies as requested.
9. Phone with local and long distance calling capability.
10. School District email address.
11. 1 large dry erase board.
12. Secretarial assistance.
13. It is imperative that SRO's be able to communicate with school personnel on their radio frequencies. If the SRO's primary school is utilizing a frequency band not compatible with the SRO's issued radio, the school will provide the SRO with a radio.

#### ARTICLE IV

##### Financing of the School Resource Officer Program

- A. The School Board and the Sheriff agree to share in the overall costs associated with the School Resource Officer Program. The School Board agrees to provide for 50% of the salaries of the SROs. The amount funded will be negotiated each year prior to July 1st.
- B. Included in this agreement will be funding for the DARE Program.
- C. Any vehicle or equipment leased, rented, or donated to the Sheriff's Office for use in the SRO Program shall become an asset of the Sheriff's Office and; therefore, will be subject to Sheriff's Office rules, regulations, and policy governing use.
- D. Once the vehicle or equipment has been designated for use by the SRO, it will be used expressly by the designated SRO or the SRO Unit.

**ARTICLE V**

Employment Status of School Resource Officer

School Resource Officers shall remain employees of the Indian River County Sheriff's Office and shall not be employees of the School Board. The School Board and the Sheriff acknowledge that the School Resource Officers shall remain responsive to the chain of command of the Indian River County Sheriff's Office.

**ARTICLE VI**

Appointment and Training of School Resource Officers

- A. Appointment of School Resource Officers will be made solely by the Sheriff in accordance with Sheriff's Office policy.
- B. School Resource Officers will receive training in the following schools:
  - 1. Attorney General's Basic SRO Program.
  - 2. Additional Attorney General's training to fulfill SRO Practitioner requirements.
  - 3. FDLE DARE Instructor's Course.
  - 4. The Indian River County School District should make a reasonable effort to secure state funding for the annual FASRO (Florida Association of School Resource Officer's) Conference. If such funding is not available, the expense incurred will be shared equally by the two entities (lodging, food, registration and travel). Expenses to the District shall not exceed \$5000 annually for this conference.

**ARTICLE VII**

Dismissal of School Resource Officer; Replacement

- A. In the event the principal of the school, to which the SRO is assigned, feels that the particular SRO is not effectively performing his or her duties and responsibilities, as outlined in F.S.S.1006.12, the principal shall recommend to the Sheriff, or designee, that the SRO be removed and shall state the reasons in writing.

1. Upon receipt of such recommendation from the Superintendent or designee, the Sheriff and the Superintendent or his or her designee shall meet with the SRO and his immediate supervisors to mediate or resolve any problems, which may exist. At such meeting, specified members of the staff of the school, to which SRO is assigned, may be required to be present.
  2. If, within a reasonable amount of time after commencement of such mediation, the problem cannot be resolved or mediated, then the SRO shall be removed from the program at the school and a replacement shall be obtained.
  3. In the event mediation is not sought by the Sheriff, then the SRO shall be removed from the program at the school and a replacement shall be obtained.
- B. The Sheriff may dismiss or reassign a SRO based upon agency rules and regulations.
- C. In the event of the resignation, dismissal, or reassignment of a SRO, or in the case of long-term absences by a SRO, the Sheriff will provide a temporary or permanent relief, as soon as possible.

**ARTICLE VIII**  
SRO Schedule

- A. A SRO will be assigned to each school designated in Article II from the beginning of the school year to the end of the school year.
- B. A SRO will be assigned to the summer school session from the beginning to the end of the session.
- C. The SRO will perform his/her duties at his/her assigned campus under normal conditions. Any duty must be approved by the unit supervisor, if it is overtime.
- D. When extra-duty details are required by the School Board, the parties shall ensure that the details are first filled by SRO's. If a sufficient number of SRO's are unavailable or, if the need for extra-duty deputies exceeds the number of SRO's, then other Deputy Sheriff's shall be authorized to work the detail.

**ARTICLE IX**  
Hold Harmless Agreement

The Indian River County Sheriff's Office agrees to defend, indemnify, and hold the School Board, its employees, and agents harmless from any claim, demand, suit, loss, cost, expense, or damage which may be asserted, claimed, or recovered against, or from the School Board, its agents or employees by reason of any damage to property or personal injury including death sustained by any persons whomsoever, and which damage, injury, or death arises out of, or is incident to, or in

any way connected with, the performance of this agreement and the performance by SRO's in their law enforcement duties.

**ARTICLE X**

Termination of Agreement

This agreement may be terminated by either party upon a sixty (60) day written notice that any other party has failed to substantially perform in accordance with the terms and conditions of this Agreement. This Agreement may be terminated without cause by either party upon a ninety (90) day written notice. Termination of the Agreement may only be accomplished as provided herein. In the event this Agreement is terminated, compensation will be made to the Sheriff for all services performed to the date of termination. The School Board shall be entitled to prorated refund for that period of time when SRO services are not provided because of termination of this Agreement.

**ARTICLE XI**

Good Faith

The School Board, the Sheriff, their agents, and their employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent's Office and the Sheriff's Office.

**ARTICLE XII**

Modification

This document constitutes the full understanding of the parties and no terms, conditions, understandings or agreements purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the party to be charged.

**ARTICLE XIII**

Non-Assignment

This Agreement, and each and every covenant herein, shall not be capable of assignment unless the express written consent of the School Board and the Sheriff is obtained.

**ARTICLE XIV**

Merger

This Agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duly authorized officers.

**[SIGNATURES TO FOLLOW ON NEXT PAGE]**



Signed, sealed, and delivered  
in the presence of:

THE SCHOOL BOARD OF INDIAN  
RIVER COUNTY, FLORIDA

\_\_\_\_\_  
Witness

By: \_\_\_\_\_  
Carol Johnson, Chairman

\_\_\_\_\_  
Date

Attest: \_\_\_\_\_  
Dr. Frances J. Adams, Superintendent

\_\_\_\_\_  
Date

THE INDIAN RIVER COUNTY  
SHERIFF'S OFFICE

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Deryl Loar, Sheriff

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

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# School District of Indian River County

1990 25<sup>th</sup> Street • Vero Beach, Florida, 32960-3395 • Telephone: 772-564-3000 • Fax: 772-569-0424

Frances J. Adams, Ed.D. - Superintendent

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**TO:** Dr. Fran Adams, Superintendent  
School Board Members

**FROM:** Bill Fritz  
Asst. Supt. of Human Resources/Risk Management

Laurie Janssen-Silvia  
Certification Analyst

**DATE:** September 22, 2014

**SUBJECT:** Out-of-Field Report for Survey 2, October FTE Count 2014-2015

Attached are the *Course* and *ESOL Out-of-Field* reports and the *Not Highly Qualified* report for Survey 2, October FTE count. These reports reflect the teachers who are **projected** to be out-of-field for COURSE, have not met ESOL training requirements, or do not hold highly qualified teacher (HQT) status when the October FTE data is transmitted to the Florida Department of Education. The data reflects student schedules and teacher assignments and status as of Tuesday, September 16, 2014.

State Board Rule 6A-1.0503 requires that the School Board approve these teachers “*to be employed out-of-field in an area for which specific certification is otherwise required*” before the FTE count period. Also, parents must be notified when teachers are out-of-field or if they are not highly qualified.

Processing times at the Florida Department of Education have increased considerably this year, and we have many teachers who are waiting for their Temporary or Professional certificates to be issued. They may be in-field and highly qualified by the actual FTE *date certain* which is October 17, 2014.

If you have any questions concerning these reports, please contact either of us.

“Educate and inspire every student to be successful”

Karen Disney-Brombach  
District 1

• Dale Simchick  
District 2

• Matthew McCain  
District 3

• Carol Johnson  
District 4

• Claudia Jiménez  
District 5

“To serve all students with excellence”  
Equal Opportunity Educator and Employer

**Out-of-Field COURSE, ESOL Out-of-Field/Out-of-Compliance,  
and Not Highly Qualified Status Summary Report  
Projected 2014-2015 Sem 1**

Report Based on TERMS Data as of: 11:43 AM, 9/16/2014

Facility	Data	Total
ALTERNATIVE CENTER FOR EDU.	Sum of CRSE Teachers Out	0
	Sum of ESOL Teachers Out	0
	Sum of Not Highly Qualified	0
BEACHLAND ELEMENTARY SCHOOL	Sum of CRSE Teachers Out	2
	Sum of ESOL Teachers Out	4
	Sum of Not Highly Qualified	2
CITRUS ELEMENTARY SCHOOL	Sum of CRSE Teachers Out	1
	Sum of ESOL Teachers Out	7
	Sum of Not Highly Qualified	1
DODGERTOWN ELEMENTARY SCHOOL	Sum of CRSE Teachers Out	3
	Sum of ESOL Teachers Out	3
	Sum of Not Highly Qualified	3
FELLSMERE ELEMENTARY SCHOOL	Sum of CRSE Teachers Out	3
	Sum of ESOL Teachers Out	13
	Sum of Not Highly Qualified	3
GIFFORD MIDDLE SCHOOL	Sum of CRSE Teachers Out	4
	Sum of ESOL Teachers Out	8
	Sum of Not Highly Qualified	4
GLENDALE ELEMENTARY SCHOOL	Sum of CRSE Teachers Out	0
	Sum of ESOL Teachers Out	2
	Sum of Not Highly Qualified	0
Imagine Schools at South Vero	Sum of CRSE Teachers Out	5
	Sum of ESOL Teachers Out	10
	Sum of Not Highly Qualified	4
INDIAN RIVER ACADEMY	Sum of CRSE Teachers Out	6
	Sum of ESOL Teachers Out	8
	Sum of Not Highly Qualified	5
INDIAN RIVER CHARTER HIGH SCHL	Sum of CRSE Teachers Out	5
	Sum of ESOL Teachers Out	7
	Sum of Not Highly Qualified	4
LIBERTY MAGNET SCHOOL	Sum of CRSE Teachers Out	2
	Sum of ESOL Teachers Out	4
	Sum of Not Highly Qualified	2
NORTH COUNTY CHARTER SCHOOL	Sum of CRSE Teachers Out	0
	Sum of ESOL Teachers Out	1
	Sum of Not Highly Qualified	0
OSCEOLA MAGNET SCHOOL	Sum of CRSE Teachers Out	0
	Sum of ESOL Teachers Out	4
	Sum of Not Highly Qualified	0
OSLO MIDDLE SCHOOL	Sum of CRSE Teachers Out	3
	Sum of ESOL Teachers Out	5
	Sum of Not Highly Qualified	3
PELICAN ISLAND ELEMENTARY SCHL	Sum of CRSE Teachers Out	1
	Sum of ESOL Teachers Out	1
	Sum of Not Highly Qualified	0
ROSEWOOD MAGNET SCHOOL	Sum of CRSE Teachers Out	0
	Sum of ESOL Teachers Out	0
	Sum of Not Highly Qualified	0

**Out-of-Field COURSE, ESOL Out-of-Field/Out-of-Compliance,  
and Not Highly Qualified Status Summary Report  
Projected 2014-2015 Sem 1**

Report Based on TERMS Data as of: 11:43 AM, 9/16/2014

SEBASTIAN CHARTER JR HIGH	Sum of CRSE Teachers Out	3
	Sum of ESOL Teachers Out	5
	Sum of Not Highly Qualified	3
SEBASTIAN ELEMENTARY SCHOOL	Sum of CRSE Teachers Out	1
	Sum of ESOL Teachers Out	2
	Sum of Not Highly Qualified	1
SEBASTIAN RIVER HIGH SCHOOL	Sum of CRSE Teachers Out	10
	Sum of ESOL Teachers Out	11
	Sum of Not Highly Qualified	9
SEBASTIAN RIVER MIDDLE SCHOOL	Sum of CRSE Teachers Out	2
	Sum of ESOL Teachers Out	3
	Sum of Not Highly Qualified	2
ST. PETER'S ACADEMY	Sum of CRSE Teachers Out	0
	Sum of ESOL Teachers Out	0
	Sum of Not Highly Qualified	0
STORM GROVE MIDDLE SCHOOL	Sum of CRSE Teachers Out	3
	Sum of ESOL Teachers Out	9
	Sum of Not Highly Qualified	3
TREASURE COAST ELEMENTARY SCHL	Sum of CRSE Teachers Out	1
	Sum of ESOL Teachers Out	7
	Sum of Not Highly Qualified	1
VERO BEACH ELEMENTARY SCHOOL	Sum of CRSE Teachers Out	1
	Sum of ESOL Teachers Out	6
	Sum of Not Highly Qualified	0
VERO BEACH HIGH SCHOOL	Sum of CRSE Teachers Out	2
	Sum of ESOL Teachers Out	9
	Sum of Not Highly Qualified	2
WABASSO SCHOOL	Sum of CRSE Teachers Out	0
	Sum of ESOL Teachers Out	0
	Sum of Not Highly Qualified	0
Total Sum of CRSE Teachers Out		58
Total Sum of ESOL Teachers Out		129
Total Sum of Not Highly Qualified		52

**Projected Teachers Out of Field for Courses  
Semester 1 2014-2015**

9/22/2014 9:56 AM

Report Based on TERMS Data as of: 11:43 AM, 09/16/2014

1 of 5

School Name	Last Name	First Name	Course Number	Course Title
BEACHLAND ELEMENTARY SCHOOL	BYERS	SUMMER	5012070	MATH GRADE FIVE
BEACHLAND ELEMENTARY SCHOOL	THOMAS	ERICA	5002000	CPTRS TECHNOLOGY
BEACHLAND ELEMENTARY SCHOOL	THOMAS	ERICA	5010044	Language Arts 3
BEACHLAND ELEMENTARY SCHOOL	THOMAS	ERICA	5015050	PHYS ED E
BEACHLAND ELEMENTARY SCHOOL	THOMAS	ERICA	5021050	SOCIAL STUDIES 3
CITRUS ELEMENTARY SCHOOL	PARRA	NICOLLETTE	5002000	CPTRS TECHNOLOGY
CITRUS ELEMENTARY SCHOOL	PARRA	NICOLLETTE	5010045	Language Arts 4
CITRUS ELEMENTARY SCHOOL	PARRA	NICOLLETTE	5010046	Language Arts 5
CITRUS ELEMENTARY SCHOOL	PARRA	NICOLLETTE	5015060	PHYS ED E
CITRUS ELEMENTARY SCHOOL	PARRA	NICOLLETTE	5021060	SOC STUDIES 4
CITRUS ELEMENTARY SCHOOL	PARRA	NICOLLETTE	5021070	SOC STUDIES 5
DODGERTOWN ELEMENTARY SCHOOL	HAMILTON	CASEY	5010044	Language Arts 3
DODGERTOWN ELEMENTARY SCHOOL	HAMILTON	CASEY	5010045	Language Arts 4
DODGERTOWN ELEMENTARY SCHOOL	HAMILTON	CASEY	5010046	Language Arts 5
DODGERTOWN ELEMENTARY SCHOOL	HAMILTON	CASEY	5012070	MATH GRADE FIVE
DODGERTOWN ELEMENTARY SCHOOL	HAMILTON	CASEY	5012060	MATH GRADE FOUR
DODGERTOWN ELEMENTARY SCHOOL	HAMILTON	CASEY	5012050	MATH GRADE THREE
DODGERTOWN ELEMENTARY SCHOOL	SLOAN	ALEXANDRA	5002000	CPTRS TECHNOLOGY
DODGERTOWN ELEMENTARY SCHOOL	SLOAN	ALEXANDRA	5010045	Language Arts 4
DODGERTOWN ELEMENTARY SCHOOL	SLOAN	ALEXANDRA	5012060	MATH GRADE FOUR
DODGERTOWN ELEMENTARY SCHOOL	SLOAN	ALEXANDRA	5015060	PHY ED E
DODGERTOWN ELEMENTARY SCHOOL	SLOAN	ALEXANDRA	5020050	SCI E
DODGERTOWN ELEMENTARY SCHOOL	SLOAN	ALEXANDRA	5021060	SOC STUDIES 4
DODGERTOWN ELEMENTARY SCHOOL	WOOD	KATHLEEN	5002000	CPTRS TECHNOLOGY
DODGERTOWN ELEMENTARY SCHOOL	WOOD	KATHLEEN	5010044	Language Arts 3
DODGERTOWN ELEMENTARY SCHOOL	WOOD	KATHLEEN	5012050	MATH GRADE THREE
DODGERTOWN ELEMENTARY SCHOOL	WOOD	KATHLEEN	5015050	PHY ED E
DODGERTOWN ELEMENTARY SCHOOL	WOOD	KATHLEEN	5020040	SCI E
DODGERTOWN ELEMENTARY SCHOOL	WOOD	KATHLEEN	5021050	SOC STUDIES 3
FELLSMERE ELEMENTARY SCHOOL	MARSIGLIA	LILLIAN	5010030	COMM
FELLSMERE ELEMENTARY SCHOOL	MARSIGLIA	LILLIAN	5002000	CPTRS TECHNOLOGY
FELLSMERE ELEMENTARY SCHOOL	MARSIGLIA	LILLIAN	5010042	Language Arts 1
FELLSMERE ELEMENTARY SCHOOL	MARSIGLIA	LILLIAN	5012030	MATH GRADE ONE
FELLSMERE ELEMENTARY SCHOOL	MARSIGLIA	LILLIAN	5015030	PHYS ED E
FELLSMERE ELEMENTARY SCHOOL	MARSIGLIA	LILLIAN	5020020	SCI E
FELLSMERE ELEMENTARY SCHOOL	MARSIGLIA	LILLIAN	5021030	SOC STUDIES 1
FELLSMERE ELEMENTARY SCHOOL	OLSON	JULIE	5002000	CPTRS TECHNOLOGY
FELLSMERE ELEMENTARY SCHOOL	OLSON	JULIE	5010045	Language Arts 4
FELLSMERE ELEMENTARY SCHOOL	OLSON	JULIE	5012060	MATH GRADE FOUR
FELLSMERE ELEMENTARY SCHOOL	OLSON	JULIE	5015060	PHYS ED E
FELLSMERE ELEMENTARY SCHOOL	OLSON	JULIE	5020050	SCI E
FELLSMERE ELEMENTARY SCHOOL	OLSON	JULIE	5021060	SOC STUDIES 4
FELLSMERE ELEMENTARY SCHOOL	SHEEHAN	ALYSSA	5010030	COMM
GIFFORD MIDDLE SCHOOL	KNIGHT	ROBERT	2002070	M/J COMP SCI 2
GIFFORD MIDDLE SCHOOL	KNIGHT	ROBERT	2002100	M/J COMP SCI 3
GIFFORD MIDDLE SCHOOL	KNIGHT	ROBERT	2002100	M/J COMPRE SCI 3
GIFFORD MIDDLE SCHOOL	TAYLOR	CAROL	1000010	M/J INTENS READ (DB)
GIFFORD MIDDLE SCHOOL	VANHEST	BETTY	7855040	ADV ACAD: 6-8 LANG A

**Projected Teachers Out of Field for Courses  
Semester 1 2014-2015**

9/22/2014 9:56 AM

Report Based on TERMS Data as of: 11:43 AM, 09/16/2014

2 of 5

School Name	Last Name	First Name	Course Number	Course Title
GIFFORD MIDDLE SCHOOL	VILARDI	REBECCA	100010	M/J INTENS READ (DB)
GIFFORD MIDDLE SCHOOL	VILARDI	REBECCA	1008040	M/J READ 2
Imagine Schools at South Vero	FESTAGALLO	KIM	0600000	M/J EXPLOR WHEEL 1
Imagine Schools at South Vero	RICHEY	JACQUELINE	5010041	Language Arts K
Imagine Schools at South Vero	RICHEY	JACQUELINE	5012020	MATH GRADE K
Imagine Schools at South Vero	RICHEY	JACQUELINE	5015020	PHY ED E
Imagine Schools at South Vero	RICHEY	JACQUELINE	5020010	SCI E
Imagine Schools at South Vero	RICHEY	JACQUELINE	5021020	SOC STUDIES KG
Imagine Schools at South Vero	SPAGNUOLO	BETHANY	0100010	M/J ART/ART APPREC 2
Imagine Schools at South Vero	SPAGNUOLO	BETHANY	2200010	M/J EPIC
Imagine Schools at South Vero	SPAGNUOLO	BETHANY	0100060	M/J INTRO ART HIST
Imagine Schools at South Vero	SPAGNUOLO	BETHANY	0500000	M/J PERS CAR SCH 1
Imagine Schools at South Vero	SPAGNUOLO	BETHANY	0500010	M/J PERS CAR SCH 2
Imagine Schools at South Vero	STONE	STEPHEN	1200310	ALG 1
Imagine Schools at South Vero	STONE	STEPHEN	1200370	ALG 1-A
Imagine Schools at South Vero	STONE	STEPHEN	1206320	GEO HON
Imagine Schools at South Vero	STONE	STEPHEN	2200010	M/J EPIC
Imagine Schools at South Vero	STONE	STEPHEN	0500020	M/J PERS CAR SCH 3
Imagine Schools at South Vero	WILEY	DEANNA	2002070	M/J COMPRE SCI 2
Imagine Schools at South Vero	WILEY	DEANNA	2002080	M/J COMPRE SCI 2 ADV
Imagine Schools at South Vero	WILEY	DEANNA	2200010	M/J EPIC
Imagine Schools at South Vero	WILEY	DEANNA	0500010	M/J PERS CAR SCH 2
Imagine Schools at South Vero	WILEY	DEANNA	0500020	M/J PERS CAR SCH 3
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5010030	COMM
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5002000	CPTRS TECHNOLOGY
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5010043	Language Arts 2
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5012040	MATH GRADE TWO
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5015040	PHYS ED E
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5020030	SCIENCE E
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5021040	SOCIAL STUDIES 2
INDIAN RIVER ACADEMY	PHILLIPS	JACLYN	5010041	Language Arts K
INDIAN RIVER ACADEMY	PHILLIPS	JACLYN	5012020	MATH GRADE K
INDIAN RIVER ACADEMY	PHILLIPS	JACLYN	5015020	PHY ED E
INDIAN RIVER ACADEMY	PHILLIPS	JACLYN	5020010	SCIENCE E
INDIAN RIVER ACADEMY	PHILLIPS	JACLYN	5021020	SOCIAL STUDIES KG
INDIAN RIVER ACADEMY	RIGGINS	CURTIS	5015020	PHY ED E
INDIAN RIVER ACADEMY	RIGGINS	CURTIS	5015030	PHY ED E
INDIAN RIVER ACADEMY	RIGGINS	CURTIS	5015040	PHY ED E
INDIAN RIVER ACADEMY	RIGGINS	CURTIS	5015050	PHY ED E
INDIAN RIVER ACADEMY	RIGGINS	CURTIS	5015060	PHY ED E
INDIAN RIVER ACADEMY	RIGGINS	CURTIS	5015070	PHY ED E
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5002000	CPTRS TECHNOLOGY
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5010045	Language Arts 4
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5012060	MATH GRADE FOUR
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5015060	PHY ED E
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5020050	SCIENCE E
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5021060	SOCIAL STUDIES 4
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5002000	CPTRS TECHNOLOGY

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School Name	Last Name	First Name	Course Number	Course Title
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5010046	Language Arts 5
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5012070	MATH GRADE FIVE
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5015070	PHYS ED E
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5020060	SCIENCE E
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5021070	SOCIAL STUDIES 5
INDIAN RIVER ACADEMY	SUMNER	KRISTI	5002000	CPTRS TECHNOLOGY
INDIAN RIVER ACADEMY	SUMNER	KRISTI	5010045	Language Arts 4
INDIAN RIVER ACADEMY	SUMNER	KRISTI	5012060	MATH GRADE FOUR
INDIAN RIVER ACADEMY	SUMNER	KRISTI	5015060	PHYS ED E
INDIAN RIVER ACADEMY	SUMNER	KRISTI	5020050	SCIENCE E
INDIAN RIVER ACADEMY	SUMNER	KRISTI	5021060	SOCIAL STUDIES 4
INDIAN RIVER CHARTER HIGH SCHL	BAYOUTH	NEISET	2103400	ADV PL HUMAN GEOG
INDIAN RIVER CHARTER HIGH SCHL	BAYOUTH	NEISET	2106310	AMER GOVT
INDIAN RIVER CHARTER HIGH SCHL	BAYOUTH	NEISET	2104320	GLOBAL STUDIES
INDIAN RIVER CHARTER HIGH SCHL	BAYOUTH	NEISET	2106310	US GOVERNMENT
INDIAN RIVER CHARTER HIGH SCHL	LUGAR	COLLEEN	3026010	HOPE
INDIAN RIVER CHARTER HIGH SCHL	PINE	JON	8718010	CMCL ART 1 YB ATTEND
INDIAN RIVER CHARTER HIGH SCHL	PINE	JON	8718010	CMCL ART 1 YEARBOOK
INDIAN RIVER CHARTER HIGH SCHL	PINE	JON	8718020	CMCL ART TECH 2
INDIAN RIVER CHARTER HIGH SCHL	PINE	JON	0107410	FILM 1
INDIAN RIVER CHARTER HIGH SCHL	PINE	JON	0107420	FILM 2
INDIAN RIVER CHARTER HIGH SCHL	STAUNTON	CATHERINE	1001380	ENG HON III
INDIAN RIVER CHARTER HIGH SCHL	STAUNTON	CATHERINE	1001370	ENGLISH III
INDIAN RIVER CHARTER HIGH SCHL	THULL	KURT	1504400	BEGINNING GOLF
INDIAN RIVER CHARTER HIGH SCHL	THULL	KURT	1504400	GOLF 1
INDIAN RIVER CHARTER HIGH SCHL	THULL	KURT	1504410	GOLF 2
INDIAN RIVER CHARTER HIGH SCHL	THULL	KURT	1504410	INTER GOLF
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710012	ACCESS LANG ART - 1
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710012	ACCESS LANG ART - 1
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710013	ACCESS LANG ART - 2
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710013	ACCESS LANG ART - 2
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710011	ACCESS LANG ART - K
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7712020	ACCESS MATH GRADE 1
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7712030	ACCESS MATH GRADE 2
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7712040	ACCESS MATH GRADE 3
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7712015	ACCESS MATH GRADE K
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7720020	ACCESS SCI GRADE 1
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7720030	ACCESS SCI GRADE 2
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7720040	ACCESS SCI GRADE 3
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7720015	ACCESS SCI GRADE K
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7721012	ACCESS SOC ST - 1
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7721012	ACCESS SOC ST - 1
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7721013	ACCESS SOC ST - 2
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7721013	ACCESS SOC ST - 2
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7721014	ACCESS SOC ST - 3
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7721014	ACCESS SOC ST - 3
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7721011	ACCESS SOC ST - K
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7721011	ACCESS SOC ST - K



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School Name	Last Name	First Name	Course Number	Course Title
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5002000	CPTRS TECHNOLOGY
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5010044	Language Arts 3
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5012050	MATH GRADE THREE
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5015050	PHYS ED E
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5020040	SCI E
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5021050	SOC STUDIES 3
OSLO MIDDLE SCHOOL	KEHOE	SUSAN	1008070	M/J READ 3
OSLO MIDDLE SCHOOL	KEHOE	SUSAN	1000010	M/J READING - R2
OSLO MIDDLE SCHOOL	ROUX	JOANNA	1008020	M/J READ 1 ADV
OSLO MIDDLE SCHOOL	WILLIAMS	ANDREA	1000010	M/J READING - R2
PELICAN ISLAND ELEMENTARY SCHL	ARROYO	EDLYN	5100560	PK OTHER(INCL)
PELICAN ISLAND ELEMENTARY SCHL	ARROYO	EDLYN	5100560	PREK OTHER
PELICAN ISLAND ELEMENTARY SCHL	ARROYO	EDLYN	5100580	VPK-SCHOOL YEAR PROG
SEBASTIAN CHARTER JR HIGH	BROOKER	ROBERT	5020060	SCIENCE GRADE FIVE
SEBASTIAN CHARTER JR HIGH	EVANS	ALEXANDRA	1001040	M/J LANG ARTS 2
SEBASTIAN CHARTER JR HIGH	EVANS	ALEXANDRA	1001050	M/J LANG ARTS 2 ADV
SEBASTIAN CHARTER JR HIGH	EVANS	ALEXANDRA	1008040	M/J READ 2
SEBASTIAN CHARTER JR HIGH	EVANS	ALEXANDRA	1000010	M/J INTENS READ (MC)
SEBASTIAN CHARTER JR HIGH	WENDEL	DENISE	0500020	M/J PERS CAR SCH 3
SEBASTIAN CHARTER JR HIGH	WENDEL	DENISE	2100010	M/J US HISTORY
SEBASTIAN CHARTER JR HIGH	WENDEL	DENISE	2100020	M/J US HISTORY ADV
SEBASTIAN ELEMENTARY SCHOOL	BOGGAN	TREVA	5001050	ART E
SEBASTIAN RIVER HIGH SCHOOL	ALBERT	BRENT	1000410	INT READ ACT/SAT
SEBASTIAN RIVER HIGH SCHOOL	ALBERT	BRENT	1000410	INTEN READ 10/1
SEBASTIAN RIVER HIGH SCHOOL	AVILA	MARILYN	1200700	MATH COLL READINESS
SEBASTIAN RIVER HIGH SCHOOL	BOLITHO	WESLEY	7966040	LANG THERAPY
SEBASTIAN RIVER HIGH SCHOOL	BOLITHO	WESLEY	7966030	SPCH THERAPY
SEBASTIAN RIVER HIGH SCHOOL	BOLITHO	WESLEY	7963130	UNIQUE SK
SEBASTIAN RIVER HIGH SCHOOL	CLEMENTS	CHELSEA	8209510	DIGIT DESIGN 1
SEBASTIAN RIVER HIGH SCHOOL	CLEMENTS	CHELSEA	8209520	DIGIT DESIGN 2
SEBASTIAN RIVER HIGH SCHOOL	CLEMENTS	CHELSEA	8209530	DIGIT DESIGN 3
SEBASTIAN RIVER HIGH SCHOOL	EDGECOMBE	CHRISTOPHER	1207310	LIB ARTS MATH 2
SEBASTIAN RIVER HIGH SCHOOL	FRIERSON	DAVID	2001310	ERTH/SPA SCI
SEBASTIAN RIVER HIGH SCHOOL	LOCUSON	REBECCA	1002300	ESOL ENG 1
SEBASTIAN RIVER HIGH SCHOOL	OMANS	JANE	1002320	ESOL ENG 3
SEBASTIAN RIVER HIGH SCHOOL	ROULEAU	SUSAN	1002380	ESOL DEV LA
SEBASTIAN RIVER HIGH SCHOOL	SKINDEL	ADAM	2003340	CHEM 1
SEBASTIAN RIVER MIDDLE SCHOOL	VAUSE	AMANDA	1008050	M/J READ 2 ADV
SEBASTIAN RIVER MIDDLE SCHOOL	WORTH	RONALD	2002070	M/J COMP SCI 2
SEBASTIAN RIVER MIDDLE SCHOOL	WORTH	RONALD	2002100	M/J COMP SCI 3
STORM GROVE MIDDLE SCHOOL	BRADLEY	SONYA	1000010	M/J INTENS READ (MC)
STORM GROVE MIDDLE SCHOOL	MARTZ	SARA	1000010	M/J INTENS READ (MC)
STORM GROVE MIDDLE SCHOOL	ROSS	LUGENE	2002070	M/J COMPRE SCI 2
TREASURE COAST ELEMENTARY SCHL	MODESITT	KIMBERLEY	5001010	ART E
TREASURE COAST ELEMENTARY SCHL	MODESITT	KIMBERLEY	5001020	ART E
TREASURE COAST ELEMENTARY SCHL	MODESITT	KIMBERLEY	5001030	ART E
TREASURE COAST ELEMENTARY SCHL	MODESITT	KIMBERLEY	5001040	ART E
TREASURE COAST ELEMENTARY SCHL	MODESITT	KIMBERLEY	5001050	ART E

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School Name	Last Name	First Name	Course Number	Course Title
TREASURE COAST ELEMENTARY SCHL	MODESITT	KIMBERLEY	5001060	ART E
VERO BEACH ELEMENTARY SCHOOL	FLETCHER	STACEY	7650130	PK DISABS: 3-5
VERO BEACH HIGH SCHOOL	ADAMS	THOMAS	0100300	ADV PL ART HIST
VERO BEACH HIGH SCHOOL	JOHNSON	MICHAEL	0900310	HUMANITIES I
VERO BEACH HIGH SCHOOL	JOHNSON	MICHAEL	2100310	US HISTORY

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School Name	Last Name	First Name	Course #	Course Title
BEACHLAND ELEMENTARY SCHOOL	BYERS	SUMMER	Elementary	ESOL END/CERT REQUIRED
BEACHLAND ELEMENTARY SCHOOL	JELLIE	DIANNE	Elementary	ESOL END/CERT REQUIRED
BEACHLAND ELEMENTARY SCHOOL	JOHNSON	ALISA	Elementary	ESOL END/CERT REQUIRED
BEACHLAND ELEMENTARY SCHOOL	ROBINET	VALAINE	Elementary	ESOL END/CERT REQUIRED
CITRUS ELEMENTARY SCHOOL	BAKHUIZEN	ELIZABETH	Elementary	ESOL END/CERT REQUIRED
CITRUS ELEMENTARY SCHOOL	ELLIS	KATHERINE	Elementary	ESOL END/CERT REQUIRED
CITRUS ELEMENTARY SCHOOL	HOOKS	BREANNAN	Elementary	ESOL END/CERT REQUIRED
CITRUS ELEMENTARY SCHOOL	MCLAUGHLIN	JASON	Elementary	ESOL END/CERT REQUIRED
CITRUS ELEMENTARY SCHOOL	MCVEE	KRISTEN	Elementary	ESOL END/CERT REQUIRED
CITRUS ELEMENTARY SCHOOL	PARRA	NICOLLETTE	Elementary	ESOL END/CERT REQUIRED
CITRUS ELEMENTARY SCHOOL	SAVOIE GUER	VALERIE	Elementary	ESOL END/CERT REQUIRED
DODGERTOWN ELEMENTARY SCHOOL	DUVAL	CRYSTAL	Elementary	ESOL END/CERT REQUIRED
DODGERTOWN ELEMENTARY SCHOOL	HAMILTON	CASEY	Elementary	ESOL END/CERT REQUIRED
DODGERTOWN ELEMENTARY SCHOOL	WOOD	KATHLEEN	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	BANGERT	ASHLEY	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	CARLSEN	TIFFANY	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	CUMMINGS	CHRISTOPHER	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	DIMATTEO	EMILY	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	FRAGA	SABRINA	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	GILLEN	SHANNON	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	HABER	EDWARD	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	MARSIGLIA	LILLIAN	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	OLSON	JULIE	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	WHITNEY	CRYSTAL	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	WOODS	FAITH	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	ZENDEJAS	ALEJANDRA	Elementary	ESOL END/CERT REQUIRED
FELLSMERE ELEMENTARY SCHOOL	ZUTHER	MONA	Elementary	ESOL END/CERT REQUIRED
GIFFORD MIDDLE SCHOOL	ALEXANDER	JAMES	0600000	M/J EXP WHEEL 1 MUS
GIFFORD MIDDLE SCHOOL	HISER	PATRICK	2002070	M/J COMPRE SCI 2
GIFFORD MIDDLE SCHOOL	KASTNER	AMANDA	1302020	M/J BAND 3 SYMPHONIC
GIFFORD MIDDLE SCHOOL	KNIGHT	KRISTEN	1000010	M/J INTENS READ (DB)
GIFFORD MIDDLE SCHOOL	KRAMEK	HOPE	1205040	M/J MATH 2
GIFFORD MIDDLE SCHOOL	MARTIN	MICHAEL	2100015	M/J US HIST&CAR PLAN
GIFFORD MIDDLE SCHOOL	ROBB	JILL	1205070	M/J PRE-ALG
GIFFORD MIDDLE SCHOOL	TAYLOR	CAROL	1000010	M/J INTENS READ (DB)
GLENDALE ELEMENTARY SCHOOL	COREY	JENNIFER	Elementary	ESOL END/CERT REQUIRED
GLENDALE ELEMENTARY SCHOOL	SMITH	LISA	Elementary	ESOL END/CERT REQUIRED
Imagine Schools at South Vero	BORTOLOTTI	TERRI	Elementary	ESOL END/CERT REQUIRED
Imagine Schools at South Vero	FALKIEWICZ	ELIZABETH	Elementary	ESOL END/CERT REQUIRED
Imagine Schools at South Vero	FARTHING	LISA	7763030	SPEECH THRPY: PK-5
Imagine Schools at South Vero	GILES	KELSEY	1001010	M/J LANG ARTS 1
Imagine Schools at South Vero	NOVELLI	LISA	1000010	ESOL END/CERT REQUIRED
Imagine Schools at South Vero	PUTTICK	EMMA	Elementary	ESOL END/CERT REQUIRED
Imagine Schools at South Vero	SABATINO	DANIEL	5002000	ESOL END/CERT REQUIRED
Imagine Schools at South Vero	SANDERSON	LIBBY	1205010	M/J MATH 1
Imagine Schools at South Vero	SARTAIN	AMANDA	2105020	M/J WORLD CULTS
Imagine Schools at South Vero	TRAX	ELIZABETH	Elementary	ESOL END/CERT REQUIRED
INDIAN RIVER ACADEMY	GENTLE	DEIDRE	Elementary	ESOL END/CERT REQUIRED
INDIAN RIVER ACADEMY	GUESS	CHAD	Elementary	ESOL END/CERT REQUIRED

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INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	Elementary	ESOL END/CERT REQUIRED
INDIAN RIVER ACADEMY	RIGGINS	CURTIS	Elementary	ESOL END/CERT REQUIRED
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	Elementary	ESOL END/CERT REQUIRED
INDIAN RIVER ACADEMY	STRATE	DUSTIN	Elementary	ESOL END/CERT REQUIRED
INDIAN RIVER ACADEMY	SUMNER	KRISTI	Elementary	ESOL END/CERT REQUIRED
INDIAN RIVER ACADEMY	ZEPPA	LAUREN	Elementary	ESOL END/CERT REQUIRED
INDIAN RIVER CHARTER HIGH SCHL	KAFER	LORI	1200380	ALG 1-B YEARLY
INDIAN RIVER CHARTER HIGH SCHL	KOPP	ANTHONY	0101300	ART/2-D COMP I
INDIAN RIVER CHARTER HIGH SCHL	MCCANDLESS	BRIAN	3026010	HOPE
INDIAN RIVER CHARTER HIGH SCHL	PURKHURSANT	HIDAYATULL	0300340	BALLET I
INDIAN RIVER CHARTER HIGH SCHL	ROGERS	MEGHAN	1001310	ENGLISH I
INDIAN RIVER CHARTER HIGH SCHL	TANG	LIMING	0104340	DRAW I
INDIAN RIVER CHARTER HIGH SCHL	TANG	LIMING	0104340	DRAW 1
INDIAN RIVER CHARTER HIGH SCHL	WILLIAMS	COURTNEY	1200700	Math Coll. Readiness
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	Elementary	ESOL END/CERT REQUIRED
LIBERTY MAGNET SCHOOL	HURLEY	TERRI	Elementary	ESOL END/CERT REQUIRED
LIBERTY MAGNET SCHOOL	MORROW	KIMBERLY	Elementary	ESOL END/CERT REQUIRED
LIBERTY MAGNET SCHOOL	STALLINGS	JESSICA	Elementary	ESOL END/CERT REQUIRED
NORTH COUNTY CHARTER SCHOOL	FLINN	AMY	Elementary	ESOL END/CERT REQUIRED
OSCEOLA MAGNET SCHOOL	COLEMAN	JAIME	Elementary	ESOL END/CERT REQUIRED
OSCEOLA MAGNET SCHOOL	DEL TUFO	AMBER	Elementary	ESOL END/CERT REQUIRED
OSCEOLA MAGNET SCHOOL	MASHIOTTA	BRENDA	Elementary	ESOL END/CERT REQUIRED
OSCEOLA MAGNET SCHOOL	RHUE	JULIE	Elementary	ESOL END/CERT REQUIRED
OSLO MIDDLE SCHOOL	BROWN	MICHELLE	1302020	M/J WIND SYMPHONY
OSLO MIDDLE SCHOOL	BROWN	MICHELLE	1302110	M/J JAZZ BAND
OSLO MIDDLE SCHOOL	FALCONE	ROBIN	1001010	M/J LANG ARTS 1
OSLO MIDDLE SCHOOL	GODWIN	MONICA	1000010	M/J RDG - INTENSIVE
OSLO MIDDLE SCHOOL	KEHOE	SUSAN	1000010	M/J READING - R2
OSLO MIDDLE SCHOOL	MAYS-CUCCI	GLORIA	1000010	M/J READING - R2
PELICAN ISLAND ELEMENTARY SCHL	KIRK	JESSICA	Elementary	ESOL END/CERT REQUIRED
SEBASTIAN CHARTER JR HIGH	BROOKER	ROBERT	1000010	M/J INTENS READ (MC)
SEBASTIAN CHARTER JR HIGH	BROOKER	ROBERT	1008010	M/J READ 1
SEBASTIAN CHARTER JR HIGH	BROOKER	RUTH	2000010	M/J LIF SC
SEBASTIAN CHARTER JR HIGH	EVANS	ALEXANDRA	1000010	M/J INTENS READ (MC)
SEBASTIAN CHARTER JR HIGH	EVANS	ALEXANDRA	1001040	M/J LANG ARTS 2
SEBASTIAN CHARTER JR HIGH	EVANS	ALEXANDRA	1008040	M/J READ 2
SEBASTIAN CHARTER JR HIGH	INGUI	WILLIAM	0500000	M/J PERS CAR SCH 1
SEBASTIAN CHARTER JR HIGH	INGUI	WILLIAM	2106010	M/J CIVICS
SEBASTIAN CHARTER JR HIGH	PALMER	LYNN	1205010	M/J MATH 1
SEBASTIAN ELEMENTARY SCHOOL	GIBBS	CYNTHIA	Elementary	ESOL END/CERT REQUIRED
SEBASTIAN ELEMENTARY SCHOOL	VEGA - RODRIG	SUHEIL	Elementary	ESOL END/CERT REQUIRED
SEBASTIAN RIVER HIGH SCHOOL	CLEMENTS	CHELSEA	8209520	DIGIT DESIGN 2
SEBASTIAN RIVER HIGH SCHOOL	HOWDER	CELESTE	1000410	INTEN READ 9/1
SEBASTIAN RIVER HIGH SCHOOL	HOWDER	CELESTE	1000410	INTEN READ 9/2
SEBASTIAN RIVER HIGH SCHOOL	JENSON	JENNIFER	1200700	MATH COLL READINESS
SEBASTIAN RIVER HIGH SCHOOL	JENSON	JENNIFER	1206310	GEOMETRY
SEBASTIAN RIVER HIGH SCHOOL	LAMPKIN	SHEILA	1001340	ENG 2
SEBASTIAN RIVER HIGH SCHOOL	LOCUSON	REBECCA	1001310	ENG 1
SEBASTIAN RIVER HIGH SCHOOL	LOCUSON	REBECCA	1002300	ESOL ENG 1

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SEBASTIAN RIVER HIGH SCHOOL	OMANS	JANE	1001370	ENG 3 (R)
SEBASTIAN RIVER HIGH SCHOOL	OMANS	JANE	1002320	ESOL ENG 3
SEBASTIAN RIVER HIGH SCHOOL	O'NEAL	JAMES	1802300	NAVAL SCI 1
SEBASTIAN RIVER HIGH SCHOOL	PETTIS	DAVID	1503350	TEAM SPORTS 1 PE 9A
SEBASTIAN RIVER HIGH SCHOOL	RIGA	ELEANOR R	1001370	ENG 3 (R)
SEBASTIAN RIVER HIGH SCHOOL	ROULEAU	SUSAN	1002380	ESOL DEV LA
SEBASTIAN RIVER HIGH SCHOOL	SECOY	EMILY	2000310	BIOLOGY 1
SEBASTIAN RIVER MIDDLE SCHOOL	KINKLE	ETHAN	1303000	M/J CHORUS 1
SEBASTIAN RIVER MIDDLE SCHOOL	KINKLE	ETHAN	1303010	M/J CHORUS 2
SEBASTIAN RIVER MIDDLE SCHOOL	WORTH	RONALD	2002040	M/J COMP SCI 1
SEBASTIAN RIVER MIDDLE SCHOOL	WORTH	RONALD	2002070	M/J COMP SCI 2
SEBASTIAN RIVER MIDDLE SCHOOL	ZEPKE	JUDITH	1205010	M/J MATH 1
STORM GROVE MIDDLE SCHOOL	ANDERSON	KATHERINE	2100015	M/J US HIST&CAR PLAN
STORM GROVE MIDDLE SCHOOL	GAMMELL	CARRIE	1001070	M/J LANG ARTS 3
STORM GROVE MIDDLE SCHOOL	LEFT	MELODY	0600000	M/J EXPLOR WHEEL 1
STORM GROVE MIDDLE SCHOOL	NATHANIEL	SHANA	1000010	M/J INTENS READ (MC)
STORM GROVE MIDDLE SCHOOL	PETERSON	CONSTANCE	1000010	M/J INTENS READ (MC)
STORM GROVE MIDDLE SCHOOL	POST	JOSHUA	1200310	ALG 1
STORM GROVE MIDDLE SCHOOL	ROSS	LUGENE	1205070	M/J PRE-ALG
STORM GROVE MIDDLE SCHOOL	ROSS	LUGENE	2002070	M/J COMPRE SCI 2
STORM GROVE MIDDLE SCHOOL	SRIGLEY	SEAN	1302000	M/J BAND 1-Begin
STORM GROVE MIDDLE SCHOOL	SRIGLEY	SEAN	1302020	M/J BAND 3 8th Grade
STORM GROVE MIDDLE SCHOOL	SRIGLEY	SEAN	1302030	M/J BAND 4 Jazz Band
STORM GROVE MIDDLE SCHOOL	SUTHERLAND	HEIDI	1001040	M/J LANG ARTS 2
TREASURE COAST ELEMENTARY SCHL	BUCACCIO	BETTY	Elementary	ESOL END/CERT REQUIRED
TREASURE COAST ELEMENTARY SCHL	HONEY	CYNTHIA	Elementary	ESOL END/CERT REQUIRED
TREASURE COAST ELEMENTARY SCHL	LUNA	CLAUDIA	Elementary	ESOL END/CERT REQUIRED
TREASURE COAST ELEMENTARY SCHL	MODESITT	KIMBERLEY	Elementary	ESOL END/CERT REQUIRED
TREASURE COAST ELEMENTARY SCHL	PALMER	REBECCA	Elementary	ESOL END/CERT REQUIRED
TREASURE COAST ELEMENTARY SCHL	PRATT	KATE	Elementary	ESOL END/CERT REQUIRED
TREASURE COAST ELEMENTARY SCHL	STULL	MERIDETH	Elementary	ESOL END/CERT REQUIRED
VERO BEACH ELEMENTARY SCHOOL	ARENDELL	LAUREL	Elementary	ESOL END/CERT REQUIRED
VERO BEACH ELEMENTARY SCHOOL	BULLARD	LATOYA	Elementary	ESOL END/CERT REQUIRED
VERO BEACH ELEMENTARY SCHOOL	HERMAN	MARIANNA	Elementary	ESOL END/CERT REQUIRED
VERO BEACH ELEMENTARY SCHOOL	LIBBY	AMANDA	Elementary	ESOL END/CERT REQUIRED
VERO BEACH ELEMENTARY SCHOOL	POPLAR	AMY	Elementary	ESOL END/CERT REQUIRED
VERO BEACH ELEMENTARY SCHOOL	SINGEWALD	JESSICA	Elementary	ESOL END/CERT REQUIRED
VERO BEACH HIGH SCHOOL	ASHCROFT	KRISTIN	0701330	FRENCH II
VERO BEACH HIGH SCHOOL	BAILEY	KAREN	1206310	GEOMETRY I
VERO BEACH HIGH SCHOOL	BAILEY	KAREN	1298310	ADV TOPICS IN MATH
VERO BEACH HIGH SCHOOL	DUES	WADE	1800300	AERO SCI I
VERO BEACH HIGH SCHOOL	FOSMOEN	LISA	1001340	ENG II
VERO BEACH HIGH SCHOOL	JOHNSON	MICHAEL	2100310	US HISTORY
VERO BEACH HIGH SCHOOL	KELLY	GARRY	7910111	ACCESS ENG 1/2
VERO BEACH HIGH SCHOOL	SHELBURNE	ERIC	1000410	INTENS READ
VERO BEACH HIGH SCHOOL	STONECIPHER	JAZMINE	2003310	PHY SCI
VERO BEACH HIGH SCHOOL	WALBORN	LISA	1000410	INTENS READ



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School Name	Last Name	First Name	Course #	Course Title	Course Status	ESOL Status	HQT Status
BEACHLAND ELEMENTARY S	BYERS	SUMMER	5012070	MATH GRADE FIVE	OUT		A
BEACHLAND ELEMENTARY S	THOMAS	ERICA	5010044	Language Arts 3	OUT		G
BEACHLAND ELEMENTARY S	THOMAS	ERICA	5021050	SOCIAL STUDIES 3	OUT		G
CITRUS ELEMENTARY SCHO	PARRA	NICOLLETTE	5010045	Language Arts 4	OUT		G
CITRUS ELEMENTARY SCHO	PARRA	NICOLLETTE	5010046	Language Arts 5	OUT	OUT	G
CITRUS ELEMENTARY SCHO	PARRA	NICOLLETTE	5021060	SOC STUDIES 4	OUT		G
CITRUS ELEMENTARY SCHO	PARRA	NICOLLETTE	5021070	SOC STUDIES 5	OUT	OUT	G
DODGERTOWN ELEMENTAR	HAMILTON	CASEY	5010044	Language Arts 3	OUT	OUT	G
DODGERTOWN ELEMENTAR	HAMILTON	CASEY	5010045	Language Arts 4	OUT		G
DODGERTOWN ELEMENTAR	HAMILTON	CASEY	5010046	Language Arts 5	OUT		G
DODGERTOWN ELEMENTAR	HAMILTON	CASEY	5012070	MATH GRADE FIVE	OUT		G
DODGERTOWN ELEMENTAR	HAMILTON	CASEY	5012060	MATH GRADE FOUR	OUT		G
DODGERTOWN ELEMENTAR	HAMILTON	CASEY	5012050	MATH GRADE THREE	OUT		G
DODGERTOWN ELEMENTAR	SLOAN	ALEXANDRA	5010045	Language Arts 4	OUT		G
DODGERTOWN ELEMENTAR	SLOAN	ALEXANDRA	5012060	MATH GRADE FOUR	OUT		G
DODGERTOWN ELEMENTAR	SLOAN	ALEXANDRA	5020050	SCI E	OUT		G
DODGERTOWN ELEMENTAR	SLOAN	ALEXANDRA	5021060	SOC STUDIES 4	OUT		G
DODGERTOWN ELEMENTAR	WOOD	KATHLEEN	5010044	Language Arts 3	OUT	OUT	G
DODGERTOWN ELEMENTAR	WOOD	KATHLEEN	5012050	MATH GRADE THREE	OUT	OUT	G
DODGERTOWN ELEMENTAR	WOOD	KATHLEEN	5020040	SCI E	OUT	OUT	G
DODGERTOWN ELEMENTAR	WOOD	KATHLEEN	5021050	SOC STUDIES 3	OUT	OUT	G
FELLSMERE ELEMENTARY S	MARSIGLIA	LILLIAN	5010030	COMM	OUT	OUT	G
FELLSMERE ELEMENTARY S	MARSIGLIA	LILLIAN	5002000	CPTRS TECHNOLOGY	OUT	OUT	G
FELLSMERE ELEMENTARY S	MARSIGLIA	LILLIAN	5010042	Language Arts 1	OUT	OUT	G
FELLSMERE ELEMENTARY S	MARSIGLIA	LILLIAN	5012030	MATH GRADE ONE	OUT	OUT	G
FELLSMERE ELEMENTARY S	MARSIGLIA	LILLIAN	5015030	PHYS ED E	OUT	OUT	G
FELLSMERE ELEMENTARY S	MARSIGLIA	LILLIAN	5020020	SCI E	OUT	OUT	G
FELLSMERE ELEMENTARY S	MARSIGLIA	LILLIAN	5021030	SOC STUDIES 1	OUT	OUT	G
FELLSMERE ELEMENTARY S	OLSON	JULIE	5010045	Language Arts 4	OUT	OUT	G
FELLSMERE ELEMENTARY S	OLSON	JULIE	5012060	MATH GRADE FOUR	OUT	OUT	G
FELLSMERE ELEMENTARY S	OLSON	JULIE	5020050	SCI E	OUT	OUT	G
FELLSMERE ELEMENTARY S	OLSON	JULIE	5021060	SOC STUDIES 4	OUT	OUT	G
FELLSMERE ELEMENTARY S	SHEEHAN	ALYSSA	5010030	COMM	OUT		B
GIFFORD MIDDLE SCHOOL	KNIGHT	ROBERT	2002070	M/J COMP SCI 2	OUT		E
GIFFORD MIDDLE SCHOOL	KNIGHT	ROBERT	2002100	M/J COMP SCI 3	OUT		E
GIFFORD MIDDLE SCHOOL	KNIGHT	ROBERT	2002100	M/J COMPRE SCI 3	OUT	IN	E
GIFFORD MIDDLE SCHOOL	TAYLOR	CAROL	1000010	M/J INTENS READ (DB)	OUT	OUT	D
GIFFORD MIDDLE SCHOOL	VANHEST	BETTY	7855040	ADV ACAD: 6-8 LANG A	OUT		D
GIFFORD MIDDLE SCHOOL	VILARDI	REBECCA	1000010	M/J INTENS READ (DB)	OUT	IN	D
GIFFORD MIDDLE SCHOOL	VILARDI	REBECCA	1008040	M/J READ 2	OUT		D
Imagine Schools at South Vero	RICHEY	JACQUELINE	5010041	Language Arts K	OUT		G
Imagine Schools at South Vero	RICHEY	JACQUELINE	5012020	MATH GRADE K	OUT		G
Imagine Schools at South Vero	RICHEY	JACQUELINE	5015020	PHY ED E	OUT		G
Imagine Schools at South Vero	RICHEY	JACQUELINE	5020010	SCI E	OUT		G
Imagine Schools at South Vero	RICHEY	JACQUELINE	5021020	SOC STUDIES KG	OUT		G
Imagine Schools at South Vero	SPAGNUOLO	BETHANY	0100060	M/J INTRO ART HIST	OUT		G
Imagine Schools at South Vero	SPAGNUOLO	BETHANY	0500000	M/J PERS CAR SCH 1	OUT		G
Imagine Schools at South Vero	SPAGNUOLO	BETHANY	0500010	M/J PERS CAR SCH 2	OUT		G
Imagine Schools at South Vero	STONE	STEPHEN	1200310	ALG 1	OUT		G

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Imagine Schools at South Vero	STONE	STEPHEN	1200370	ALG 1-A	OUT		G
Imagine Schools at South Vero	STONE	STEPHEN	1206320	GEO HON	OUT		G
Imagine Schools at South Vero	WILEY	DEANNA	2002070	M/J COMPRE SCI 2	OUT		G
Imagine Schools at South Vero	WILEY	DEANNA	2002080	M/J COMPRE SCI 2 ADV	OUT		G
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5010030	COMM	OUT	OUT	G
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5010043	Language Arts 2	OUT	OUT	G
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5012040	MATH GRADE TWO	OUT	OUT	G
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5020030	SCIENCE E	OUT	OUT	G
INDIAN RIVER ACADEMY	MCCLELLAND	RANDEE	5021040	SOCIAL STUDIES 2	OUT	OUT	G
INDIAN RIVER ACADEMY	PHILLIPS	JACLYN	5010041	Language Arts K	OUT		G
INDIAN RIVER ACADEMY	PHILLIPS	JACLYN	5012020	MATH GRADE K	OUT		G
INDIAN RIVER ACADEMY	PHILLIPS	JACLYN	5020010	SCIENCE E	OUT		G
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5010045	Language Arts 4	OUT	OUT	G
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5012060	MATH GRADE FOUR	OUT	OUT	G
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5020050	SCIENCE E	OUT	OUT	G
INDIAN RIVER ACADEMY	SCHOFIELD	RICHARD	5021060	SOCIAL STUDIES 4	OUT	OUT	G
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5010046	Language Arts 5	OUT	OUT	G
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5012070	MATH GRADE FIVE	OUT	OUT	G
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5020060	SCIENCE E	OUT	OUT	G
INDIAN RIVER ACADEMY	STRATE	DUSTIN	5021070	SOCIAL STUDIES 5	OUT	OUT	G
INDIAN RIVER ACADEMY	SUMNER	KRISTI	5010045	Language Arts 4	OUT	OUT	G
INDIAN RIVER ACADEMY	SUMNER	KRISTI	5012060	MATH GRADE FOUR	OUT	OUT	G
INDIAN RIVER ACADEMY	SUMNER	KRISTI	5020050	SCIENCE E	OUT	OUT	G
INDIAN RIVER CHARTER HIG	BAYOUTH	NEISET	2103400	ADV PL HUMAN GEOG	OUT		G
INDIAN RIVER CHARTER HIG	BAYOUTH	NEISET	2106310	AMER GOVT	OUT		G
INDIAN RIVER CHARTER HIG	BAYOUTH	NEISET	2104320	GLOBAL STUDIES	OUT		G
INDIAN RIVER CHARTER HIG	BAYOUTH	NEISET	2106310	US GOVERNMENT	OUT		G
INDIAN RIVER CHARTER HIG	BEINDORF	ANA	0708340	SPANISH I	IN		G
INDIAN RIVER CHARTER HIG	BEINDORF	ANA	0708350	SPANISH II	IN		G
INDIAN RIVER CHARTER HIG	PINE	JON	0107410	FILM 1	OUT		G
INDIAN RIVER CHARTER HIG	PINE	JON	0107420	FILM 2	OUT		G
INDIAN RIVER CHARTER HIG	STAUNTON	CATHERINE	1001380	ENG HON III	OUT		G
INDIAN RIVER CHARTER HIG	STAUNTON	CATHERINE	1001370	ENGLISH III	OUT		G
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710012	ACCESS LANG ART - 1	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710012	ACCESS LANG ART - 1	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710013	ACCESS LANG ART - 2	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710013	ACCESS LANG ART - 2	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7710011	ACCESS LANG ART - K	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7712020	ACCESS MATH GRADE 1	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7712030	ACCESS MATH GRADE 2	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7712040	ACCESS MATH GRADE 3	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7712015	ACCESS MATH GRADE K	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7720020	ACCESS SCI GRADE 1	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7720030	ACCESS SCI GRADE 2	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7720040	ACCESS SCI GRADE 3	OUT		A
LIBERTY MAGNET SCHOOL	BURNS	SHERI	7720015	ACCESS SCI GRADE K	OUT		A
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5010044	Language Arts 3	OUT	OUT	G
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5012050	MATH GRADE THREE	OUT	OUT	G
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5020040	SCI E	OUT	OUT	G
LIBERTY MAGNET SCHOOL	DENNISTON	LINDSEY	5021050	SOC STUDIES 3	OUT	OUT	G
OSLO MIDDLE SCHOOL	KEHOE	SUSAN	1008070	M/J READ 3	OUT		G
OSLO MIDDLE SCHOOL	KEHOE	SUSAN	1000010	M/J READING - R2	OUT	OUT	G
OSLO MIDDLE SCHOOL	ROUX	JOANNA	1008020	M/J READ 1 ADV	OUT		D
OSLO MIDDLE SCHOOL	WILLIAMS	ANDREA	1000010	M/J READING - R2	OUT	IN	D

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SEBASTIAN CHARTER JR HIG	BROOKER	ROBERT	5020060	SCIENCE GRADE FIVE	OUT		D
SEBASTIAN CHARTER JR HIG	EVANS	ALEXANDRA	1001040	M/J LANG ARTS 2	OUT	OUT	G
SEBASTIAN CHARTER JR HIG	EVANS	ALEXANDRA	1001050	M/J LANG ARTS 2 ADV	OUT		G
SEBASTIAN CHARTER JR HIG	EVANS	ALEXANDRA	1008040	M/J READ 2	OUT	OUT	G
SEBASTIAN CHARTER JR HIG	EVANS	ALEXANDRA	1000010	M/J INTENS READ (MC)	OUT	OUT	G
SEBASTIAN CHARTER JR HIG	WENDEL	DENISE	2100010	M/J US HISTORY	OUT		G
SEBASTIAN CHARTER JR HIG	WENDEL	DENISE	2100020	M/J US HISTORY ADV	OUT		G
SEBASTIAN ELEMENTARY SC	BOGGAN	TREVA	5001050	ART E	OUT		A
SEBASTIAN RIVER HIGH SCH	ALBERT	BRENT	1000410	INT READ ACT/SAT	OUT	IN	D
SEBASTIAN RIVER HIGH SCH	ALBERT	BRENT	1000410	INTEN READ 10/1	OUT		D
SEBASTIAN RIVER HIGH SCH	AVILA	MARILYN	1200700	MATH COLL READINESS	OUT		D
SEBASTIAN RIVER HIGH SCH	EDGECOMBE	CHRISTOPHER	1207310	LIB ARTS MATH 2	OUT		D
SEBASTIAN RIVER HIGH SCH	FRIERSON	DAVID	2001310	ERTH/SPA SCI	OUT	IN	G
SEBASTIAN RIVER HIGH SCH	LOCUSON	REBECCA	1002300	ESOL ENG 1	OUT	OUT	G
SEBASTIAN RIVER HIGH SCH	OMANS	JANE	1002320	ESOL ENG 3	OUT	OUT	D
SEBASTIAN RIVER HIGH SCH	ROULEAU	SUSAN	1002380	ESOL DEV LA	OUT	OUT	D
SEBASTIAN RIVER HIGH SCH	SKINDEL	ADAM	2003340	CHEM 1	OUT	IN	D
SEBASTIAN RIVER MIDDLE S	VAUSE	AMANDA	1008050	M/J READ 2 ADV	OUT		D
SEBASTIAN RIVER MIDDLE S	WORTH	RONALD	2002070	M/J COMP SCI 2	OUT	OUT	E
SEBASTIAN RIVER MIDDLE S	WORTH	RONALD	2002100	M/J COMP SCI 3	OUT		E
STORM GROVE MIDDLE SCH	BRADLEY	SONYA	1000010	M/J INTENS READ (MC)	OUT		D
STORM GROVE MIDDLE SCH	MARTZ	SARA	1000010	M/J INTENS READ (MC)	OUT		D
STORM GROVE MIDDLE SCH	ROSS	LUGENE	2002070	M/J COMPRE SCI 2	OUT	OUT	D
TREASURE COAST ELEMENT	MODESITT	KIMBERLEY	5001010	ART E	OUT	OUT	G
TREASURE COAST ELEMENT	MODESITT	KIMBERLEY	5001020	ART E	OUT	OUT	G
TREASURE COAST ELEMENT	MODESITT	KIMBERLEY	5001030	ART E	OUT	OUT	G
TREASURE COAST ELEMENT	MODESITT	KIMBERLEY	5001040	ART E	OUT	OUT	G
TREASURE COAST ELEMENT	MODESITT	KIMBERLEY	5001050	ART E	OUT	OUT	G
TREASURE COAST ELEMENT	MODESITT	KIMBERLEY	5001060	ART E	OUT	OUT	G
VERO BEACH HIGH SCHOOL	ADAMS	THOMAS	0100300	ADV PL ART HIST	OUT		D
VERO BEACH HIGH SCHOOL	JOHNSON	MICHAEL	0900310	HUMANITIES I	OUT		G
VERO BEACH HIGH SCHOOL	JOHNSON	MICHAEL	2100310	US HISTORY	OUT	OUT	G

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SURPLUS PROPERTY RECORDS  
EQUIPMENT TO RECYCLE - REVENUE GENERATING

ASSET	DESCRIPTION 1	DESCRIPTION 2	ACCOUNT ORIG VAL	ACCUM DEPR	CURR VAL	GL	FUND	SERIAL	ACQ	ACQ DATE	P. O.	CNTR	BDG	ROOM	DP
00075720	APPLE IBOOK	INDIGO (366MHZ)	1,449.00	1,449.00	.00	1383	530	UV04836ZJQ5		01/16/2001	00106474	9999	00	RCY6	
00075721	APPLE IBOOK	INDIGO (366MHZ)	1,449.00	1,449.00	.00	1383	530	UV04832DJQ5		01/16/2001	00106474	9999	00	RCY6	
00078698	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380MRLQ4		10/07/2002	00303620	9999	00	RCY6	
00078699	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380MALQ4		10/07/2002	00303620	9999	00	RCY6	
00078700	APPLE I BOOK	700MHZ	1,239.00	1,239.00	.00	1383	530	UV24519FN5B		10/07/2002	00303620	9999	00	RCY6	
00078701	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380N9LQ4		10/07/2002	00303620	9999	00	RCY6	
00078704	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380QHLQ4		10/07/2002	00303620	9999	00	RCY6	
00078705	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380N2LQ4		10/07/2002	00303620	9999	00	RCY6	
00078706	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380M2LQ4		10/07/2002	00303620	9999	00	RCY6	
00078709	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380LULQ4		10/07/2002	00303620	9999	00	RCY6	
00078710	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380N5LQ4		10/07/2002	00303620	9999	00	RCY6	
00078711	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380N8LQ4		10/07/2002	00303620	9999	00	RCY6	
00078712	APPLE I BOOK	600MHZ	1,239.00	1,239.00	.00	1383	530	UV2380LDLQ4		10/07/2002	00303620	9999	00	RCY6	
00078714	APPLE I BOOK	700MHZ	1,569.10	1,569.10	.00	1383	530	UV23906YLQ5		10/07/2002	00303620	9999	00	RCY6	
00078872	EARLY CHILDHOOD COMP	HATCH W/15" MON	3,295.95	3,295.95	.00	1383	542	0248508		07/31/2002	00210822	9999		RCY6	ES
00079080	DELL OPTPLX GX260T	P4,2.40GHZ	1,029.00	1,029.00	.00	1383	530	80LKO21		11/08/2002	00304450	9999	00	RCY6	
00079711	DELL OPTPLX GX260T	P4,1.80GHZ	1,147.00	1,147.00	.00	1383	530	4YK2321		12/09/2002	00305390	9999	00	RCY6	
00080464	12"I-BOOK W/EARLY LI	MOBILE LAB LEAS	.00 *	.00	.00	1370	530	UV3370HSPET		03/08/2004	00404245	9999	00	RCY6	
00080464	12"I-BOOK W/EARLY LI	MOBILE LAB LEAS	1,509.79	1,509.79	.00	1383	530	UV3370HSPET		03/08/2004	00404245	9999	00	RCY6	
00080497	12"I-BOOK W/EARLY LI	MOBILE LAB LEAS	.00 *	.00	.00	1370	530	UV3370R9PET		03/08/2004	00404245	9999	00	RCY6	
00080497	12"I-BOOK W/EARLY LI	MOBILE LAB LEAS	1,509.79	1,509.79	.00	1383	530	UV3370R9PET		03/08/2004	00404245	9999	00	RCY6	
00080498	12"I-BOOK W/EARLY LI	MOBILE LAB LEAS	.00 *	.00	.00	1370	530	UV3401REPET		03/08/2004	00404245	9999	00	RCY6	
00080498	12"I-BOOK W/EARLY LI	MOBILE LAB LEAS	1,509.79	1,509.79	.00	1383	530	UV3401REPET		03/08/2004	00404245	9999	00	RCY6	
00080500	12"I-BOOK W/EARLY LI	MOBILE LAB LEAS	.00 *	.00	.00	1370	530	UV3401Q3PET		03/08/2004	00404245	9999	00	RCY6	
00080500	12"I-BOOK W/EARLY LI	MOBILE LAB LEAS	1,509.79	1,509.79	.00	1383	530	UV3401Q3PET		03/08/2004	00404245	9999	00	RCY6	
00080570	FUJITSU FI-4120C SCA	SERVICE	1,100.00	1,100.00	.00	1340	541	600632		08/25/2003	00310495	9999	00	RCY6	FS
00080571	FUJITSU FI-4120C SCA	FOOD SERVICE DE	1,100.00	1,100.00	.00	1340	541	600629		08/25/2003	00310495	9999	00	RCY6	FS
00081156	LUNCH APPLICATION S	&VALIDATION SOF	9,900.00	9,900.00	.00	1382	541			09/15/2003	00310495	9999	00	RCY6	FS
00082298	INSPIRON 9300, PENTI	LIFE WIDE SCREE	.00 *	.00	.00	1383	541	FGR4281		08/22/2005	00601884	9999	00	RCY6	FS
00082298	INSPIRON 9300, PENTI	LIFE WIDE SCREE	2,408.64	2,408.64	.00	1383	530	FGR4281		08/22/2005	00601884	9999	00	RCY6	FS
00082299	INSPIRON 9300, PENTI	LIFE WIDE SCREE	.00 *	.00	.00	1383	541	5HR4281		08/22/2005	00601884	9999	00	RCY6	FS
00082299	INSPIRON 9300, PENTI	LIFE WIDE SCREE	2,408.64	2,408.64	.00	1383	530	5HR4281		08/22/2005	00601884	9999	00	RCY6	FS
00082302	INSPIRON 9300, PENTI	LIFE WIDE SCREE	.00 *	.00	.00	1383	541	1HR4281		08/22/2005	00601884	9999	00	RCY6	FS
00082302	INSPIRON 9300, PENTI	LIFE WIDE SCREE	2,408.64	2,408.64	.00	1383	530	1HR4281		08/22/2005	00601884	9999	00	RCY6	FS
00082303	INSPIRON 9300, PENTI	LIFE WIDE SCREE	.00 *	.00	.00	1383	541	8HR4281		08/22/2005	00601884	9999	00	RCY6	FS
00082303	INSPIRON 9300, PENTI	LIFE WIDE SCREE	2,408.64	2,408.64	.00	1383	530	8HR4281		08/22/2005	00601884	9999	00	RCY6	FS
00082531	16 MODULE SECURITY C		1,399.00	1,399.00	.00	1383	530			02/15/2006	00605946	9999	00	RCY6	
00083071	LATITUDE D620 W/19"	DELL LAPTOP	1,813.00	1,813.00	.00	1383	530	FFG7DB1		09/11/2006	00700813	9999	00	RCY6	
00083298	NOTEBOOK-LATITUDE D5	DELL LAPTOP	1,081.00	1,081.00	.00	1383	530	9F29DB1		09/11/2006	00700813	9999	00	RCY6	
00083330	GX620 ADMIN DESKTOP	P4 630/3GHZ 2M	1,015.00	1,015.00	.00	1383	530	8PMMMB1		09/18/2006	00701491	9999	00	RCY6	
00083335	ESQ MOTION PC	SLATE TABLE FOR	2,572.00	2,572.00	.00	1383	530	00181938-LE1600		09/18/2006	00701423	9999	00	RCY6	
00083339	ESQ MOTION LE1600	SLATE TABLET PC	2,572.00	2,572.00	.00	1383	530	00181947-LE1600		09/18/2006	00701423	9999	00	RCY6	
00083605	HP STUDENT LAPTOP IN	CORE DUAL PROCE	1,140.00	1,140.00	.00	1383	530	CND634OTSS		11/20/2006	00704363	9999	00	RCY6	
00083639	VISUAL PRESENTER W/L	PROJECTOR EPSON	1,134.30	1,134.30	.00	1383	530	853391		12/22/2006	00704647	9999	00	RCY6	
00084446	PVC CARD PRINTER ID	FARGO W/EPISUIT	.00 *	.00	.00	1340	500	A7350240		09/28/2007	00803037	9999	00	RCY6	
00084446	PVC CARD PRINTER ID	FARGO W/EPISUIT	8,419.39	8,419.39	.00	1340	530	A7350240		09/28/2007	00803037	9999	00	RCY6	
00085426	HP ELITEBOOK 6930p W	LAPTOP W/8 CELL	1,150.00	1,150.00	.00	1383	530	2CE837554Y		12/19/2008	00902590	9999	00	RCY6	
00085930	GX1000 POINT OF SERV	TERMINAL/FOOD S	.00 *	.00	.00	1340	530	2GJ1WH1		09/14/2009	00907960	9999	00	RCY6	FS
00085930	GX1000 POINT OF SERV	TERMINAL/FOOD S	1,815.00	1,754.50	60.50	1383	530	2GJ1WH1		09/14/2009	00907960	9999	00	RCY6	FS

\* = ACCOUNT AND BASE ORIGINAL VALUES DIFFER

ASSET SUMMARY  
 SURPLUS PROPERTY RECORDS  
 EQUIPMENT TO RECYCLE - REVENUE GENERATING

ASSET	DESCRIPTION 1	DESCRIPTION 2	ACCOUNT ORIG VAL	ACCUM DEPR	CURR VAL GL	FUND	SERIAL	ACQ	ACQ DATE	P.O.	CNTR	BDG	ROOM	DP
00085931	GX1000 POINT OF SERV	TERMINAL/FOOD S	.00 *	.00	.00	1340 530	2GG1WH1		09/14/2009	009				
00085931	GX1000 POINT OF SERV	TERMINAL/FOOD S	1,815.00	1,754.50	60.50	1383 530	2GG1WH1		09/14/2009	00907960	9999	00	RCY6	FS
00085932	GX1000 POINT OF SERV	TERMINAL/FOOD S	.00 *	.00	.00	1340 530	2GJ2WH1		09/14/2009	00907960	9999	00	RCY6	FS
00085932	GX1000 POINT OF SERV	TERMINAL/FOOD S	1,815.00	1,754.50	60.50	1383 530	2GJ2WH1		09/14/2009	00907960	9999	00	RCY6	FS
00085933	GX1000 POINT OF SERV	TERMINAL/FOOD S	.00 *	.00	.00	1340 530	2GG2WH1		09/14/2009	00907960	9999	00	RCY6	FS
00085933	GX1000 POINT OF SERV	TERMINAL/FOOD S	1,815.00	1,754.50	60.50	1383 530	2GG2WH1		09/14/2009	00907960	9999	00	RCY6	FS
00085934	GX1000 POINT OF SERV	TERMINAL/FOOD S	.00 *	.00	.00	1340 530	2GH1WH1		09/14/2009	00907960	9999	00	RCY6	FS
00085934	GX1000 POINT OF SERV	TERMINAL/FOOD S	1,815.00	1,754.50	60.50	1383 530	2GH1WH1		09/14/2009	00907960	9999	00	RCY6	FS
00085953	GX MANAGER WORKSTATI	TOUCH SCREEN MO	.00 *	.00	.00	1340 530	37S2WH1		09/14/2009	00907960	9999	00	RCY6	FS
00085953	GX MANAGER WORKSTATI	TOUCH SCREEN MO	1,045.00	1,010.17	34.83	1383 530	37S2WH1		09/14/2009	00907960	9999	00	RCY6	FS
00086339	TEK-465 15" SCREEN	POS TOUCH COMPU	1,237.00	1,092.69	144.31	1383 541	J701525975		02/26/2010	01002756	9999	00	RCY6	FS
TOTAL			60 RECORDS	84,994.46	84,512.82	481.64								

\* = ACCOUNT AND BASE ORIGINAL VALUES DIFFER

SURPLUS PROPERTY RECORDS  
AUCTION ITEMS - REVENUE GENERATING

ASSET	DESCRIPTION 1	DESCRIPTION 2	ACCOUNT		CURR VAL	GL	FUND	SERIAL	ACQ	ACQ DATE	P.O.	CNTR	BDG	ROOM	DP
			ORIG VAL	ACCUM DEPR											
00055265	FOOD WARMER-PROOFER	UNIVERSAL-CAFE	1,197.97	1,197.97	.00	1340	541			05/13/1983		9999	00	ACT6	FS
00065153	SR-53 1993	(O FORD PICK UP	13,398.00	12,058.20	1,339.80	1350	530	1FTHF25M6PNB112		06/21/1993	28768	9999	00	ACT6	GR
00065161	VB-29 1993	(WAS M- FORD PICK UP W/	13,398.00	12,058.20	1,339.80	1350	530	1FTHF25M2PNB112		06/21/1993	28768	9999	GM	ACT6	
00076507	SUN MACHINE 450	ANALYZER	24,849.00	24,849.00	.00	1340	500	0037D0427		10/31/2000	00103914	9999	00	ACT6	
00079716	MANITOWOC ICE	MACHINE	3,461.00	3,461.00	.00	1340	530	020863254		01/23/2003	C0302892	9999	00	ACT6	
00081633	FUEL SYSTEM DE-CARBO	12 VOLT ROBBIE	2,595.00	2,486.88	108.12	1340	530	0170-290903-005		12/14/2004	00503980	9999	00	ACT6	
00081930	HEATED CNTR UNIT 36"	BONE V-TRAY SLI	6,410.25	6,143.16	267.09	1340	541	0411036001317M		12/20/2004	00504843	9999	00	ACT6	FS
00082236	Cannon RF-1000 ROTAR	MANAGEMENT	14,675.00	14,675.00	.00	1383	500	32100029		05/16/2005	00510327	9999	00	ACT6	RM
00082758	550 LBS.ICE MACHINE	MACHINE 30"W W/	2,630.00	2,630.00	.00	1340	530	110122149		03/13/2006	00607372	9999	00	ACT6	
00082968	1937 GULBRASEN PIANO	FOR MUSIC ROOM	1,000.00	1,000.00	.00	1340	500	CAN (NOT) BE FOUN		06/21/2006	DONATION	9999	00	ACT6	
00083818	HOT FOOD TABLE		5,724.00	5,724.00	.00	1340	530	H06B16360C		09/29/2006	00610853	9999	00	ACT6	FS
00086727	ELO 17B2 - 17" ALL I	COMPUTER WITH X	1,425.00	712.50	712.50	1383	541	K11Q000096		01/10/2012	01203117	9999	00	ACT6	FS
00086749	ELO 17B2 COMPUTER UN	ALL IN ONE TOUC	1,090.06	508.70	581.36	1383	541	L11Q001149		03/09/2012	01203973	9999	00	ACT6	FS
00086758	ELO 17B2 COMPUTER UN	ALL IN ONE TOUC	1,090.06	508.70	581.36	1383	541	L11Q001142		03/09/2012	01203973	9999	00	ACT6	FS
00086760	ELO 17B2 COMPUTER UN	ALL IN ONE TOUC	1,090.06	508.70	581.36	1383	541	L11Q001137		03/09/2012	01203973	9999	00	ACT6	FS
TOTAL			15 RECORDS	94,033.40	88,522.01	5,511.39									

\* = ACCOUNT AND BASE ORIGINAL VALUES DIFFER

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# Memo



**To:** Lynn Justin / School District of IRC  
**From:** Toni Kouns Vero Beach High School Bookkeeper  
**Date:** 8/31/14  
**Re:** New Booster Organization

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**Message:**

**The following boosters would like to be approved at the next School Board meeting. Copies of the Organization Registration Forms are attached:**

**Volleyball**

**VBHS Sailing Team**

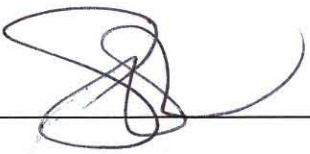
**C.H.I.E.F.S.**

**Biotechnology**

**Nintendopamine**

**Lady Indian Dancers**

  
\_\_\_\_\_  
**Bookkeeper**

  
\_\_\_\_\_  
**Principal**

9.9.14  
\_\_\_\_\_  
**Date**

9/10/14  
\_\_\_\_\_  
**Date**

# Internal /External Cooperative Organization Registration Form



Newly formed Organization:  (must be submitted to the Board)      Renewal of Prior Year

Cooperative Organization Name: Volleyball

Cooperative Organization Sponsor: Jessica Singewald

Sponsor Contact Information: jsingewald@alt.net (772)359-0314

Supports the Internal Account (Club, Class, Team etc.): Volleyball

School Sponsor of the Club, Class or Team: Volleyball

Date of Organizations first business meeting for the current school year: 8/4/13

\*A list of Officer's for the current school year is due to the Principal 30 days after this date.

### Internal Cooperative Organizations:

Internal Account Name and Number: 1530

### External Cooperative Organizations:

(A checklist of required documentation is available from the School Bookkeeper for these organizations)

Indicate if LLC, Inc, 501 (c)(3), or other:

Federal Tax Identification Number: \_\_\_\_\_

Consumer's Certificate of Exemption Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Organization mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All organizations of the school, or operating on behalf of the school, which obtains monies from the public, shall be accountable to the board for the receipt and expenditure of those funds. Booster type organizations shall present a financial statement to the principal as of June 30 of each year. Please see the Internal Accounts Procedures Manual for specific requirements regarding financial statements. The principal shall retain these financial statements with the school records, to be used to provide information to the board, as necessary. All booster type organizations shall follow the school board rules as it relates to financial accountability. The superintendent will be informed in writing by a principal of any booster, school advisory, and/or special projects. (SDIRC Board Policy 10.03)

Signature of Sponsor Jessica Singewald      Date 8/16/14

Approved by: [Signature]      Date 8/16/14  
Principal's Signature      Date



# Internal /External Cooperative Organization Registration Form



**Instructions:** All organizations must complete section A. If the organization is accounted for in the School Internal Accounts, complete Section B and sign at the bottom of the form. If the organization is an outside cooperative organization with their own bank account, complete Section C and sign at the bottom of the form.

## Section A

Newly formed Organization:  (must be submitted to the Board) Renewal of Prior Year

Cooperative Organization Name: VBHS Sailing Team

Cooperative Organization Sponsor: IR Youth Sailing Foundation

Sponsor Contact Information: Charlie Pope 772 567 9000

Supports the Internal Account (Club, Class, Team etc.): \_\_\_\_\_

School Sponsor of the Club, Class or Team: JENNIFER ADAMS

Date of Organizations first business meeting for the current school year: Aug 29, 2014

\*A list of Officer's for the current school year is due to the Principal 30 days after this date

## Section B

### Internal Cooperative Organizations:

Internal Account Name and Number: #4540

## Section C

### External Cooperative Organizations:

(A checklist of required documentation is available from the School Bookkeeper for these organizations)

Indicate if LLC, Inc, 501 (c)(3), or other: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Consumer's Certificate of Exemption Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Organization mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All organizations of the school, or operating on behalf of the school, which obtains monies from the public, shall be accountable to the board for the receipt and expenditure of those funds. Booster type organizations shall present a financial statement to the principal as of June 30 of each year. Please see the Internal Accounts Procedures Manual for specific requirements regarding financial statements. The principal shall retain these financial statements with the school records, to be used to provide information to the board, as necessary. All booster type organizations shall follow the school board rules as it relates to financial accountability. The superintendent will be informed in writing by a principal of any booster, school advisory, and/or special projects. (SDIRC Board Policy 10.03)

Signature of Sponsor Jennifer Adams Date 8/14/2014

Approved by: [Signature] Date 8/20/14  
Principal's Signature

Revised 4/25/2013

# Internal /External Cooperative Organization Registration Form

**Instructions:** All organizations must complete section A. If the organization is accounted for in the School Internal Accounts, complete Section B and sign at the bottom of the form. If the organization is an outside cooperative organization with their own bank account, complete Section C and sign at the bottom of the form.

## Section A

Newly formed Organization:  (must be submitted to the Board)      Renewal of Prior Year \_\_\_\_\_

Cooperative Organization Name: C.H.I.E.F.s

Cooperative Organization Sponsor: Sarah Clough-Eckert

Sponsor Contact Information: 772-564-5720

Supports the Internal Account (Club, Class, Team etc.): C.H.I.E.F.S. 5040.01

School Sponsor of the Club, Class or Team: Kristi Odom

Date of Organizations first business meeting for the current school year: 06/02/14

\*A list of Officer's for the current school year is due to the Principal 30 days after this date

## Section B

### Internal Cooperative Organizations:

Internal Account Name and Number: C.H.I.E.F.S. 5040.01

## Section C

### External Cooperative Organizations:

(A checklist of required documentation is available from the School Bookkeeper for these organizations)

Indicate if LLC, Inc, 501 (c)(3), or other: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Consumer's Certificate of Exemption Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Organization mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**All organizations of the school, or operating on behalf of the school, which obtains monies from the public, shall be accountable to the board for the receipt and expenditure of those funds. Booster type organizations shall present a financial statement to the principal as of June 30 of each year. Please see the Internal Accounts Procedures Manual for specific requirements regarding financial statements. The principal shall retain these financial statements with the school records, to be used to provide information to the board, as necessary. All booster type organizations shall follow the school board rules as it relates to financial accountability. The superintendent will be informed in writing by a principal of any booster, school advisory, and/or special projects. (SDIRC Board Policy 10.03)**

Signature of Sponsor S. Clough-Eckert      Date 8/13/14

Approved by: [Signature]      Date 8/20/14  
Principal's Signature      Date



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# Internal /External Cooperative Organization Registration Form

**Instructions:** All organizations must complete section A. If the organization is accounted for in the School Internal Accounts, complete Section B and sign at the bottom of the form. If the organization is an outside cooperative organization with their own bank account, complete Section C and sign at the bottom of the form.

## Section A

Newly formed Organization: X (must be submitted to the Board) Renewal of Prior Year \_\_\_\_\_

Cooperative Organization Name: Bio technology

Cooperative Organization Sponsor: Jeff Bush

Sponsor Contact Information: 126 Delmar St. Melbourne Beach, FL 32951 760-214-5995

Supports the Internal Account (Club, Class, Team etc.): \_\_\_\_\_

School Sponsor of the Club, Class or Team: Jeff Bush

Date of Organizations first business meeting for the current school year: \_\_\_\_\_

\*A list of Officer's for the current school year is due to the Principal 30 days after this date

## Section B

### Internal Cooperative Organizations:

Internal Account Name and Number: Biotech #3800

## Section C

### External Cooperative Organizations:

(A checklist of required documentation is available from the School Bookkeeper for these organizations)

Indicate if LLC, Inc, 501 (c)(3), or other: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Consumer's Certificate of Exemption Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Organization mailing address: \_\_\_\_\_

All organizations of the school, or operating on behalf of the school, which obtains monies from the public, shall be accountable to the board for the receipt and expenditure of those funds. Booster type organizations shall present a financial statement to the principal as of June 30 of each year. Please see the Internal Accounts Procedures Manual for specific requirements regarding financial statements. The principal shall retain these financial statements with the school records, to be used to provide information to the board, as necessary. All booster type organizations shall follow the school board rules as it relates to financial accountability. The superintendent will be informed in writing by a principal of any booster, school advisory, and/or special projects. (SDIRC Board Policy 10.03)

Signature of Sponsor Jeff Bush Date 8/19/14

Approved by: [Signature] Date 8/27/14  
Principal's Signature

Revised 4/25/2013

# Internal /External Cooperative Organization Registration Form

**Instructions:** All organizations must complete section A. If the organization is accounted for in the School Internal Accounts, complete Section B and sign at the bottom of the form. If the organization is an outside cooperative organization with their own bank account, complete Section C and sign at the bottom of the form.

## Section A

Newly formed Organization:  (must be submitted to the Board)      Renewal of Prior Year

Cooperative Organization Name: Nintendopamine

Cooperative Organization Sponsor: Stephen L. Adams

Sponsor Contact Information: Cell (772) 971-0853

Supports the Internal Account (Club, Class, Team etc.): #4430

School Sponsor of the Club, Class or Team: Stephen L. Adams

Date of Organizations first business meeting for the current school year: 9/2/2014

\*A list of Officer's for the current school year is due to the Principal 30 days after this date

## Section B

### Internal Cooperative Organizations:

Internal Account Name and Number: \_\_\_\_\_

## Section C

### External Cooperative Organizations:

(A checklist of required documentation is available from the School Bookkeeper for these organizations)

Indicate if LLC, Inc, 501 (c)(3), or other: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Consumer's Certificate of Exemption Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Organization mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All organizations of the school, or operating on behalf of the school, which obtains monies from the public, shall be accountable to the board for the receipt and expenditure of those funds. Booster type organizations shall present a financial statement to the principal as of June 30 of each year. Please see the Internal Accounts Procedures Manual for specific requirements regarding financial statements. The principal shall retain these financial statements with the school records, to be used to provide information to the board, as necessary. All booster type organizations shall follow the school board rules as it relates to financial accountability. The superintendent will be informed in writing by a principal of any booster, school advisory, and/or special projects. (SDIRC Board Policy 10.03)

Signature of Sponsor Stephen L. Adams      Date 9/2/2014

Approved by: [Signature]      Date 9/5/14  
Principal's Signature      Date

Revised 4/25/2013



1140.50 ✓

# Internal /External Cooperative Organization Registration Form

**Instructions:** All organizations must complete section A. If the organization is accounted for in the School Internal Accounts, complete Section B and sign at the bottom of the form. If the organization is an outside cooperative organization with their own bank account, complete Section C and sign at the bottom of the form.

## Section A

Newly formed Organization:  (must be submitted to the Board)      Renewal of Prior Year \_\_\_\_\_

Cooperative Organization Name: Lady Indian Dancers

Cooperative Organization Sponsor: Sarah Lovett

Sponsor Contact Information: (772) 321-0818

Supports the Internal Account (Club, Class, Team etc.): Dance club

School Sponsor of the Club, Class or Team: Chip Humphrey

Date of Organizations first business meeting for the current school year: 8/25/14

\*A list of Officer's for the current school year is due to the Principal 30 days after this date

## Section B

### Internal Cooperative Organizations:

Internal Account Name and Number: VBHS Dance      1140.50

## Section C

### External Cooperative Organizations:

(A checklist of required documentation is available from the School Bookkeeper for these organizations)

Indicate if LLC, Inc, 501 (c)(3), or other: \_\_\_\_\_

Federal Tax Identification Number: \_\_\_\_\_

Consumer's Certificate of Exemption Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Organization mailing address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

All organizations of the school, or operating on behalf of the school, which obtains monies from the public, shall be accountable to the board for the receipt and expenditure of those funds. Booster type organizations shall present a financial statement to the principal as of June 30 of each year. Please see the Internal Accounts Procedures Manual for specific requirements regarding financial statements. The principal shall retain these financial statements with the school records, to be used to provide information to the board, as necessary. All booster type organizations shall follow the school board rules as it relates to financial accountability. The superintendent will be informed in writing by a principal of any booster, school advisory, and/or special projects. (SDIRC Board Policy 10.03)

Signature of Sponsor *Sarah Lovett*      Date 8/20/14

Approved by: *[Signature]*      Date 8/28/14  
Principal's Signature      Date

Revised 4/25/2013

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# SEBASTIAN RIVER HIGH SCHOOL

9001 Shark Boulevard • Sebastian, Florida 32958

Telephone: (772) 564-4170 • Fax: (772) 564-4182

September 9, 2014

Dr. Adams:

The Sebastian River High School Band is seeking permission to accept an invitation to march in the New Orleans St. Patrick's Day Parade on March 14, 2014. The trip will take place Friday, March 13 - Monday, March 16, 2014. The trip will include a visit to Florida State University for students to study with professors from the College of Music. While in New Orleans, students will also be learning about the rich history and culture that make the birthplace of American jazz music so unique.

The students and band parent association will provide the funding to make this trip possible. The band is working with a travel agency for travel arrangements. Preliminary plans are for the band to travel by bus and to secure all necessary insurance requirements. The band historically has taken a trip approximately every four or five years to provide cultural exposure and experiences.

Sincerely,



Todd Racine  
Principal

## *"You Can't Hide That Shark Pride"*

Todd Racine  
Principal

Dariyall Brown  
Assistant Principal

Jessica Keaton  
Assistant Principal

Kelly Ward  
Assistant Principal

William Wilson III  
Assistant Principal

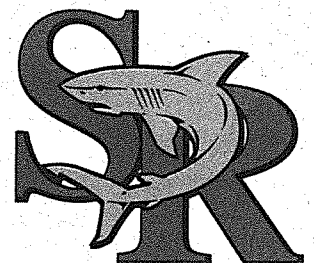
Stephanie Cleveland  
Guidance Counselor

Kim O'Keefe  
Guidance Counselor

Wendy Palmer  
Guidance Counselor

Lynn Phillips  
Guidance Counselor

Enrique Valencia  
Guidance Counselor



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# Schoolhouse Consulting Group, Inc.

571 Kingsbury Terrace \* Wellington, FL 33414 \* (561) 644-2439 \* Fax: (561) 798-9948  
Email: [yacrawford@msn.com](mailto:yacrawford@msn.com) Website: [www.schoolhouseconsulting.com](http://www.schoolhouseconsulting.com)

September 2, 2014

Dr. Fran Adams, Superintendent  
Indian River County School District  
1990 25th Street  
Vero Beach, FL 32960

Dear Dr. Adams:

I welcome the opportunity to continue the strong working relationship relative to legislative affairs that we have enjoyed among the Treasure Coast districts during the past eight years. This agreement is to work collaboratively and exclusively on those issues common to the Treasure Coast region. This letter serves as a cover for the attached invoice for services for the 2015 Legislative session and to enhance federal legislative representation at a rate of \$30,875, pro-rated among Indian River, Martin, Okeechobee and St. Lucie School Districts. This amount continues the same rate from FY09. The T-C Workgroup is part of my contract with the Palm Beach School District.

Services to be provided by SCGI:

- Coordination with the Board representatives, superintendents and designated staff in the development, preparation and pursuit of mutual legislative issues for 2015, both federal and state, for School Board approval and dissemination;
- Assistance with Treasure Coast district representatives on joint legislative issues prior to and/or after the regular Florida Legislative session in 2015. Such meetings can include pertinent federal issues for Congressional Delegation;
- Copies of the "Know Your Legislator" booklet for Board Members, Superintendent and designated staff;
- Periodic written and verbal reports to Board Members and Superintendents including a tracking chart of all bills potentially affecting PreK-12 education updated bi-weekly before the session and weekly during the session with a wrap-up upon adjournment;
- Distribution of "FYI's" from sources available to SCGI concerning state and federal issues to Board Members and the Superintendent on a routine basis;
- Arrangement of meetings as requested by Board Members and staff with individual legislators in Tallahassee during the session and pre-session committee meetings;
- Arrangement of meetings in Washington with Congressional members and staff as part of NSBA/FRN conferences or at a time when workgroup members would be in Washington;
- Wrap-up session on results of the regular Florida and Congressional sessions;
- "24/7" availability for questions/input on issues during 2015 Florida Legislative session; and
-

Dr. Fran Adams, Superintendent  
September 2, 2014  
Page 2

- Attendance, upon request and as scheduling allows, at various meetings involving collective Treasure Coast school district interests.

- 

Support Needed from Treasure Coast School Districts:

- An overall primary contact plus a main contact for each district to receive and disseminate documents, FYI's (E-mailed);
- Directory of key representatives of participating districts and after-hours contact numbers for possible use during the session; and
- Ability to analyze and provide feedback (immediate during the session) on impact to the district of specific bills and appropriations proposals.

The breakdown of each district's fee is below. I am proposing no changes as the pro rata relationship of FTE changes among the four districts is very minor for next year. The fee below continues to reflect unweighted FTE percentages based on the 4<sup>th</sup> calculation, FY13, found in the FY14 Legislative FEFP Conference Report. The pro rata against the \$30,875 fee is as follows:

Indian River	Fee: \$ 6,792.50 (22%)
Martin	6,792.50 (22%)
Okeechobee	2,470.00 (8%)
St. Lucie	14,820.00 (48%)

I look forward to continuing our relationship. If you have any questions, please call me at (561) 644-2439.

Sincerely,

/s

Vernon A. Pickup-Crawford  
President and Consultant  
Schoolhouse Consulting Group, Inc.

/vapc

Attachment (invoice)



# Schoolhouse Consulting Group, Inc.

571 Kingsbury Terrace \* Wellington, FL 33414 \* (561) 644-2439 \* Fax: (561) 798-9948

Email: [vacrawford@msn.com](mailto:vacrawford@msn.com) Website: [www.schoolhouseconsulting.com](http://www.schoolhouseconsulting.com)

September 2, 2014

Dr. Fran Adams, Superintendent  
Indian River County School District  
1990 25th Street  
Vero Beach, FL 32960

Invoice # 442

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2015 Treasure Coast Legislative Consulting Contract for  
October 1, 2014 – June 30, 2015.

\$6792.50

Please send payment to address shown above.

Payment due upon receipt and acceptance of renewal

Total \$ 6792.50

Thank you

Vernon A. Pickup-Crawford  
Schoolhouse Consulting Group, Inc.  
FEIN 20-0210864

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# 2013-14 Annual Equity Update

## PART I: PROCEDURAL REQUIREMENTS:

### A. Changes to Policies or Procedures

All Board policies and bylaws were reviewed, updates based on legislative changes and adopted on August 13, 2013

### B. Explain how annual and continuous notifications of nondiscrimination are disseminated/published; and submit copies of the annual and continuous notifications of nondiscrimination:

#### 1. Annual Notification of Nondiscrimination for Vocational Education Programs

##### 2260 - NONDISCRIMINATION AND ACCESS TO EQUAL EDUCATIONAL OPPORTUNITY

Any form of discrimination or harassment can be devastating to an individual's academic progress, social relationship and/or personal sense of self-worth. As such, the School Board will not discriminate nor tolerate harassment in its educational programs or activities on the basis of race, color, national origin, sex, disability (including HIV, AIDS, or sickle cell trait), marital status, age (except as authorized by law), religion, military status, ancestry, or genetic information, which are classes protected by State and/or Federal law (protected classes).

The Board also does not discriminate in its employment policies and practices as they relate to students.

Equal educational opportunities shall be available to all students, without regard to race, color, national origin, sex, disability (including HIV, AIDS, or sickle cell trait), marital status, age (unless age is a factor necessary to the normal operation or the achievement of any legitimate objective of the program/activity), religion, ancestry, place of residence within the boundaries of the District, or social or economic background, to learn through the curriculum offered in this District. Educational programs shall be designed to meet the varying needs of all students.

In order to achieve the aforesaid goal, the Superintendent shall:

#### A. Curriculum Content

review current and proposed courses of study and textbooks to detect any bias based upon the protected classes ascertaining whether or not supplemental materials, singly or taken as a whole, fairly depict the contribution of both genders, various races, ethnic groups, etc., toward the development of human society;

#### B. Staff Training

develop an ongoing program of in-service training for school personnel designed to identify and solve problems of bias based upon the protected classes in all aspects of the program;

#### C. Student Access

1. review current and proposed programs, activities, facilities, and practices to verify that all students have equal access thereto and are not segregated on the basis of the protected classes in any duty, work, play, classroom, or school practice, except as may be permitted under State and Federal laws and regulations;
2. verify that facilities are made available for non-curricular student activities that are initiated by parents or other members of the community, including but not limited to any group that is officially affiliated with the Boy Scouts or is officially affiliated with any other Title 36 youth group, pursuant to Board Policy [7510](#) - Use of District Facilities;
3. In accordance with Florida statute, the Board may establish and maintain a single-gender non-vocational class, extra-curricular activity, or school for elementary, middle, or high school students.

#### D. District Support

verify that like aspects of the District's program receive like support as to staff size and compensation, purchase and maintenance of facilities and equipment, access to such facilities and equipment, and related

matters;

**E. Student Assessment**

verify that tests, procedures, or guidance and counseling materials, which are designed to evaluate student progress, rate aptitudes, analyze personality, or in any manner establish or tend to establish a category by which a student may be judged, are not differentiated or stereotyped on the basis of the protected classes.

The Superintendent shall appoint and publicize the name of the compliance officer(s) who is/are responsible for coordinating the District's efforts to comply with applicable Federal and State laws and regulations, including the District's duty to address in a prompt and equitable manner any inquiries or complaints regarding discrimination or denial of equal access. The Compliance Officer(s) shall also verify that proper notice of nondiscrimination for Title II of the Americans with Disabilities Act (as amended), Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment Act of 1972, Section 504 of the Rehabilitation Act of 1973 (as amended), the Age Discrimination Act of 1975, the Florida Civil Rights Act of 1992, the Florida Educational Equity Act, and/or their implementing regulations is provided to students, their parents, staff members, and the general public. The Superintendent shall annually attempt to identify children with disabilities, ages 3-22, who reside in the District but do not receive public education. In addition, s/he shall establish procedures to identify students who are Limited English Proficient (LEP), including immigrant children and youth, to assess their ability to participate in District programs, and develop and administer a program that meets the English language and academic needs of these students. This program shall include procedures for student placement, services, evaluation, and exit procedures and shall be designed to provide students with effective instruction that leads to academic achievement and timely acquisition of proficiency in English. As a part of this program, the District will evaluate the progress of students in achieving English language proficiency in the areas of listening, speaking, reading, and writing, on an annual basis (see AP 2260F).

F.S. 553.501 et seq., Florida Americans with Disabilities Accessibility Implementation Act

F.S. 553.014, 760.08, 760.021

F.S. 1000.05, Florida Educational Equity Act

F.A.C. 6A-19.001

Fourteenth Amendment, U.S. Constitution

20 U.S.C. Section 1681, Title IX of Education Amendment Act

20 U.S.C. Section 1701 et seq., Equal Educational Opportunities Act of 1974

20 U.S.C. Section 7905, Boy Scouts of America Equal Access Act

42 U.S.C. 2000ff et seq., The Genetic Information Nondiscrimination Act

29 U.S.C. Section 794, Rehabilitation Act of 1973, as amended

42 U.S.C. Section 2000 et seq., Civil Rights Act of 1964

42 U.S.C. 12101 et seq., The Americans with Disabilities Act of 1990, as amended

42 U.S.C. 6101 et seq., Age Discrimination Act of 1975

34 C.F.R. Part 110 (7/27/93)

29 C.F.R. Part 1635

Vocational Education Program Guidelines for Eliminating Discrimination and Denial of Services, Department of Education, Office of Civil Rights, March 1979

Title III of the No Child Left Behind Act of 2001

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**2. Continuous Notification of Nondiscrimination**

**1362.02 - ANTI-HARASSMENT COMPLAINT PROCEDURE**

**(This is part of the Anti-Harassment complaint procedure that is linked to Board Policy 1362.02)**

Anti-Harassment Compliance Officers

The individuals who have the following positions serve as "Anti-Harassment Compliance Officers" for the School District. They are hereinafter referred to as the "Compliance Officer" or "Compliance Officers".

Executive Director of Human Resources	Executive Director of ESE and Student Services
---------------------------------------	--

772-564-3195

772-564-5932

1990 25th Street  
Vero Beach, Florida 32960

1990 25th Street  
Vero Beach, Florida 32960

The Compliance Officers will be available during regular school/work hours to discuss concerns related to legally

prohibited harassment.

Compliance Officers are assigned to accept complaints of unlawful harassment directly from any member of the School District community or a visitor to the District, or to receive complaints which are initially filed with a school building administrator. Upon receipt of a complaint either directly or through a school building administrator, the Compliance Officer will begin either an informal or formal process (depending on the request of the member of the School District community alleging harassment), or the Compliance Officer will designate a specific individual to conduct such a process. In the case of a formal complaint, the Compliance Officer will prepare, after consultation with the School Board Attorney, recommendations for the Superintendent or will oversee the preparation of such recommendations by a designee. All members of the School District community must report incidents of unlawful harassment which are reported to them to a Compliance Officer within five (5) calendar days of learning

## **1122B - COMPLAINT PROCEDURES FOR NONDISCRIMINATION AND EQUAL OPPORTUNITY/ACCESS**

Whenever a job applicant or employee feels s/he has a grievance or complaint, including complaints regarding harassment or discrimination, every effort is to be made to arrive at a satisfactory resolution of the problem on an informal basis. When this cannot be done, the individual can resort to the more formal procedures as provided herein. This procedure is not intended to supersede the collective bargaining complaint procedure.

### **Definitions**

- A. "Complaint" shall mean any dispute or disagreement involving the interpretation or application of any existing School Board rule or practice, harassment, or discrimination. It does not include disputes involving the interpretation or application of a collective bargaining agreement or any provision thereof. Such disputes must be resolved through the grievance procedure in the bargaining agreement.
- B. "Complainant" shall mean any job applicant, group of job applicants, employee, or group of employees directly affected by the alleged misinterpretation, violation, harassment, or discrimination filing a complaint.
- C. "Employer" shall mean the Board or its representatives.
- D. "Day" shall mean a working day.

### **Time Limits**

The number of days indicated at each level is to be considered the maximum. Time limits may be extended by mutual agreement between the parties.

### **Released Time**

The complaint procedure will normally be carried out during non-work time. If, however, the Board elects to carry out provisions during work time, the complainant shall lose no pay.

Any person who believes that s/he has been discriminated against or denied equal opportunity or access to programs or services may file a complaint, which shall be referred to as a grievance, with the District's Civil Rights Equity Coordinator. **(LIST NAME, CORPORATION, ADDRESS, CITY, STATE, ZIP, PHONE)**

Title: Executive Director of Human Resources

Address: The School Board of Indian River County  
1990 25th Street  
Vero Beach, Florida 32960

The individual may also, at any time, contact the U.S. Department of Education, Office of Civil Rights, 61 Forsyth Street S. W., Suite 19T70, Atlanta, Georgia 30303-3104.

### **Complaint Procedure**

**A. Informal Discussion**

If an employee or job applicant believes there is a basis for complaint, s/he shall discuss the complaint with his/her immediate supervisor within sixty (60) days of the occurrence of the alleged violation. If the complaint is against the immediate supervisor, the complaint shall go to the next highest level first.

**B. Level One**

If the complainant is not satisfied with the informal resolution s/he may, within ten (10) days, file a formal complaint to his/her immediate supervisor in writing or via a message which can be transcribed into writing. If the complaint is against the immediate supervisor, the complaint may be filed with the next highest level supervisor. The supervisor/coordinator shall communicate his/her answer in writing to the complainant within ten (10) days after receipt of the complaint. Class complaints involving more than one (1) supervisor and complaints involving an administrator above the building level may be filed by the complainant at Level Two.

**C. Level Two**

If the complainant is not satisfied with the resolution at Level One s/he may, within ten (10) days of the answer, file a copy of the complaint with the Superintendent. Within ten (10) days of receipt of the complaint the Superintendent shall indicate his/her disposition in writing to the complainant.

**D. Board Appeal**

If the complainant is not satisfied with the resolution by the Superintendent, s/he shall have the right to appeal the Superintendent's decision to the Board; provided request for placement on Board agenda is filed within ten (10) days.

- E. If the Superintendent is the subject of the complaint, then the complaint shall be forwarded to the Board Chairman and the Board Attorney, and the Chairman and the Board Attorney shall confer regarding the appropriate disposition and procedures for handling the complaint. The Chairman, acting with the advice of the Board Attorney, shall have the right to require the complainant to provide additional information if s/he is unable to understand the nature or the sufficiency of the complaint.

Retaliation against individuals who file complaints or assist in the investigation is expressly prohibited. Retaliation includes, but is not limited to, any form of intimidation, reprisal, or harassment.

The filing of a complaint, the investigation of a complaint, and the identity of persons involved in complaint proceedings shall be maintained in confidence to the extent allowable by Florida law.

The District shall conspicuously post its Notice of Nondiscrimination and the name and telephone number of District employees responsible for compliance with nondiscrimination provisions.

This procedure shall be available at all work sites and shall be explained to employees.

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## PART II: INCOMPLETE ITEMS OR PENDING ACTIONS

### A. Any Items identified during equity on-site review.

*All items have been addressed throughout this document. Notices have been attached.*

### B. Any other items identified on the current or past monitoring work plans as incomplete.

## PART III: STUDENT PARTICIPATION

### EVALUATION OF METHODS AND STRATEGIES:

#### (1) Grades 9-12, Advanced Placement (AP), IB and AICE

The following percentages reflect within race/ethnicity calculations for students enrolled in AP/IB/AICE courses. In 2009-10, 15% of Whites, 4% of Blacks, 8% of Hispanics, 13% of White Males, 2% of Black Males, and 7% of Hispanic Males were enrolled. In 2013-14, 20% of Whites (an increase of 5 percentage points), 6% of Blacks (an increase of 2 percentage points), 15% of Hispanics (an increase of 7 percentage points), 18% of White Males (an increase of 5 percentage points), 5% of Black Males (an increase of 3 percentage points), and 14% of Hispanic Males (an increase of 7 percentage points) were enrolled.

#### Grades 9-12 Total Enrollment 2013-14 (5489)

<i>White</i>	<i>Black</i>	<i>Hispanic</i>		
3520 & 64%	803 & 15%	916 & 17%		
Whites In AP/IB/AICE 2009-10 15% (530)	Whites In AP/IB/AICE 2010-11 17% (603)	Whites In AP/IB/AICE 2011-12 22% (779)	Whites In AP/IB/AICE 2012-13 21% (735)	Whites In AP/IB/AICE 2013-14 20% (709)
White Males In AP/IB/AICE 2009-10 13% (227)	White Males In AP/IB/AICE 2010-11 14% (240)	White Males In AP/IB/AICE 2011-12 18% (330)	White Males In AP/IB/AICE 2012-13 18% (317)	White Males In AP/IB/AICE 2013-14 18% (305)
Blacks In AP/IB/AICE 2009-10 4% (34)	Blacks In AP/IB/AICE 2010-11 4% (34)	Blacks In AP/IB/AICE 2011-12 7% (52)	Blacks In AP/IB/AICE 2012-13 6% (45)	Blacks In AP/IB/AICE 2013-14 6% (47)
Black Males In AP/IB/AICE 2009-10 2% (7)	Black Males In AP/IB/AICE 2010-11 3% (11)	Black Males In AP/IB/AICE 2011-12 4% (18)	Black Males In AP/IB/AICE 2012-13 3% (13)	Black Males In AP/IB/AICE 2013-14 5% (20)
Hispanics In AP/IB/AICE 2009-10 8% (66)	Hispanics In AP/IB/AICE 2010-11 11% (99)	Hispanics In AP/IB/AICE 2011-12 13% (121)	Hispanics In AP/IB/AICE 2012-13 13% (126)	Hispanics In AP/IB/AICE 2013-14 15% (140)
Hisp. Males In AP/IB/AICE 2009-10 7% (29)	Hisp. Males In AP/IB/AICE 2010-11 8% (32)	Hisp. Males In AP/IB/AICE 2011-12 10% (46)	Hisp. Males In AP/IB/AICE 2012-13 11% (52)	Hisp. Males In AP/IB/AICE 2013-14 14% (64)

#### **Methods/Strategies from the 2012-13 Update**

District level administrators will continue to work with Guidance Counselors and site based administrators to identify students to increase the enrollment of all subgroups in AP classes. These individuals will monitor individual student data to identify those students who have the ability to meet with success in AP courses. Contact students and parents to encourage student participation. These strategies have continued to provide increased participation in

both groups. There was a more aggressive increase with our Hispanic students than with our Black students. It will be incumbent on the school to monitor both groups to continue to see increases in enrollment.

**Evidence of Success**

*The following are suggested statements to describe evidence of success: **Evaluation must include 2009-10 to 2013-14.***

The evaluation reveals progress in increasing enrollment in AP/IB/AICE courses for Black and Hispanic students in grades 9-12. Black students increased by 2 percentage points, from 4% in 2009-10 to 6% in 2013-14; Hispanic students also increased by 7 percentage points, from 8% to 15% for the same time period.

**Description of any Modifications or Changes to Methods and Strategies:** If the evaluation reveals that the accountability measures have not been met or if expected progress is not evident, describe any modifications, additions, deletions or changes in methods and strategies.

Methods/strategies were effective as evidenced by the increase in percentages for Black and Hispanic students. Although we met the 3% increase over last year with our Hispanic students, the increase in Black students remained neutral. The District will need to closely monitor both groups to ensure that the strategies for increased enrollment are being implemented and there is follow-up with students.

**2014-15 New or Modified Methods and Strategies**

Previous years methods and strategies were effective in increasing student achievement. The schools will continue to work with Guidance Counselors and site based administrators to identify students to increase the enrollment of all subgroups in AP classes. Additionally, the Curriculum and Instruction Department will offer additional supports to the schools to help identify students to increase enrollment. These individuals will monitor individual student data to identify those students who have the ability to meet with success in AP courses. Contact students and parents to encourage student participation. These strategies provided an increase in both groups. It will be incumbent on the school and Curriculum and Instruction Department to monitor both groups to continue to see increases in enrollment.

**2014-15 New Accountability Measure and Timelines**

Increase the number of Black students in grades 9-12 enrolling in AP/IB/AICE courses by **3** percentage points by the 2014-15 School Year.

Increase the number of Hispanic students in grades 9-12 enrolling in AP/IB/AICE courses by **3** percentage points by the 2014-15 School Year.

Increase the number of Black Male students in grades 9-12 enrolling in AP/IB/AICE courses by **3** percentage points by the 2014-15 School Year.

Increase the number of Hispanic Male students in grades 9-12 enrolling in AP/IB/AICE courses by **3** percentage points by the 2014-15 School Year.

**(2) Grades 9-12, Dual Enrollment (DE)**

The following percentages reflect within race/ethnicity calculations for students enrolled in Dual Enrollment courses. In 2009-10, 7% of Whites, 3% of Blacks, 4% of Hispanics, 5% of White Males, 1% of Black Males, and 3% of Hispanic Males were enrolled. In 2013-14, 14% of Whites (an increase of 7 percentage points), 3% of Blacks (neither an increase or decrease), 8% of Hispanics (an increase of 4 percentage points), 12% of White Males (an increase of 7 percentage points), 2% of Black Males (an increase of 1 percentage point), and 6% of Hispanic Males (an increase of 3 percentage points) were enrolled.

**Grades 9-12 Total Enrollment 2013-14 (5489)**

<i>White</i> 3520 & 64%	<i>Black</i> 803 & 15%	<i>Hispanic</i> 916 & 17%
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Whites In DE 2009-10 7% (240)	Whites In DE 2010-11 7% (228)	Whites In DE 2011-12 7% (251)	Whites In DE 2012-13 9% (329)	Whites In DE 2013-14 14% (497)
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White Males In DE 2009-10 5% (85)	White Males In DE 2010-11 5% (86)	White Males In DE 2011-12 5% (86)	White Males In DE 2012-13 7% (126)	White Males In DE 2013-14 12% (204)
Blacks In DE 2009-10 3% (28)	Blacks In DE 2010-11 2% (13)	Blacks In DE 2011-12 1% (4)	Blacks In DE 2012-13 1% (11)	Blacks In DE 2013-14 3% (26)
Black Males In DE 2009-10 1% (4)	Black Males In DE 2010-11 1% (6)	Black Males In DE 2011-12 0% (0)	Black Males In DE 2012-13 1% (5)	Black Males In DE 2013-14 2% (7)
Hispanics In DE 2009-10 4% (31)	Hispanics In DE 2010-11 4% (39)	Hispanics In DE 2011-12 4% (37)	Hispanics In DE 2012-13 4% (42)	Hispanics In DE 2013-14 8% (72)
Hisp. Males In DE 2009-10 3% (11)	Hisp. Males In DE 2010-11 4% (17)	Hisp. Males In DE 2011-12 4% (16)	Hisp. Males In DE 2012-13 3% (14)	Hisp. Males In DE 2013-14 6% (30)

#### Methods/Strategies from the 2012-13 Update

The District will continue to work with Indian River State College to provide classes on the campuses of the two high schools in order to provide easy access to dual enrollment to students. Monitor grades to ensure students are successfully completing coursework. Continue to advertise the opportunity to participate in dual enrollment courses as well as identify students and talk with students who should take advantage of this academic opportunity.

#### Evidence of Success

*The following are suggested statements to describe evidence of success: **Evaluation must include 2009-10 to 2013-14.***

The evaluation does not reveal progress in increasing enrollment in Dual Enrollment courses for Black students in grades 9-12 from 2009-10 to 2012-13. Black students decreased by 2 percentage points, from 3% in 2009-10 to 1% in 2012-13; however, there was a 2 percentage point increase from 2012-13 to 2013-14. Hispanic students revealed an increase of 4 percentage points for the same time period.

The evaluation reveals that the enrollment for Hispanic Male students enrolled in Dual Enrollment courses in grades 9-12 has increased by 3 percentage points, from 3% in 2009-10 to 6% in 2013-14. The enrollment for Black Male students increased, from 1% to 2% for the same time period.

**Description of any Modifications or Changes to Methods and Strategies:** If the evaluation reveals that the accountability measures have not been met or if expected progress is not evident, describe any modifications, additions, deletions or changes in methods and strategies. Also, explain any barriers that may have prohibited progress.

There was a slight increase from last year to this year in percentage of Black students enrolled in dual enrollment classes. The enrollment of Hispanic students has also increased. The data indicates that the schools are continuing to identify students to participate in dual enrollment; however, as indicated last year there does not seem to be the follow through needed to increase the participation.

#### 2014-15 New or Modified Methods and Strategies

The District will continue to work with Indian River State College to provide classes by our staff on the campuses of the two high schools in order to provide easy access to students. Monitor grades to ensure students are successfully completing coursework. Continue to advertise the opportunity to participate in dual enrollment courses as well as identify students and communicate with students who should take advantage of this academic opportunity. Continue

to provide school based administrators with the percentages the district expects the enrollment to increase. Additionally, the Curriculum and Instruction Department will offer supports to the schools to help identify students to increase enrollment.

**2014-15 New Accountability Measure and Timelines**

Increase the number of Black students in grades 9-12 enrolling in DE courses by **3** percentage points by the 2014-15 School Year.

Increase the number of Hispanic students in grades 9-12 enrolling in DE courses by **3** percentage points by the 2013-14 School Year.

Increase the number of Black Male students in grades 9-12 enrolling in DE courses by **3** percentage points by the 2013-14 School Year.

Increase the number of Hispanic Male students in grades 9-12 enrolling in DE courses by **3** percentage points by the 2013-14 School Year.

**(3) Grades 9-12, All Level 3 courses (including AP, IB, AICE, DE and honors)**

The following percentages reflect within race/ethnicity calculations for students enrolled in all Level 3 courses. In 2013-14, 44% of Whites, 28% of Blacks, 36% of Hispanics, 40% of White Males, 23% of Black Males, and 34% of Hispanic Males were enrolled.

**Grades 9-12 Total Enrollment 2013-14 (5489)**

<i>White</i>	<i>Black</i>	<i>Hispanic</i>
3520 & 64%	803 & 15%	916 & 17%

Whites

All Level 3  
2013-14  
44% (1544)

White Males

All Level 3  
2013-14  
40% (699)

Blacks

All Level 3  
2013-14  
28% (223)

Black Males

All Level 3  
2013-14  
23% (93)

Hispanics

All Level 3  
2013-14  
36% (327)

Hisp. Males

All Level 3  
2013-14  
34% (161)

**Baseline Data**

44% of White students were enrolled in Level 3 courses in 2013-14.

28% of Black students were enrolled in Level 3 courses in 2013-14.

36% of Hispanic students were enrolled in Level 3 courses in 2013-14.

40% of White male students were enrolled in Level 3 courses in 2013-14.

23% of Black male students were enrolled in Level 3 courses in 2013-14.

34% of Hispanic male students were enrolled in Level 3 courses in 2013-14.

The Black/White enrollment gap was 17 percentage points in 2013-14.

The Hispanic/White enrollment gap was 6 percentage points in 2013-14.

**2013-14 New or Modified Methods and Strategies**

The data and the expected accountability measures will be shared with site based administrators and guidance counselors. The district will work with administrators and monitor the enrollment of these classes to ensure that the district meets the expected measures.

**2013-14 New Accountability Measure and Timelines**

Increase the number of Black students in grades 9-12 enrolling in all Level 3 courses by **3** percentage points by the 2014-15 School Year.

Increase the number of Hispanic students in grades 9-12 enrolling in all Level 3 courses by **3** percentage points by the 2014-15 School Year.

Increase the number of Black Male students in grades 9-12 enrolling in all Level 3 courses by **3** percentage points by the 2014-15 School Year.

Increase the number of Hispanic Male students in grades 9-12 enrolling in all Level 3 courses by **3** percentage points by 2014-15 School Year.

## **PART IV: GENDER EQUITY IN ATHLETICS**

### **Athletics Compliance Verification**

The 2013-14 Annual Update included the Compliance Verification Form signed and dated by the superintendent.

X  yes    \_\_\_ no

#### **Compliance Verification Forms are attached to the report for Sebastian River High and Vero Beach High**

**A.** If the verification form (**pages 12-13 of the Technical Assistance Manual**) indicates that all district schools are in compliance, you must still submit a monitoring form (**page 14 of the Technical Assistance Manual**) for each school. **Attached**

**B.** If the form indicates that the district is not in compliance with all components required by Title IX and the Florida Educational Equity Act then, each school that is out of compliance must also submit a **Corrective Action Plan (page 15 of the Technical Assistance Manual)**.

**C.** If the district submitted corrective action plans as part of the 2011-12 Equity Update, it should submit updated Corrective Action Plans to show the current status/progress of the corrective actions and evidence of completion.

The 2013-14 Annual Update included corrective action plan(s) for the following school(s) signed and dated by the principal(s) and superintendent:

#### **Corrective action plans with the appropriate signatures attached.**

## **Part V: COURSE SUBSTITUTIONS (Districts with Vocational Education Centers)**

Does the district operate vocational technical center(s)?    \_\_\_ YES     X  NO

**A.** If the district operates vocational technical center(s), please explain how students (and prospective students) with disabilities are made aware of substitutions for admission and completion requirements.

**B.** If course substitutions were requested, complete the chart describing the type and number of course substitutions requested and granted for 2013-14.

<b>Disability</b>	<b>Number of Requests for</b>	<b>Title of Courses for Which</b>	<b>Title of Substitution</b>	<b>Number of Students</b>
-------------------	-------------------------------	-----------------------------------	------------------------------	---------------------------

	<b>Substitution</b>	<b>Substitutions were Granted</b>	<b>Courses</b>	<b>Granted Substitutions</b>

## PART VI: EMPLOYMENT EQUITY

A. Complete the following charts for administrative and instructional positions in the school district. Enter the number and percent for each race/ethnicity and gender. Count each person only once under one category.

District: <u>Indian River</u>		2013-14 School District Administrative Positions					
Administrative Positions	Total	# & % Black	# & % Hispanic	# & % White	# & % Other	# & % Female	# & % Male
<b>Student Demographics</b>	14,366	2553 (18%)	3217 (22%)	7859 (55%)	737 (5%)	6998 (49%)	7368 (51%)
<b>District-Level Administrators</b>	68	17 (25%)	3 (4%)	48 (71%)	0 (0%)	38 (56%)	30 (44%)
<b>New Hires for 2013</b>	9	0 (0%)	0 (0%)	9 (100%)	0 (0%)	5 (56%)	4 (44%)
<b>Principals</b>							
Elementary	13	3 (23%)	1 (8%)	9 (69%)	0 (0%)	9 (69%)	4 (31%)
Middle	4	2 (50%)	0 (0%)	2 (50%)	0 (0%)	2 (50%)	2 (50%)
High School	2	0 (0%)	0 (0%)	2(100%)	0 (0%)	0 (0%)	2(100%)
Other Schools	3	0 (0%)	0 (0%)	3(100%)	0 (0%)	1 (33%)	2(100%)
<b>Total Principals</b>	22	5 (23%)	1 (4%)	16 (73%)	0 (0%)	12 (55%)	10 (45%)
<b>Asst. Principals</b>							
Elementary	13	1 (8%)	0 (0%)	12 (92%)	0 (0%)	11 (85%)	2 (31%)
Middle	8	4 (50%)	0 (0%)	4 (50%)	0 (0%)	4 (50%)	4 (50%)
High School	9	3 (33%)	0 (0%)	6 (67%)	0 (0%)	4 (33%)	6 (67%)
Other School	0	0 (0%)	0 (0%)	0 (0%)	0 (0%)	0 (0%)	0 (0%)
<b>Total Asst. Principals</b>	30	8 (27%)	0 (0%)	22 (73%)	0 (0%)	18 (60%)	12 (40%)

District: <u>Indian River</u>		2013-14 School District Instructional Positions					
Teachers Fall 2013	Total	# & % Black	# & % Hispanic	# & % White	# & % Other	# & % Female	# & % Male
<b>Student Demographics</b>	14,366	2553 (18%)	3217 (22%)	7859 (55%)	737 (5%)	6998 (49%)	7368 (51%)
<b>Teachers</b>							
Elementary	546	31 (6%)	23 (4%)	489 (90%)	3 (.005%)	502 (92%)	44 (8%)
Middle	228	30 (13%)	14 (6%)	183 (80%)	1 (.004%)	164 (72%)	64 (28%)
High	258	18 (7%)	15 (6%)	223 (86%)	2 (1%)	145 (56%)	113 (44%)
Other	102	5 (5%)	4 (4%)	93 (91%)	0 (0%)	88 (86%)	14 (14%)
<b>Total</b>	1130	82 (7%)	61 (6%)	974 (86%)	13 (1%)	897 (79%)	233 (21%)
<b>New Hires Fall 2013</b>	78	6 (8%)	5 (6%)	67 (86%)	0 (%)	66 (85%)	12 (15%)
<b>Guidance Counselors</b>							
Elementary	0	0 (0%)	0 (0%)	0 (0%)	0 (0%)	0 (0%)	0 (0%)
Middle	7	2 (29%)	1 (14%)	4 (57%)	0 (0%)	7 (100%)	0 (0%)
High	12	2 (17%)	1 (8%)	9 (75%)	0 (0%)	11 (92%)	1 (8%)
Other	0	0 (0%)	0 (0%)	0 (0%)	0 (0%)	0 (0%)	0 (0%)
<b>Total</b>	19	4 (21%)	2 (11%)	13 (68%)	0 (0%)	18 (95%)	1 (5%)
<b>New Hires Fall 2013</b>	1	0 (0%)	0 (0%)	1(100%)	0 (0%)	1 (100%)	0 (0%)

B. The district should submit methods and strategies to address any ethnic or gender underrepresentation in administrative, instructional and guidance positions.

*The district is actively recruiting by attending fairs and visiting colleges to recruit, interview and hire qualified minority candidates. The elementary school based administrators are always searching for qualified male candidates to work in their schools.*

## PART VII: SINGLE-SEX SCHOOLS AND CLASSES

Does the district operate single-sex schools or classes?  Yes  No

If applicable, please complete the charts and respond to the questions below regarding single-sex education in your district.

A. In the chart below enter the names of any single-sex schools operating in the district and the number of students enrolled.

District:	2013-14 Single-Sex Schools	
School Name	Male Enrollment	Female Enrollment
Not Applicable		

B. In the chart below enter the number of classes and enrollments in all classes for courses for which single-sex classes are offered at co-educational schools in the district.

School Name:	2013-14 Single-Sex Classes					
	Male students only		Female students only		Co-Ed students	
Grade/Course	# of Classes/Sections	# of Students	# of Classes/Sections	# of Students	# of Classes/Sections	# of Students
Not Applicable						

C. Questions about the implementation of Title IX especially as they apply to single-sex education:

- Does the district offer single-sex education? **No**
- How is single-sex education being justified?
- How does the district keep track of single-sex public education?
- What does the district do to insure there is no illegal sex segregation in education?
- Is single-sex education intended to decrease sex discrimination in the outcomes?
- Do the schools provide comparable co-educational options?
- How are single-sex educational options reviewed, monitored, and evaluated to insure that they are legal?
- Who is involved in the evaluations and guidance on the implementation of single-sex education?
- What assurances are provided to insure that single-sex or co-educational options are completely voluntary?
- Are there pre-implementation reviews of proposed single-sex education?
- What entities review and approve single-sex options, and what standards do they use?
- Is there assistance from external groups for training or consultation?

- How does the district monitor to insure that single-sex education is not contributing to gender stereotypes or sex discrimination in outcomes? For example, is data provided on girls compared to boys, or on any other populations, such as low-income minority boys compared to low-income minority girls?
- Do you or anyone else monitor to learn if there is equity between and among the single-sex groupings and the mixed-sex alternatives on equity measures?
- Please share information on why the district or school decided to eliminate single-sex education? **\*This is only for those district(s) or school(s) that discontinued single-sex education.**

***Loss of parent interest in the program and the school did not see the increase in achievement with math and science that they anticipated they would; therefore it was discontinued for the 2013-2014 school year.***

- D. Please attach copies of notices to parents/students that co-education options are available and the participation in single-sex classes is completely voluntary.**

N/A

- E. Please submit the completed signed Single-Sex Evaluation Verification Form. (See page 30 of the Technical Assistance Manual.)**

N/A

## **PART VIII: PREGNANT AND PARENTING STUDENTS**

To ensure that pregnant and parenting students are treated in compliance with the requirements of Title IX and Section 1003.54, F.S., districts are asked to respond to the following questions regarding programs for pregnant and parenting students:

- (1) How does the district make provisions for pregnant and parenting students to complete the coursework necessary to earn a high school diploma? How are ancillary services (such as child care, health care, social services, parent education and transportation) provided?

***Each high school has a program for Teenage Moms which enables the pregnant and parenting student to continue with their high school education. A School Social Worker oversees the program. She works with the individual students providing health care information, and provides the students with information on the services that are available to them. The Social Worker works individually with the students to create a success plan. This plan includes graduation from high school; while providing their parenting needs and the care needed for their child.***

***The district contracts with various child care providers to ensure that the parenting students have child care available and this does not hinder them from completing school. Transportation is provided to these students and their babies to and from the child care providers. The bus transports the student with their child to the childcare center and then takes the students to school.***

- (2) If the district operates a separate facility for pregnant and parenting students, how are students informed of the different curricula, services or other options available at the facility versus what is available at their home schools? (Attach brochure(s) used to inform pregnant and parenting students of their educational options.)

***The District does not operate a separate facility for this program.***

- (3) How are school counselors and administrators trained to effectively advise pregnant or parenting students of their options to participate in regular classroom activities or enroll in a special program, and their access to curricular, extracurricular, and ancillary service programs?

***Training and updates are provided to staff by the Social Worker that runs the program. Administrators and guidance counselors advise pregnant and parenting students of options available and inform the student that the Social Worker will be contacting them to create a success plan. The Social Worker meets with each student, their parents and staff to make sure that the student is informed about services and programs available to them. She works with them to create a success plan which is unique to them and works towards graduation. The Social Worker is with them the entire time they are in the program, monitoring their progress and making sure they are in school; operative word . . . success which equals graduation and good, quality childcare.***

**PART IV  
GENDER EQUITY IN ATHLETICS**

District: SEASIDE RIVER H.S.

**Athletic Compliance Verification Form**

1. Sports and levels of competition effectively accommodate the interests and abilities of members of both sexes. [Section 1000.05(3)(d)(1), F.S.; Rule 6A-19.004(2), FAC; Title IX: 106.41(c)(1)]

IN COMPLIANCE       NOT IN COMPLIANCE

2. Equipment and supplies are provided equitably to female and male teams. [Section 1000.05(3)(d)(2), F.S.; Rule 6A-19.004(4), FAC; Title IX: 106.41(c)(2)]

IN COMPLIANCE       NOT IN COMPLIANCE

3. Scheduling of games and practice times provide equal opportunities. [Section 1000.05(3)(d)(3), F.S.; Rule 6A-19.004(5), FAC; Title IX: 106.41(c)(3)]

IN COMPLIANCE       NOT IN COMPLIANCE

4. Travel and Per Diem allowances are provided for athletes in an equitable manner. [Section 1000.05(3)(d)(4), F.S.; Rule 6A-19.004(6), FAC; Title IX: 106(c)(4)]

IN COMPLIANCE       NOT IN COMPLIANCE

5. Opportunities to receive coaching are provided in an equitable manner. [Section 1000.05(3)(d)(5), F.S.; Rule 6A-19.004(7), FAC; Title IX: 106.41(c)(5)]

IN COMPLIANCE       NOT IN COMPLIANCE

6. Locker rooms, practice facilities and competitive facilities are of comparable quality for male and female teams. [Section 1000.05(3)(d)(7), F.S.; Rule 6A-19.004(8), FAC; Title IX: 106.41(c)(7)]

IN COMPLIANCE       NOT IN COMPLIANCE

7. Medical and training facilities and services, including insurance, are provided in an equitable manner. [Section 1000.05(3)(d)(8), F.S.; Rule 6A-19.004(9), FAC; Title IX: 106.41 (c)(8)]

IN COMPLIANCE       NOT IN COMPLIANCE




8. Publicity and promotion of male and female teams support equal opportunity. [Section 1000.05(3)(d)(10), F.S.; Rule 6A-19.004(10), FAC; Title IX: 106.41(c)(10)]

IN COMPLIANCE       NOT IN COMPLIANCE

9. Support services are equitable for male and female teams. [Rule 6A-19.004(11), FAC; Title IX: 106.41(a)]

IN COMPLIANCE       NOT IN COMPLIANCE

I hereby verify that the district is in compliance with the identified components of our athletics program, as required by Title IX and the Florida Educational Equity Act.

  
\_\_\_\_\_  
Signature, Superintendent

6/24/14  
Date

## 2013-14 MONITORING FORMS

**Component 1:** NOTE: OCR defines a participant as anyone who (1) participated in competition or (2) participated with the team and was eligible for competition but did not play. Participation is determined as of the date of the first competitive event for the sport.

School:	Number of Participants				Number of Participants		
	Varsity Teams	Males	Females		Total	JV, Freshman, B-teams	Males
Baseball	21	0	21	Baseball	10	0	10
Basketball	12	15	27	Basketball	13	10	23
Cross Country	10	15	25	Cross Country	—	—	—
Football	66	0	66	Flag Football/ Football	—	—	—
Golf	9	4	13	Golf	—	—	—
Soccer	19	24	43	Soccer	17	9	26
Softball	0	14	14	Softball	0	10	10
Swimming/Diving	12	16	28	Swimming/Diving	—	—	—
Tennis	4	8	12	Tennis	—	—	—
Track and Field	23	42	65	Track and Field	—	—	—
Volleyball	0	12	12	Volleyball	0	15	15
Wrestling	19	0	19	Wrestling	—	—	—
ROWING	27	27	54	ROWING	—	—	—
RUGBY	0	25	25	RUGBY	—	—	—
WATER POLO	0	10	10	WATER POLO	—	—	—
LACROSSE	24	28	52	LACROSSE	—	—	—
Total Varsity Participants	246	240	486	Total JV Participants	40	44	84
% of Varsity Participants	51%	49%	100%	% of JV Participants	47%	53%	100%
Total Student Enrollment by Gender 2013-14	868	911	1779	Total Student Enrollment by Gender 2013-14	868	911	1779
% Student Enrollment by Gender 2013-14	49%	51%	100%	% Student Enrollment by Gender 2013-14	49%	51%	100%

**This form must be submitted for each school. Be sure to fill-in the enrollment data. The total percentage of male and female student enrollment should equal 100%.**

**PART IV  
GENDER EQUITY IN ATHLETICS**


District: Jordan River

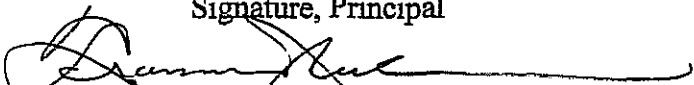
School Name: SEBASTIAN RIVER H.S.

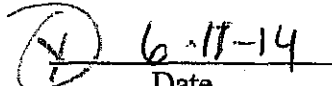
**Gender Equity in Athletics Corrective Action Plan**

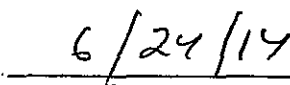
(1) Gender Equity in Athletics Component	(2) Planned Actions To Address Deficiencies Found in Athletics	(3) Responsible Person(s) and Contact Information	(4) Timelines
	<p>SEBASTIAN RIVER High School Meets ALL OCE TITLE IX MEASURES IN Athletics. Following our ongoing vision of implementing emerging sports for girls the school started girls water polo in 2014</p>	<p>Mr. Todd Payne Principal</p> <p>Mr. Michael Sturke Athletic Director</p>	

We hereby verify that the above corrective action plan will be implemented to bring the institution into compliance within the time frame indicated in the Plan.

  
 \_\_\_\_\_  
 Signature, Principal

  
 \_\_\_\_\_  
 Signature, Superintendent

  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Date

**PART IV  
GENDER EQUITY IN ATHLETICS**

District: Indian River

**Athletic Compliance Verification Form**

1. Sports and levels of competition effectively accommodate the interests and abilities of members of both sexes. [Section 1000.05(3)(d)(1), F.S.; Rule 6A-19.004(2), FAC; Title IX: 106.41(c)(1)]

IN COMPLIANCE

NOT IN COMPLIANCE

2. Equipment and supplies are provided equitably to female and male teams. [Section 1000.05(3)(d)(2), F.S.; Rule 6A-19.004(4), FAC; Title IX: 106.41(c)(2)]

IN COMPLIANCE

NOT IN COMPLIANCE

3. Scheduling of games and practice times provide equal opportunities. [Section 1000.05(3)(d)(3), F.S.; Rule 6A-19.004(5), FAC; Title IX: 106.41(c)(3)]

IN COMPLIANCE

NOT IN COMPLIANCE

4. Travel and Per Diem allowances are provided for athletes in an equitable manner. [Section 1000.05(3)(d)(4), F.S.; Rule 6A-19.004(6), FAC; Title IX: 106(c)(4)]

IN COMPLIANCE

NOT IN COMPLIANCE

5. Opportunities to receive coaching are provided in an equitable manner. [Section 1000.05(3)(d)(5), F.S.; Rule 6A-19.004(7), FAC; Title IX: 106.41(c)(5)]

IN COMPLIANCE

NOT IN COMPLIANCE

6. Locker rooms, practice facilities and competitive facilities are of comparable quality for male and female teams. [Section 1000.05(3)(d)(7), F.S.; Rule 6A-19.004(8), FAC; Title IX: 106.41(c)(7)]

IN COMPLIANCE

NOT IN COMPLIANCE

7. Medical and training facilities and services, including insurance, are provided in an equitable manner. [Section 1000.05(3)(d)(8), F.S.; Rule 6A-19.004(9), FAC; Title IX: 106.41(c)(8)]

IN COMPLIANCE

NOT IN COMPLIANCE

8. Publicity and promotion of male and female teams support equal opportunity. [Section 1000.05(3)(d)(10), F.S.; Rule 6A-19.004(10), FAC; Title IX: 106.41(c)(10)]

IN COMPLIANCE

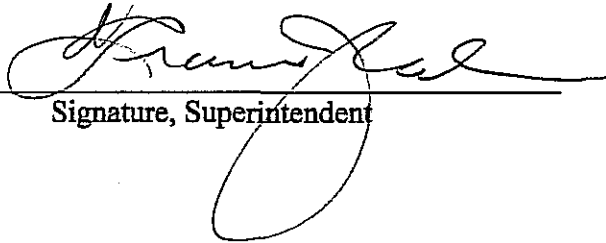
NOT IN COMPLIANCE

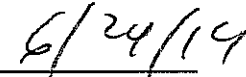
9. Support services are equitable for male and female teams. [Rule 6A-19.004(11), FAC; Title IX: 106.41(a)]

IN COMPLIANCE

NOT IN COMPLIANCE

I hereby verify that the district is in compliance with the identified components of our athletics program, as required by Title IX and the Florida Educational Equity Act.

  
\_\_\_\_\_  
Signature, Superintendent

  
\_\_\_\_\_  
Date

## 2013-14 MONITORING FORMS

**Component 1:** NOTE: OCR defines a participant as anyone who (1) participated in competition or (2) participated with the team and was eligible for competition but did not play. Participation is determined as of the date of the first competitive event for the sport.

School:	Number of Participants				Number of Participants		
	Varsity Teams	Males	Females		Total	JV, Freshman, B-teams	Males
Baseball	19	-	19	Baseball	55	-	55
Basketball	13	17	30	Basketball	43	8	51
Cross Country	20	18	38	Cross Country	-	-	-
Flag Football/ Football	56	31	87	Flag Football/ Football	108	16	124
Golf	9	8	17	Golf	-	-	-
Soccer	20	25	45	Soccer	20	21	41
Softball	-	13	13	Softball	-	11	11
Swimming/Diving	18	25	43	Swimming/Diving	-	-	-
Tennis	9	9	18	Tennis	-	-	-
Track and Field	67	40	107	Track and Field	-	-	-
Volleyball	-	11	11	Volleyball	-	23	23
Wrestling	13	-	13	Wrestling	3	-	3
Weightlifting	-	29	29	Weightlifting	-	-	-
LACROSSE	23	21	44	LACROSSE	25	16	41
COMP. CHEER	-	21	21	COMP CHEER	-	12	12
<b>Total Varsity Participants</b>	267	268	535	<b>Total JV Participants</b>	254	107	361
<b>% of Varsity Participants</b>	50%	50%	100%	<b>% of JV Participants</b>	70%	30%	100%
<b>Total Student Enrollment by Gender 2013-14</b>	1504	1395	2899	<b>Total Student Enrollment by Gender 2013-14</b>	1504	1395	2899
<b>% Student Enrollment by Gender 2013-14</b>	52%	48%	100%	<b>% Student Enrollment by Gender 2013-14</b>	52%	48%	100%

This form must be submitted for each school. Be sure to fill-in the enrollment data. The total percentage of male and female student enrollment should equal 100%.

**PART IV  
GENDER EQUITY IN ATHLETICS**

District: Indian River

School Name: VERO BEACH HIGH SCHOOL

**Gender Equity in Athletics Corrective Action Plan**

(1) Gender Equity in Athletics Component	(2) Planned Actions To Address Deficiencies Found in Athletics	(3) Responsible Person(s) and Contact Information	(4) Timelines
	(1) ADD 9 <sup>th</sup> GRADE SOFTBALL TEAM	(1) LENNY JANKOWSKI	2014 - 2015
	(2) ADD 9 <sup>th</sup> GRADE GIRLS BASKETBALL TEAM	(2) LENNY JANKOWSKI	2014 - 2015
	(3) ADD 9 <sup>th</sup> GRADE GIRLS FLAG FOOTBALL TEAM	(3) LENNY JANKOWSKI	2014 - 2015
	(4) CONTINUE TO ENFORCE "NO-CUT" POLICY FOR SUB VARSITY FEMALE SPORTS TEAMS.	(4) LENNY JANKOWSKI	2014 - 2015

We hereby verify that the above corrective action plan will be implemented to bring the institution into compliance within the time frame indicated in the Plan.

Signature, Principal

Date

Signature, Superintendent

Date

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# DISTRICT DIGITAL CLASSROOM PLAN

The intent of the District Digital Classroom Plan (DCP) is to provide a perspective on what the district considers being vital and critically important in relation to digital learning implementation, the improvement of student performance outcomes, and how this progress will be measured. The plan shall meet the unique needs of students, schools and personnel in the district as required by s.1011.62(12)(b), F.S.

## Part I. DIGITAL CLASSROOMS PLAN - OVERVIEW

### 1.1 District Mission and Vision statements (Related to Technology)

#### **Information Technology's Mission and Vision**

The school district maintains a District Technology Plan. As part of that planning process, the district has set forth a mission and vision focused on creating 21<sup>st</sup> century learning environments.

#### **Mission**

Through the use of resources and technologies that support comprehensive and effective learning, the District will empower our students and inform our communities. Technology competencies and instructional technologies will be infused into the learning environment.

#### **Vision**

SDIRC will support schools with the technologies needed to create and maintain a 21<sup>st</sup> century learning environment. Each learner will have access to the resources needed to excel in today's digital society. The efficient and effective use of technology in the learning environment holds particular promise for developing critical thinking, problem-solving, global communication skills, creativity, and strengthening total learning.

### 1.2 District Profile

Indian River County is located within the "Treasure Coast" region of Florida. The Treasure Coast is located on the state's Atlantic coast, comprising Indian River, St. Lucie, and Martin counties. The region's name refers to the Spanish Treasure Fleet lost in a 1715 hurricane. The Treasure Coast is bordered on the east by the Atlantic Ocean. Narrow sandbars and barrier islands protect the areas shallow lagoons, rivers, and bays. The Indian River, part of the Indian River Lagoon system, runs through the Treasure Coast. The western portion of the county is a mix of citrus groves, retail and subdivisions.

According to the most recent United States Census (2010 U.S. Census, Quick Facts) Indian River County has a diverse population of 138,028. The county seat is Vero Beach.

The population is 76.7% White, 9.3% Black, 11.7% Hispanic/Latino and 1.4% Asian. The Census data also shows the following demographic profile for Indian River County:

U. S. Census Bureau 2010

Persons below poverty level, percent, 2008-2012	14.8%
Under Age 18 in Poverty, percent 2010	24.2%
Per capita money income in past 12 months (2012 dollars), 2008-2012	\$31,630
Unemployed 7.5%	
Grandparents responsible for grandchildren	37%
High school graduate or higher, percent of persons age 25+, 2008-2012	86.7
Bachelor's degree or higher, percent of persons age 25+, 2008-2012	26.8%
Foreign born persons, percent, 2008-2012	10.5%
Language other than English spoken at home, pct. age 5+, 2008 -12	15%
Census	

The School Board of Indian River County is comprised of 5 elected representatives of the community. Board Members are elected to 4-year terms. The Superintendent of Schools is appointed by the Board.

As of September 16, 2014, the student enrollment was approximately 19,195. The racial makeup of the district was 57.36% White, 16.31% Black or African American, 0.25% Native American, 0.27% Asian, 2.15% from other races, and 3.30% from two or more races. 21.24% of the student population were Hispanic or Latino of any race. One thousand four hundred ninety six (1,496) students are identified as current or former English Language Learners. Sixty-percent of the students are economically disadvantaged (2013-2014 school year Survey 3, Free and Reduced Lunch).

District schools:

- 13 Elementary Schools
- 4 Middle Schools
- 2 High Schools
- 1 Alternative Education Center
- 1 Adult Education Center
- 1 Exceptional Student Education Center
- 5 Charter Schools

### 1.3 District Team Profile

<b>Title/Role</b>	<b>Name:</b>	<b>Email/Phone:</b>
Assistant Superintendent of Curriculum and Instruction/District Leadership Contact	Andrew Rynberg	Andrew.Rynberg@indianriverschools.org
Assistant Superintendent of Technology & Assessment / Information Technology District Contact	Bruce Green	Bruce.Green@indianriverschools.org
Instructional Technology Specialist/District Instructional Technology Contact	Tiffany McKenzie	Tiffany.Mckenzie@indianriverschools.org
Director of Assessment & Accountability/ District Assessment Contact	Christopher Kohlstedt	Christopher.Kohlstedt@indianriverschools.org
District Math Specialist/Instructional District Contact	Laura Lane	Laura.Lane@indianriverschools.org
Director of Elementary Education/Curriculum District Contact	Deborah Berg	Deborah.Berg@indianriverschools.org
Director of Secondary Education/Curriculum District Contact	Deborah Long	Deborah.Long@indianriverschools.org
Coordinator of Professional Development / Professional Development District Contact	Beth Hofer	Beth.Hofer@indianriverschools.org
Budget Analyst/Finance District Contact	Susanne Titus	Susanne.Titus@indianriverschools.org

### 1.4 Planning Process

As required by 1011.62(12)(b), F.S., input from the district’s instructional, curriculum, and information technology staff was used to develop Indian River’s Digital Classroom’s Plan (DCP). The DCP team met frequently to discuss our goal of providing more digital tools and resources to our students and teachers. While planning and reviewing student performance data, it became evident that mathematics should be our focus. The curriculum and instruction department, in collaboration with schools, recently adopted new digital math curricula at the secondary level. Unfortunately, due to funding, the district was not able to purchase the new curriculum for the 2014 – 2015 school year. Understanding that transforming classrooms from traditional instructional delivery models to digital learning environments requires planning, support, and professional development, the DCP team decided to pilot the new digital curriculum prior to full implementation and purchase in the 2015 – 2016 school year. This pilot will allow for two math teachers at every middle school and four to six teachers at each of our two high schools to pilot the newly adopted digital math curriculum, as well as provide each student with access to a device and the digital resources needed to interact with this digital curriculum. These transformational pilot teachers will then be prepared to help support other teachers during the 2015 – 2016 school year when full implementation of the math digital curriculum occurs.

## 1.5 Multi-Tiered System of Supports (MTSS)

During the 2013 – 2014 school year, the Information Technology department conducted a district-wide technology needs assessment. Data collected from these needs assessments identified specific areas for improvement. The needs were then consolidated and prioritized to help establish the Information Technology (IT) departmental goals for the 2014 – 2015 school year. These goals were then aligned to the areas outlined in the Digital Classrooms Plan and were ultimately adopted by the superintendent and school board as part of the superintendent’s high impact goals. By aligning the IT departmental goals with the mission and vision in the District Technology Plan, the areas outlined in the Digital Classrooms Plan, and the superintendent’s high impact goals, we hope to create a high level of consistency and accountability for supporting and meeting our goals. Through this multilevel alignment of goals there will be multiple checks and balances to monitor progress and success along the way, while still allowing for mid-course corrections based on data.

## **Part II. DIGITAL CLASSROOMS PLAN – STRATEGY**

### **STEP 1 – Needs Analysis:**

Districts should identify current district needs based on student performance outcomes and other key measurable data elements for digital learning.

- A) Student Performance Outcomes
- B) Digital Learning and Technology Infrastructure
- C) Professional Development
- D) Digital Tools
- E) Online Assessments

### **■ Highest Student Achievement**

Student Performance Outcomes:

Districts shall improve classroom teaching and learning to enable all students to be digital learners with access to digital tools and resources for the full integration of the Florida Standards.

<b>Student Performance Outcomes (Required)</b>		<b>Baseline</b>	<b>Target</b>	<b>Target Date to be Achieved</b>
1.	ELA Student Achievement	59%	65%	2014 - 2015
2.	Math Student Achievement	54%	60%	2014 - 2015
3.	Science Student Achievement	56%	60%	2014 - 2015
4.	ELA Learning Gains	67%	75%	2014 - 2015
5.	Math Learning Gains	61%	65%	2014 - 2015
6.	ELA Learning Gains of the Low 25%	67%	75%	2014 - 2015
7.	Math Learning Gains of the Low 25%	60%	65%	2014 - 2015
8.	Overall, 4-year Graduation Rate	80%	85%	2014 - 2015
9.	Acceleration Success Rate	90%	90%	2014 - 2015
<b>Student Performance Outcomes (District Provided)</b>		<b>Baseline</b>	<b>Target</b>	<b>Target Date to be Achieved</b>
1.	Secondary Math Student Achievement (Proficiency)	58%	64%	2014 - 2015

■ **Quality Efficient Services**

**Technology Infrastructure:**

Districts shall create a digital learning infrastructure with the appropriate levels of bandwidth, devices, hardware and software.

<b>Infrastructure Needs Analysis (Required)</b>		<b>Baseline</b>	<b>Target</b>	<b>Date for Target to be Achieved (year)</b>
1.	Student to Computer Device Ratio  The Technology Readiness Inventory indicates a ratio of 2:1. This ratio includes all computers on campus that are available for student use, such as the Media Center and Computer Labs.	6:1 – High Schools 5:1 – Middle Schools 4:1 – 4 <sup>th</sup> & 5 <sup>th</sup> 3:1 – Pk – 3 <sup>rd</sup>	1:1	2017 - 2018
2.	Count of student instructional desktop computers meeting specifications  The district's goal is to move away from desktop computers to mobile devices	7069	0	2017 - 2018
3.	Count of student instructional mobile computers (laptops) meeting specifications	1556	15710	2017
4.	Percent of schools meeting recommended bandwidth standard	80	100	Current
5.	Percent of wireless classrooms (802.11n or higher)	67	100	2015

## ■ Skilled Workforce and Economic Development

### Professional Development:

Instructional personnel and staff shall have access to opportunities and training to assist with the integration of technology into classroom teaching.

Professional Development should be evaluated based on the level of current technology integration by teachers into classrooms. This will measure the impact of the professional development for digital learning into the classrooms. The Technology Integration Matrix (TIM) can be found at: <http://fcit.usf.edu/matrix/matrix.php>. Average integration should be recorded as the percent of teachers at each of the 5 categories of the TIM for the levels of technology integration into the classroom curriculum:

- Entry
- Adoption
- Adaptation
- Infusion
- Transformation

Professional Development Needs Analysis (Required)		Baseline	Target	Date for Target to be Achieved (year)
1.	Average Teacher technology integration via the TIM	Entry - 51% Adoption - 28% Adaption - 10% Infusion - 6% Transformation - 4%	Entry - 34% Adoption - 36% Adaption - 14% Infusion - 10% Transformation - 6%	June 2016
2.	Average Teacher technology integration via the TIM (Elementary Schools)	Entry - 60% Adoption - 25% Adaption - 8% Infusion - 5% Transformation - 2%	Entry - 44% Adoption - 35% Adaption - 12% Infusion - 8% Transformation - 4%	June 2016
3.	Average Teacher technology integration via the TIM (Middle Schools)	Entry - 47% Adoption - 34% Adaption - 9% Infusion - 6% Transformation - 4%	Entry - 33% Adoption - 40% Adaption - 12% Infusion - 9% Transformation - 6%	June 2016
4.	Average Teacher technology integration via the TIM (High Schools)	Entry - 41% Adoption - 23% Adaption - 17% Infusion - 11% Transformation - 8%	Entry - 21% Adoption - 30% Adaption - 22% Infusion - 15% Transformation - 12%	June 2016

■ **Seamless Articulation and Maximum Access**

**Digital Tools:**

Districts shall continue to implement and support a digital tools system that assists district instructional personnel and staff in the management, assessment and monitoring of student learning and performance.

For the required metrics of the digital tool system need analysis, please use the following responses:

<b>Baseline Response:</b>	<b>Target Response:</b>
Fully implemented	Will continue to support and employ in classrooms
Partially implemented	Will work to implement and employ
Partially implemented	Maintain system
No system in place	Will work to implement and employ
No system in place	No plans to address at this time

<b>Digital Tools Needs Analysis (Required)</b>		<b>Baseline</b>	<b>Target</b>	<b>Date for Target to be Achieved (year)</b>
1.	Implementation status of a system that enables teachers and administrators to access information about benchmarks and use it to create aligned curriculum guides.	Partially implemented	Will work to implement and employ	2016 - 2017
2.	Implementation status of a system that provides teachers and administrators the ability to create instructional materials and/or resources and lesson plans.	Partially implemented	Will work to implement and employ	2016 - 2017
3.	Implementation status of a system that supports the assessment lifecycle from item creation to assessment authoring, administration, and scoring.	Fully implemented	Will continue to support and employ in classrooms	System in place, support on-going
4.	Implementation status of a system that includes district staff information combined with the ability to create and manage professional development offerings and plans.	Partially implemented	Will work to implement and employ	2014-2015
5.	Implementation status of a system that includes comprehensive student information that is used to inform instructional decisions in the classroom for analysis and for communicating to students and parents about classroom activities and progress.	Fully implemented	Will continue to support and employ in classrooms	Transitioning to a new system in 2015 - 2016
6.	Implementation status of a system that leverages the availability of data about students, district staff, benchmarks, courses, assessments and instructional resources to provide new ways of viewing and analyzing data.	Partially implemented	Will work to implement and employ	August 2015



7.	Implementation status of a system that houses documents, videos, and information for teachers, students, parents, district administrators and technical support to access when they have questions about how to use or support the system.	Fully implemented	Will continue to support and employ in classrooms	System in place, support on going
8.	Implementation status of a system that includes or seamlessly shares information about students, district staff, benchmarks, courses, assessments and instructional resources to enable teachers, students, parents, and district administrators to use data to inform instruction and operational practices.	Fully implemented	Will continue to support and employ in classrooms	System in place, support on going
9.	Implementation status of a system that provides secure, role-based access to its features and data for teachers, students, parents, district administrators and technical support.	Fully implemented	Will continue to support and employ in classrooms	System in place, support on going

■ **Quality Efficient Services**

**Online Assessment Readiness:**

Districts shall work to reduce the amount time used for the administration of computer-based assessments.

Online assessment (or computer-based testing) will be measured by the computer-based testing certification tool and the number of devices available and used for each assessment window.

<b>Online Assessments Needs Analysis (Required)</b>		<b>Baseline</b>	<b>Target</b>	<b>Date for Target to be Achieved (year)</b>
1.	Computer-Based Assessment Certification Tool completion rate for schools in the district (Spring 2014)	100%	100%	Spring 2014
2.	Computers/devices required for assessments (based on schedule constraints)  1:1 – Our target goal is for all students to be able to test on their own district provided device.	2,023	15,710	2017 - 2018

**STEP 2 – Goal Setting:**

**Goal 1.** Upgrade technology infrastructure at schools and District facilities to provide for greater internal bandwidth and reliability.

**Goal 2.** Provide students with the digital tools and applications necessary to be successful in a 21st Century classroom that meet or exceed the State’s minimum requirements and protocols.

**Goal 3.** Expand the capacity to administer online assessments that tie to measurable student outcomes and that are compatible and meet the State’s minimum assessment protocols and requirements.

**Goal 4.** Provide professional development to enhance and increase the use of technology in the classroom.

**STEP 3 – Strategy Setting:**

<b>Goal Addressed</b>	<b>Strategy</b>	<b>Measurement</b>	<b>Timeline</b>
Upgrade technology infrastructure at schools and District facilities to provide for greater internal bandwidth and reliability.	Increase the number of wireless access points necessary to support Bring Your Own Device (BYOD) and district provided digital devices	Number of wireless access points added	2014 - 2015
	Provide guest wireless access at all schools that will allow students and staff to utilize their personal devices in the learning environment (BYOD)	Number of schools with “guest wireless”	2014 - 2015
	Upgrade all schools to from 1 Gbps internal connection speed to 10 Gbps to support increased use of digital content	Number of schools at 10 Gbps internal connection speed	2014 - 2015
	Upgrade obsolete district servers to enhance performance of network applications	Number of servers upgraded	2014 - 2015
	Upgrade and expand network storage capacity to support the increased file sizes of digital content, videos, and other types of multimedia files	Amount of network storage capacity added	2014 - 2015
	Begin the upgrade of school MDFs (main network wiring rooms) in order to replace old wiring, support the expansion of wireless devices, and to upgrade central switches at schools	Number of MDFs upgraded	2014 – 2015

Provide students with the digital tools and applications necessary to be successful in a 21 <sup>st</sup> Century classroom that meet or exceed the State's minimum requirements and protocols.	Provide a portal for teachers and students to access multiple resources using a single username and password (Single Sign-on)	Number of applications accessible through district's SSO portal	2014 - 2015
	Implement the FOCUS integrated Student Information System (SIS) and gradebook	Implementation of new SIS	2014 - 2016
	Implement the FOCUS Parent Portal for increased communication with parents	Implementation of Parent Portal	2014 - 2016
	Implement the Canvas Learning Management System district wide	Implementation of LMS	2014 - 2015
	Research, plan, evaluate, and implement a successful 1:1 program	Number of classrooms at a 1:1	2014 - 2018
	Integrate Office 365 for Education providing student email, cloud storage, collaborative tools, and Microsoft Office home access for all students	Number of students using Office 365	2014 - 2015
	Implement digital device management software necessary for monitoring student use of 1:1 devices in classrooms district wide	Implementation of management software	2014 - 2015
Expand the capacity to administer online assessments that tie to measurable student outcomes and that are compatible and meet the State's minimum assessment protocols and requirements.	Utilize Performance Matters Platform (SAM) to administer locally created assessments	Number of online assessments delivered using SAM	2014 - 2015
	Begin a process to use UNIFY, a Performance Matters integrated item bank, to develop and share quality items with other Districts for the sake of creating Assessments at multiple levels with applied securities at each level	Utilization of UNIFY	2014 - 2015
	Use a combination of Item Banks and test platforms from the State, selected vendors, and consortiums to develop hard-to-measure EOC Assessments	Number of hard-to-measure EOC assessments created	2014 - 2015
	Utilize technology to deliver locally created on-line assessments in alignment with State developed FSA and EOC assessments	Administration of FSA and EOC assessments	2014 - 2015
	Utilize the NWEA test item bank to develop Florida Standards-based, locally created assessments	Number of assessments using NWEA	2014 - 2015

Provide professional development to enhance and increase the use of technology in the classroom.	Provide ongoing training for eSembler, the district's teacher gradebook	Trainings offered	2014 - 2015
	Provide training on the newly purchased Learning Management System, Canvas	Trainings offered	2014 - 2015
	Provide training on the newly purchased FOCUS Gradebook in preparation for the 2016 implementation	Trainings offered	2014 - 2015
	Provide training for staff and administrators on the newly purchased FOCUS Student Information System in preparation for a Spring of 2015 implementation	Trainings offered	2014 - 2015
	Provide training on each of the Performance Matters platforms and data storage programs being used in the District	Trainings offered	2014 - 2015
	Provide Differentiated Accountability Training in relation to School Improvement Plans to promote Standard Based Instruction in the classrooms	Trainings offered	2014 - 2015
	Provide on-going support for data analysis via phone calls, personal and group trainings and scheduled professional development	Trainings offered	2014 - 2015
	Provide ongoing support for new and existing instructional technology applications through classroom visits, tickets, and phone support	Trainings offered Tickets closed	2014 - 2015

**Part III. DIGITAL CLASSROOMS PLAN - ALLOCATION PROPOSAL**

The DCP and the DCP Allocation must include five key components as required by s.1011.62(12)(b), F.S. In this section of the DCP, districts will outline specific deliverables that will be implemented in the current year that are funded from the DCP Allocation. The five components that are included are:

- A) Student Performance Outcomes
- B) Digital Learning and Technology Infrastructure
- C) Professional Development
- D) Digital Tools
- E) Online Assessments

Districts are not required to include in the DCP the portion of charter school allocation or charter school plan deliverables. In s. 1011.62(12)(c), F.S., charter schools are eligible for a proportionate share of the DCP Allocation as required for categorical programs in s. 1002.33(17)(b).

**A) Student Performance Outcomes**

Enter the district student performance outcomes for 2014-15 that will be directly impacted by the DCP Allocation below:

<b>Student Performance Outcomes</b>		<b>Baseline</b>	<b>Target</b>
1.	Increase percentage of secondary students scoring “proficient” on the Florida state assessments in mathematics.	58%	64%

**B) Digital Learning and Technology Infrastructure**

No district DCP Allocation funds will be spent in this category. However, the district has many infrastructure needs. To meet these needs the district was successful in securing a four year voter approved millage specifically for technology.

<b>Brief description of other activities</b>	<b>Other funding source</b>
Increase the number of wireless access points, upgrade obsolete software applications, upgrade outdated servers, increase district bandwidth, and upgrade outdated network wiring/data closets.	2014 – 2017 Voter approved millage for technology

### C) Professional Development

No district DCP Allocation funds will be spent in this category. However, the district has professional development needs in the area of technology. The district is also applying for the Digital Learning Grant. The grant includes support for the evaluation of classroom integration using the Technology Integration Matrix (TIM), school-based book studies on Digital Learning, student projects using Digital Resources, Professional Development aligned with developing Digital Content, employing technology in the content areas, and educational technology leadership and management.

### D) Digital Tools

Implementation Plan for D) Digital Tools:

<b>Digital Tools Implementation</b>					
	Deliverable	Estimated Completion Date	Estimated Cost	Schools/ District	Outcome from Section A
D.1.	Integrate 18 classroom sets of tablet PC's and lockable charging stations (27 devices per cart) to be used to deliver the newly adopted digital math curriculum at secondary schools.	2014 - 2015	\$344,346	Middle and high schools	Increased proficiency on state math assessments at secondary schools

Evaluation and Success Criteria for D) Digital Tools:

<b>Digital Tools Evaluation and Success Criteria</b>		
Deliverable (from above)	Monitoring and Evaluation and Process(es)	Success Criteria
D.1.	Administrative Classroom walk-throughs / observations Marzano Indicator: <b>Planning and Preparing for Use of Resources and Technology</b> 46.Use of Available Technology	% of observation scores, for the 18 teachers selected, at the Applying level or higher on element number 46 of the Marzano teacher evaluation system.

### E) Online Assessments

No district DCP Allocation funds will be spent in this category. The district has been addressing online assessment needs through other funding sources, such as the American Recovery & Reinvestment Act (ARRA) and the voter approved millage for technology. However, it is the goal of the district to purchase devices for each individual student, rather than increasing the number of hardwired testing labs.

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# SCHOOL BOARD MEMORANDUM

THE SCHOOL DISTRICT OF INDIAN RIVER COUNTY  
1990 25th STREET  
VERO BEACH, FL 32960

Frances J. Adams, Ed.D. • Superintendent

Date/Time Completed 9/8/14

- Presentation: Provide talking points
- Consent: Renewal
- Action: New items, Items with significant changes
- Discussion: Board Workshop/Be Guest
- Contract Attached with scope of work to be completed
- Board Attorney Approved
- Contract(s) signed

**TO:** Andrew Rynberg      Assistant Superintendent Curriculum and Instruction

**FROM:** Beth Hofer       **SUBJECT:** Digital Learning Grant

**Board Meeting Date:** September 23, 2014

## Agenda Blurb:

Approval of the Digital Learning Grant for \$75,000

The Professional Development Department is requesting approval of the Professional Development for Digital Learning Grant through the Florida Department of Education. Districts are being tasked to implement professional development activities to support the goals of Digital Learning outlined in the approved district Digital Classroom Plan. The grant includes support for the evaluation of classroom integration using the Technology Integration Matrix (TIM), school-based book studies on Digital Learning, student projects using Digital Resources, and Professional Development aligned with developing Digital Content, employing technology in the content areas, and educational technology leadership and management.

An Equal Opportunity Agency

# FLORIDA DEPARTMENT OF EDUCATION PROJECT APPLICATION

<b>Please return to:</b>  Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	<b>A) Program Name:</b>  <h2 style="text-align: center;">Professional Development for Digital Learning</h2>  <p style="text-align: center;"><b>TAPS NUMBER: 15T63</b></p>	<b>DOE USE ONLY</b>  Date Received     Project Number (DOE Assigned)						
<b>B) Name and Address of Eligible Applicant:</b> <p style="text-align: center;">School District of Indian River County          1990 25<sup>th</sup> Street SW          Vero Beach, FL 32960</p>								
<b>C) Total Funds Requested:</b> <p style="text-align: center;">\$ 73,835.95</p> <hr style="width: 50%; margin: 10px auto;"/> <p style="text-align: center;"><b>DOE USE ONLY</b></p> <b>Total Approved Project:</b> <p style="text-align: center;">\$</p>	<b>D) Applicant Contact &amp; Business Information</b> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"> <b>Contact Name:</b>  <b>Beth Hofer</b>  <b>Fiscal Contact Name:</b>  <b>Carter Morrison</b> </td> <td style="width: 40%;"> <b>Telephone Numbers:</b>  <b>Beth Hofer: 772.564.3029</b>  <b>Carter Morrison: 772.564.3180</b> </td> </tr> <tr> <td> <b>Mailing Address:</b>  <b>1990 25<sup>th</sup> Street SW</b>  <b>Vero Beach, FL 32960</b> </td> <td> <b>E-mail Addresses:</b>  <a href="mailto:Beth.Hofer@indianriverschools.org">Beth.Hofer@indianriverschools.org</a> </td> </tr> <tr> <td> <b>Physical/Facility Address:</b>  <b>1990 25<sup>th</sup> Street SW</b>  <b>Vero Beach, FL 32960</b> </td> <td> <b>DUNS number: 120754676</b>   <b>FEIN number: 59-6000673</b> </td> </tr> </table>		<b>Contact Name:</b> <b>Beth Hofer</b> <b>Fiscal Contact Name:</b> <b>Carter Morrison</b>	<b>Telephone Numbers:</b> <b>Beth Hofer: 772.564.3029</b> <b>Carter Morrison: 772.564.3180</b>	<b>Mailing Address:</b> <b>1990 25<sup>th</sup> Street SW</b> <b>Vero Beach, FL 32960</b>	<b>E-mail Addresses:</b> <a href="mailto:Beth.Hofer@indianriverschools.org">Beth.Hofer@indianriverschools.org</a>	<b>Physical/Facility Address:</b> <b>1990 25<sup>th</sup> Street SW</b> <b>Vero Beach, FL 32960</b>	<b>DUNS number: 120754676</b>  <b>FEIN number: 59-6000673</b>
<b>Contact Name:</b> <b>Beth Hofer</b> <b>Fiscal Contact Name:</b> <b>Carter Morrison</b>	<b>Telephone Numbers:</b> <b>Beth Hofer: 772.564.3029</b> <b>Carter Morrison: 772.564.3180</b>							
<b>Mailing Address:</b> <b>1990 25<sup>th</sup> Street SW</b> <b>Vero Beach, FL 32960</b>	<b>E-mail Addresses:</b> <a href="mailto:Beth.Hofer@indianriverschools.org">Beth.Hofer@indianriverschools.org</a>							
<b>Physical/Facility Address:</b> <b>1990 25<sup>th</sup> Street SW</b> <b>Vero Beach, FL 32960</b>	<b>DUNS number: 120754676</b>  <b>FEIN number: 59-6000673</b>							
<b>CERTIFICATION</b>								
<p>I, <u>Dr. Frances J Adams</u>, do hereby certify that all facts, figures, and representations made in this application are true, correct, and consistent with the statement of general assurances and specific programmatic assurances for this project. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited.</p> <p>Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.</p>								
<b>E)</b> _____ <p style="text-align: center;">Signature of Agency Head</p>								



## Instructions for Completion of DOE 100A

- A. If not pre-populated, enter name and TAPS number of the program for which funds are requested.
- B. Enter name and mailing address of eligible applicant. The applicant is the public or non-public entity receiving funds to carry out the purpose of the project.
- C. Enter the total amount of funds requested for this project.
- D. Enter requested information for the applicant's program and fiscal contact person(s). These individuals are the people responsible for responding to all questions, programmatic or budgetary regarding information included in this application. The Data Universal Numbering System (DUNS) number requirement is explained on page A-2 of the Green Book. The Physical/Facility address and Federal Employer Identification Number (FEIN) (also known as) Employer Identification Number (EIN) are collected for department reporting.
- E. **The original signature of the appropriate agency head is required.** The agency head is the school district superintendent, university or community college president, state agency commissioner or secretary, or the president/chairman of the Board for other eligible applicants.
- **Note: Applications signed by officials other than the appropriate agency head identified above must have a letter signed by the agency head, or documentation citing action of the governing body delegating authority to the person to sign on behalf of said official. Attach the letter or documentation to the DOE 100A when the application is submitted.**





**FLORIDA DEPARTMENT OF EDUCATION**

**Request for Application (RFA Discretionary)**

**Bureau / Office**

Division of Technology and Innovation, Bureau of Educational Technology

**Program Name**

Professional Development for Digital Learning

**Specific Funding Authority**

Catalog for Federal and Domestic Assistance (CFDA) 84.395A, Race to the Top

**Funding Purpose/Priorities**

To provide financial assistance to eligible districts for professional development activities supporting the goals of digital learning outlined in the approved district Digital Classrooms Plan.

**Type of Award**

Discretionary, Non-competitive

**Total Funding Amount**

\$4,875,000 (\$75,000 per district)

**Budget Period**

July 1, 2014 – June 30, 2015

**Program Performance Period**

July 1, 2014 – June 30, 2015



**Target Population**

Florida Local Educational Agencies (LEAs)

**Eligible Applicant(s)**

Florida LEAs that are participating in the Race to the Top grant

**Application Due Date**

September 1, 2014

**The due date refers to the date of receipt in Grants Management.**

**For Federal programs, the project effective date will be the date that the application is received within DOE meeting conditions for acceptance, or the date of receipt of the Federal Award Notification, whichever is later.**

**Contact Persons****Program Administrator:**

Ron Nieto, Deputy Commissioner for Technology and Innovation

Phone: (850) 245-9855

Email: [Ron.Nieto@fldoe.org](mailto:Ron.Nieto@fldoe.org)

**Grants Manager:**

Chadwick Myrick, Operations & Program Manager

Phone: (850) 245-0746

Email: [Chadwick.Myrick@fldoe.org](mailto:Chadwick.Myrick@fldoe.org)

**Assurances**

**The Department of Education has developed and implemented a document entitled, General Terms, Assurances and Conditions for Participation in Federal and State Programs, to comply with:**

- **34 CFR 76.301 of the Education Department General Administration Regulations (EDGAR) which requires local educational agencies to submit a common assurance for participation in federal programs funded by the U.S. Department of Education;**

- applicable regulations of other Federal agencies; and
- State regulations and laws pertaining to the expenditure of state funds.

In order to receive funding, applicants must have on file with the Department of Education, Office of the Comptroller, a signed statement by the agency head certifying applicant adherence to these General Assurances for Participation in State or Federal Programs. The complete text may be found at <http://www.fldoe.org/comptroller/gbook.asp>

#### **School Districts, Community Colleges, Universities and State Agencies**

The certification of adherence, currently on file with the Department of Education Comptroller's Office, shall remain in effect indefinitely. The certification does not need to be resubmitted with this application, unless a change occurs in federal or state law, or there are other changes in circumstances affecting a term, assurance, or condition.

#### **Funding Method**

**CARDS - Cash Advance and Reporting of Disbursements System** - Federal cash advances will be made by state warrant or electronic funds transfer (EFT) to a recipient for disbursements. For federally funded projects, requests for federal cash advance must be made on the CARDS - Cash Advance and Reporting of Disbursements System. If at times it is determined that disbursements are going to exceed the amount of cash on hand plus cash in transit, an on-line amendment can be made prior to the due date of the next Federal Cash Advance distribution on the CARDS System.

All accounts, records, and other supporting documentation pertaining to all costs incurred shall be maintained for five years. Supporting documentation for expenditures is required for all funding methods. Examples of such documentation include but are not limited to: invoices with check numbers verifying payment, and/or bank statements; time and effort logs for staff, salary/benefits schedules for staff. All or any of which must be available upon request.

#### **Executive Order 11-116 (Supersedes Executive Order 11-02)**

The employment of unauthorized aliens by any contractor is considered a violation of Section 274A (e) of the Immigration and Nationality Act. If the contractor knowingly employs unauthorized aliens, such violation shall be cause for unilateral cancellation of the contract. In addition, pursuant to Executive Order 11-116, for all contracts providing goods or services to the state in excess of nominal value; (a) the Contractor will utilize the E-Verify system established by the U.S. Department of Homeland Security to verify

the employment eligibility of all new employees hired by the contractor during the Contract term, (b) require that Contractors include in such subcontracts the requirement that subcontractors performing work or providing services pursuant to the state contract utilize the E-Verify system to verify the employment eligibility of all new employees hired by the subcontractor during the contract term.

## **NARRATIVE SECTION**

### **Project Design-Narrative**

Eligible districts will implement professional development activities to support the goals of digital learning outlined in the approved district Digital Classrooms Plan.

Districts electing to use grant funds to implement any of the pre-approved projects will have automatic approval so long as the application expresses a commitment to implement the selected project(s) as describe below.

- Where funds permit, district may select more than one project.
- Districts may work in partnership with other districts to implement the selected project(s).

Grant expenditures for these projects may include hiring vendors, consultants, or facilitators to provide training and/or develop the elements needed to implement the project, funding development and/or acquisition of supporting resources and materials, cost of substitutes or stipends or other costs needed to involve school system staff in the project, and costs of planning and implementing project components.



Approved uses of professional development include:

1. Support for the evaluation of classroom integration using the Technology Integration Matrix (TIM)
2. An Array of High Quality Master Inservice Plan (MIP) Components Supporting Digital Learning
3. Learning Links: Digital Learning Support Resources
4. Expert's Conversations on Digital Learning
5. School based Book Studies and Lesson Studies on Digital Learning
6. Student Projects using Digital Resources
7. Professional development aligned with:
  - Developing Digital Content
  - Employing technology in the Content Areas.
  - Educational technology leadership and management.

### **Project Specifications and Commitments:**

#### **1. Support for the evaluation of classroom integration using the Technology Integration Matrix (TIM)**

To support the implementation and measurement of progress towards digital learning, districts will use the Technology Integration Matrix (<http://fcit.usf.edu/matrix/matrix.php>) to baseline and report current implementation of digital content and integration of technology into the classrooms.

- Leadership training on the matrix
- Teacher training on the matrix
- Evaluation of classrooms using the matrix
- Purchase of Technology Integration Matrix evaluation tools
- Expert conversations as described in project 4.

#### **2. An Array of High Quality Master Inservice Plan (MIP) Components Supporting Digital Learning**

To establish a sustainable process for meeting rising expectations for digital learning, the district will create and implement a collection of high quality master inservice plan (MIP) components. These components will enable school based educators to

deepen actual capacity to support digital learning. Such MIP components shall be developed using the department's template for high quality master inservice plan components (see [HQMIP Template](#) ).

Each component will include specific learning targets related to infusion of digital learning into these instructional strategies: Multi-tiered System of Supports (MTSS), Gradual Release of Responsibility Model (GRRM), Tracking Student Progress, and "chunking" content. At a minimum, components shall be developed that focus on digital learning in STEM and language arts courses at elementary, middle school, and senior high levels.

Each HQMIP component developed in this project shall include:

- Active learning procedures, implementation and monitoring processes, impact evaluation procedures, and participant implementation agreements.
- Criteria for awarding of recertification points based on actual successful implementation of the targeted professional learning.
- Assess participants' digital learning needs for integration of technology into the curriculum based on the levels of the Technology Integration Matrix (TIM),
- Enable participants to monitor and improve characteristics of the learning environment that impact student use of technology for learning.
- Supporting resources and learning materials for each component that enable participants to achieve the specific learning outcomes.
- A training program for component providers, facilitators, and school leaders to insure fidelity of implementation of each component and necessary school leader support during and after the components completion.

### **3. Learning Links: Digital Learning Support Resources**

To establish a sustainable process for collaboration and coordination among classroom teachers in the use of web-based digital learning content related to state academic standards and quality instruction, the district will create and maintain a system that enables teachers to share access to web based learning resources. The project will include identification and classroom use of digital learning resources supporting instructional delivery and facilitation in these areas:

- Academic rigor
- Assessment
- Continuous Improvement
- Differentiating Instruction
- Fine Arts/Humanities Infusion into the learning environment
- Graphic Organizers



- Higher Order Thinking Skills
- Instructional strategies
- Language Arts/Reading/Literacy
- Lesson Study and PLCs
- Quality of Instruction
- STEM (Science, Technology, Engineering, Mathematics)

The project will include the following components:

- Establish contacts in each school who will coordinate school level collaboration on infusion of web-based digital learning resources into the classroom environment and train school staff on how to access the Learning Links tool on the Florida School Leaders (FSL) website (<https://www.floridaschoolleaders.org/fslPortal/contentFrame.aspx?wt=resources/learnLinks/index.aspx&rlD=3084> ).
- Maintain a district work group to coordinate sharing of websites identified at the school levels with all schools in the district and submit district supported web resources for inclusion on the Learning Links section of the FLS website.
- Identify a district representative who will serve on a state wide workgroup that will coordinate sharing among districts of information on helpful digital learning resources thru the Learning Links tool on the FSL website.
- Demonstrations at the school site on processes that inform students and teachers on safe processes for identification and use of web-based resources and a process for the district workgroup to share information with school and the department on sites that are deemed not appropriate for student access due to inaccurate or inappropriate content.
- Demonstrations at school sites of Technology Integration Matrix (TIM) compatible lessons that model effective use of district selected website content to embed in students learning environment with supporting lesson plans, resources and materials.
- Providing the demonstration lessons plans and supporting resources to the department for sharing with others districts.

#### 4. **Expert's Conversations on Digital Learning**

Provide "expert's conversations" for classroom teachers, school administrators, and district staff supervising principals on use of online resources for student learning and educator development. The conversations engage participants with department approved state and national experts in digital learning. The project will include:

- Selecting experts to lead the conversations that are recommended by the department or one of the state's Professional Development (PD) partner organizations (FASD, Learning Forward, McREL, CEC, consortiums, Shultz Center)

- Scheduling and implementing conversations with the expert(s) focused on effective methods of incorporating web-based digital resources into the students learning environment including state of the art in use of:
  - Online resources and tools for creating learning experiences
  - Constraints in use of tech supported professional learning
  - Measuring success of online learning
  - Mobile technologies use by school age students
  - Online Courses (including massive open online courses - MOOC's)
  - Online tutorials
  - Online videos
  - Open education resources (OER's)
  - Podcasts
  - Webinars/Virtual Workshops
  
- Scheduling and implementing conversations with experts and the district's school leaders on use of the Technology Integration Matrix (TIM) to guide monitoring and feedback to teachers on deepening quality implementation of digital learning in the classroom, including:
  - How to use evaluation system indicators to give feedback on classroom digital learning
  - How to use the problem solving processes of school improvement planning to identify professional learning needs of teachers and school leaders regarding TIM implementation

##### **5. School based Book Studies and Lesson Studies on Digital Learning**

Using district selected resources from the PD Toolkit on Digital Learning that is being provided to each district by the Educator Quality division of the department at the start of the 2014-15 school year, provide sufficient copies of a book selected by the district from the PD toolkit to support a book study on digital learning and a Lesson Study team on implementing digital learning practices in multiple schools at the elementary, middle and senior high levels. The project shall support deliberate practice on the selected topics (i.e. study and repetitive practice) and include:

- Acquisition of sufficient copies of the selected digital learning book to support the school based book-study teams.
- Include a school administrator as a participating member of each book study team
- Provide time and structures for the book study teams to meet and implement a study of the selected book's contents and prepare recommendations on desired shifts in school based digital learning practices



- Form in each participating school at least one lesson study team to develop and implement lessons that make use of the learning and recommendations derived from the book study process.
- The lesson study teams shall be provided support in using needs assessments and problem solving process, and provided time for observation of implementation attempts of lessons designed employing digital learning.
- Lessons designed and deemed successful shall be shared with the department for dissemination to other districts.
- [Digital Book Study Resources \(See Digital Book Attachment 1\)](#)

## 6. **Student Projects using Digital Resources**

To establish a sustainable process for recognizing and disseminating student produced learning using digital processes or resources the district shall develop and implement a process at each school for recognizing quality student developed digital learning supports and a process for sharing those process and/or resources with other students. The project shall include:

- Training for teachers and school leaders at elementary, middle and senior high levels on use of available school technology supports to enable student developed learning.
- Training teachers on uses of the Multi-tier System of Student Supports (MTSS) and Gradual Release of Responsibility strategies to accelerate independent student use of digital learning resources ( a tool kit on implementing gradual release will be provided by the department)
- Assisting school leadership teams in developing processes for supporting student use of digital learning, identification, recognition and sharing of quality outcomes.
- Form and support a district workgroup to identify high quality student work using digital resources and submit to the department "how to" guides that will support other students implementing a similar learning process.

## 7. **Digital Instruction and Content Development**

To develop requisite instructional capabilities for developing, delivering, evaluating and maintaining instructional materials the district shall develop or contract for services to implement professional development activities that:

- Develop Digital Content using instructional design techniques with interactive whiteboards and digital devices.
- Employ technology in the Content Areas using production, simulation, communications, and assessment software or Local Instructional Improvement Systems (LIIS).
- Educational technology leadership and management emphasizing cross-curricular development, department level management and supervision, and school level evaluation of digital instruction.

**Project Performance and Accountability Chart on page 11 is to be completed with the following:**

- **Scope of Work-** specific tasks that the grantee is required to perform.
- **Tasks-** Specific activities that are required to be performed to complete the Project Narrative/Scope of Work.
- **Deliverables-** Products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable.
- **Evidence-** Tangible proof.
- **Due Date-** Date for completion of tasks.
- **Unit Cost-** Dollar value of deliverables

**Reporting Outcomes**

Districts will report on changes in technology integration through the bi-annual Technology Readiness Inventory (TRI). The reporting will be aligned with the integration levels outlined in the Technology Integration Matrix.

Additionally, districts will report on professional development completed according to the Master Inservice Plan (MIP) through the annual FDOE survey 5 collection process at the end of the year.

**For Federal Programs - General Education Provisions Act (GEPA)**

Provide a concise description of the process to ensure equitable access to, and participation of students, teachers, and other program beneficiaries with special needs. For details refer to URL: <http://www.ed.gov/fund/grant/apply/appforms/gepa427.pdf>

**Conditions for Acceptance**

**The requirements listed below must be met for applications to be considered for review:**

- 1) **Application is received in DOE within the timeframe specified by the RFA**
- 2) **Application includes required forms:**
  - a. **DOE 100A Project Application Form and**
  - b. **DOE 101S - Budget Narrative Form**
  - c. **Completed Project Design Narrative**
  - d. **Completed Project Performance and Accountability Chart**
- 3) **All required forms must have the assigned TAPS Number included on the form**
- 4) **All required forms have original signatures by an authorized entity**
- 5) **Application must be submitted to:**

**Office of Grants Management  
Florida Department of Education  
325 W. Gaines Street, Room 332  
Tallahassee, Florida 32399-0400**

**6) Submit two copies not stapled (either 2 originals or an original and a copy)**

**NOTE: Applications signed by officials other than the appropriate agency head identified above must have a letter signed by the agency head, or documentation citing action of the governing body delegating authority to the person to sign on behalf of said official. Attach the letter or documentation to the DOE 100A when the application is submitted.**

**Method of Review**

The application will be reviewed based on the programmatic criteria outlined in the Project Design-Narrative and in the Conditions for Acceptance. After all programmatic and application requirements have been satisfied, the applicant will receive an award notification,



## **School District of Indian River County Project Narrative**

**Project 1:** The school district's Professional Development Team will create a course in our electronic learning management system, *Canvas*, which shows teachers how to use the Technology Integration Matrix (TIM) and will prompt teachers to identify where they are on the matrix. Teachers will be asked to provide evidence (lesson plans and student work) to support their claim. This *Canvas* course will be offered to teachers across Indian River County on our October 17<sup>th</sup> Inservice Day. This course will serve as a baseline test to determine where teachers stand with the implementation of digital content and integration of technology into the classrooms. The matrix will also serve as the rubric by which teachers set digital goals, and the standard by which their progress will be monitored.

**Project 5:** The district's Professional Development Team has decided to conduct a book study with 220 Middle and High School teachers that covers the book *Teaching Generation Text*. The Professional Development Team will facilitate the book study by organizing the participating teachers into professional learning communities (PLCs) and will launch the study with a half-day inservice that trains teachers on the organization of a PLC based on the practices outlined in the book *Professional Learning Communities by Design*. The participating teachers will then utilize these practices to work through the book *Teaching Generation Text* within their PLCs during the time that has already been allocated within their schedules for PLCs. The Professional Development Team will be following the progress of the PLCs through *Canvas* discussion boards, and surveys. There will also be a space in *Canvas* where the participating teachers can share lesson ideas, lesson plans, student work, rubrics, class videos, etc. as it relates to the practices outlined in the book. The Professional Development Team will use this shared space as a tool to monitor and coach teachers on the implementation of the practices outlined in the book. The Professional Development Team will also create modules on *Canvas* to guide the PLCs through each chapter in the book with protocols that guide teachers in developing action plans to implement the new practices they are studying throughout the book. Each PLC will submit at least three artifacts to the shared space as evidence that the practices outlined in the book are being implemented. One administrator from each participating school will be invited to participate in the inservice and the book study with a PLC from their school.

**Project 6:** The district will purchase a 12-month program license from Edviation for TechSteps for all third, fourth, and fifth grade students. Every elementary classroom in the district has a minimum of 4 student computers. Teachers will use these computers to facilitate the TechSteps program and engage students and powerfully integrate technology in the classroom. TechSteps offers classroom-ready activities covering core curriculum topics. Presented as digital books. Each begins with an open-ended challenge and provides everything teachers and students need (subject content, work samples, electronic templates, and technical guidance) for active, project- and problem-based learning. TechSteps also has a number of other embedded features such as Cyber Safety Curriculum, videos and tools to help teachers advance their practice, assistive technologies (text reader and text size adjustment) for students with special needs, progress monitoring for students (checklists and timers), and a typing tutor to prepare our students for this year's state assessment. Students will submit TechSteps projects to their teachers through the district's *Canvas* program for grading and feedback. Teachers will also create and facilitate discussion boards and shared spaces within the *Canvas* programs where students and teachers can discuss, display, and share their TechSteps projects.



Each elementary school in the district will send a Professional Development Representative and an administrator to a half day of training provided by Edvation, on how to use and integrate TechSteps into the classroom so that it will best meet the learning needs of each student and instructional needs of each teacher. Then, each Professional Development Representative will train the teachers in their schools on how to integrate TechSteps within their classrooms and teach the standards in a digital context that is engaging and will increase opportunities for student learning and success. School-based TechSteps training will take place at the leisure of each school's administration, and will be facilitated by the Professional Development Representative from that School.

At the end of the school year (April 2015), each school will select one student's exemplary TechSteps project from each of the participating grade levels (third, fourth, and fifth) to recognize and share on our district's website as evidence for our community of our district's progress in the implementation of digital learning practices in classrooms across the district.

**Project 7:** The district will purchase a 12-month program license from Edvation for pd21 for all teachers in the district. Once teachers have used the Technology Integration Matrix to identify their level of digital literacy, they will log-in to pd21 and complete the professional development they need to continue their growth towards a digital classroom. The pd21 program gives educators the understandings, strategies, and technical skills to integrate technology and 21<sup>st</sup> century skills into everyday instruction, and engage students to maximize learning. It provides a framework that supports thinking and talking about the scope and the details of 21<sup>st</sup> century learning within workable time frames. In pd21, teachers can use self-paced tutorials to learn technology skills and research-based workshops to learn how and why to use technology in the classroom. They can also directly test the impact of 21<sup>st</sup> century learning in the classroom using activities from the in2Class library that directly apply the skills and practices that they just learned to their unique classroom.

Teachers will identify where they need to start in pd21 through the baseline Canvas course that examines the Technology Integration Matrix. They will then set goals for themselves that are inspired by the Technology Integration Matrix and will work to attain those goals in the pd21 program. Teachers will receive inservice points as they work to reach their technology goals. Any artifacts that are required for course completions will be submitted to the professional development department through the district's Canvas program.

Each school in the district will send a Professional Development Representative and an administrator to a half day of training provided by Edvation, on how to use and integrate pd21 into the classroom so that it will best meet the instructional needs of each teacher and the learning needs of each student. Then, each Professional Development Representative will train the teachers in their schools on how to best utilize pd21 within their classrooms and teach the standards in a digital context that is engaging and will increase opportunities for student learning and success. School-based pd21 training will take place at the leisure of each school's administration, and will be facilitated by the Professional Development Representative from that school.

## Project Performance and Accountability Chart

### Definitions

- **Scope of Work-** specific tasks that the grantee is required to perform.
- **Tasks-** Specific activities that are required to be performed to complete the Project Narrative/ Scope of Work.
- **Deliverables-** Products and/or services that directly relate to a task specified in the Scope of Work. Deliverables must be quantifiable, measurable, and verifiable.
- **Evidence-** Tangible proof.
- **Due Date-** Date for completion of tasks.
- **Unit Cost-** Dollar value of deliverables

Scope of Work Tasks/Activities	Deliverables (product or service)	Evidence (verification)	Due Date (completion)	Unit Cost
Participants will implement TechSteps into the curriculum as a platform for digital learning in the classroom.	Lesson plans	Student Work	April 30, 2015	\$30,600.00
Participants will use pd21 to further their digital competencies and integration of digital content into the classroom according to the Technology Integration Matrix (TIM).	Digital professional development plan.	Completed tutorials, workshops, lesson plans, and student work.	April 30, 2015	\$19,500.00
Edviation will provide training for the professional development representatives and administrators from each participating school on the use	Certificate of Completion	Participating schools' teachers will receive school based training	November 30, 2014	\$3,684.15

and integration of both <i>TechSteps</i> and <i>pd21</i> .		from the professional development representative.		
220 secondary teachers will participate in a PLC Book Study that takes them through the book <i>Teaching Generation Text</i> .	Lesson plans and student work that emphasizing the ideas and strategies outlined in the book	PLC summaries, lesson plans, student work	April 30, 2015	\$6,600.00
220 secondary teachers will receive a half day of training on the design of a true Professional Learning Communities (PLCs), that will launch them into the book study, <i>Teaching Generation Text</i> .	Organized PLCs that meet regularly and facilitate the book study.	PD rosters, completed <i>Canvas</i> modules, lesson plans, and student work.	November 30, 2014	\$11,841.50
The district's two Professional Development Specialists will write and design the course modules on <i>Canvas</i> that will guide the PLCs through the book study on <i>Teaching Generation Text</i> .	Written modules for <i>Teaching Generation Text</i> on <i>Canvas</i> .	<i>Teaching Generation Text</i> coursework on <i>Canvas</i>	November, 30, 2014	\$1,610.28

**Project Performance Accountability Information, Instructions, and Forms**



**NOTE: The following pages are included in the RFA (DOE 900D) template and are to be completed by the applicant.**

The Florida Department of Education has a standardized process for preparing proposals/applications for discretionary funds. This section of the RFP, Project Performance Accountability, is to assure proper accountability and compliance with applicable state and federal requirements.

**The Department's project managers will:**

- track each project's performance based on the information provided and the stated criteria for successful performance
- verify the receipt of required deliverables prior to payment

For projects funded via Cash Advance, the Department's project managers will verify that the project activities/deliverables are progressing in a satisfactory manner, consistent with the Project Narrative and Performance Expectations, on a quarterly basis.

**The Scope of Work/ Project Narrative** must include the specific tasks that the grantee is required to perform.

**Deliverables must:**

- be directly linked to a specific line item/cost item that in turn links to the specific task/activity/service
- identify the minimum level of service to be performed
- be quantifiable, measureable, and verifiable. (*how many, how often, duration*). Effectiveness (*a method demonstrating the success such as a scale goals to be attained is necessary*) Evidence or proof that the activity took place

**Deliverables include, but are not limited to:**

- documents such as manuals, websites, web videos, CD ROMs, training materials, brochures, and any other tangible product to be developed by the project
- training and technical assistance activities whether provided onsite, through distance learning media, conferences, workshops, or other delivery strategies
- project Performance and Accountability assures that are specific to student performance (e.g., test scores, attendance, behavior, award of diplomas, certificates, etc. "Students" may include prekindergarten, K-12, and adult learners, as well as parents
- specific services to target population (e.g., adult literacy services, child find services, student evaluation services, etc.)
- evidence to include record of attendance, agenda's, URL addresses for web based delivery and attendance, receipts from registrations, certificates, printed material provided in the course of service delivery

**The Department of Education's criteria for the acceptance of the above deliverables includes, but is not limited to, the following:**

- meet technical specifications, as appropriate as stated in the scope of work

- quantity and quality of service meets established minimums
- quantity and quality of evaluations/assessments meet established minimums
- participation rate meets established minimums
- review of follow-up data or participant feedback that indicates level of effectiveness and usefulness of service
- student evaluations/assessments are administered appropriately
- quantity of evaluations/assessments meet established minimums
- review of state/district/school/student data indicates level of effectiveness of service
- specified agencies collaborated
- use of consultants met levels of performance as stated in the scope of work
- design, organization, format, and readability levels are appropriate for intended use and audience
- content is accurate and grammatically correct
- documents are compliant with the Americans with Disabilities Act (ADA)
- copyright and funding information is noted on products

The applicant must complete the information related to the required tasks to be performed and timelines/due dates for the respective tasks/deliverables consistent with the provided instructions.

FLORIDA DEPARTMENT OF EDUCATION  
BUDGET NARRATIVE FORM

A) Name of Eligible Recipient/Fiscal Agent: School District of Indian River County

B) DOE Assigned Project Number: \_\_\_\_\_

C) TAPS Number: 15AT63

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)
FUNCTION	OBJECT	ACCOUNT TITLE AND NARRATIVE	FTE POSITION	AMOUNT	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
6400	360	Site License - This is the total cost from Edvation for the <i>pd21</i> program and <i>TechSteps</i> for the purpose of administration of teachers' digital professional development and instructional practice.		\$50,100.00	67.85%			
6400	510	Supplies - purchase 220 books <i>Teaching Generation Text</i> to prepare our secondary teachers to incorporate digital content in the classroom. The book study will be facilitated through PLCs.		\$6,600.00	8.94%			
6400	750	Substitute Teachers - Substitutes will cover classess for teachers to receive trainging on how to set up their PLC for the book study and for each school's professional development representative to be trained in <i>pd21</i> and <i>TechSteps</i> for their school.		\$12,100.00	16.39%			
6400	100	Extra Earnings - This is for the professional development specialists to write the Canvas modules that will facilitate the book study in the PLCs.		\$1,400.00	1.89%			
6400	310	Professional Services - This is the total cost for Edvation to come in and deliver the professional development to the schools' professional devleopment representatives and administrators on <i>pd21</i> and <i>TechSteps</i> .		\$2,500.00	3.39%			





**DOE USE ONLY (Program)**

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**DOE USE ONLY (Grants Management)**

I certify that the cost for each line item budget category has been evaluated and determined to be allowable as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Title:** \_\_\_\_\_

**Date:** \_\_\_\_\_

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**SCHOOL DISTRICT OF INDIAN RIVER COUNTY, FLORIDA**  
**Capital Project Revenues & Other Financing Sources**  
**Projections for Fiscal Year 2015-2019**



	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	Total	Notes
<b>Revenues &amp; Other Financing Sources</b>								
1 Property Taxes	\$20,653,325	\$20,653,325	\$20,813,040	\$21,692,736	\$22,792,320	\$23,911,920	\$109,863,340	1) Updated property growth based on most recent projections. 1.50 mills by Legislature.
2 PECCO - New Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
3 PECCO - Maintenance	\$0	\$21,266	\$21,266	\$21,266	\$21,266	\$21,266	1,606,330	
4 State Charter School Capital Outlay	\$760,700	1,026,397	1,026,397	1,026,397	1,026,397	1,026,397	5,131,985	Charter School Capital Outlay act yearly by Legislature
5 CO & DS	\$68,705	68,705	68,705	68,705	68,705	68,705	343,525	Projections based on 5 year capital plan information FLDOE
6 Interest	\$98,673	30,981	31,221	32,540	34,189	35,869	164,800	Estimated interest at 15%
Other	\$53,457	30,000	30,000	30,000	30,000	30,000	150,000	State Fuel Tax Revenue.
7 Impact Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Impact fees will be budgeted upon notification of receipt from IRC.
8 Reallocation of Prior Year Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	Reallocated revenue from prior year for new projects. None budgeted currently.
9 Total Revenues & Other Financing Sources	\$21,634,860	\$22,130,674	\$22,290,629	\$23,171,644	\$24,272,877	\$25,394,157	\$117,259,980	
10 Transfer to General Fund	\$4,060,700	\$4,526,397	\$4,326,397	\$4,326,397	\$4,326,397	\$4,326,397	\$21,831,985	
11 Debt Service								
12 Debt Service								
13 QSCB Debt Service	\$1,625,344	\$1,602,498	\$1,602,498	\$1,602,498	\$1,602,498	\$1,602,497	\$8,012,489	Debt Service for VBE, TOE, Fellmore QSCB net of the credit for Federal Subsidy.
14 Capital Leases	\$306,583	\$0	\$0	\$0	\$0	\$0	\$0	CISCO Unified Communication System 5 year payments ended in 2014.
17 COP Debt Service (Existing COP)	\$9,538,613	9,536,400	9,540,750	9,536,258	9,539,693	9,536,393	47,689,494	Current Debt Service on 2005 and 2007 COPs.
18 Total Debt Service Reduced By Federal Subsidy	\$11,470,540	\$11,138,898	\$11,143,248	\$11,138,756	\$11,142,191	\$11,138,890	\$55,701,983	
19 Net Remaining Funding Sources before On-Going Commitments & Projects	\$6,103,620	\$6,465,379	\$6,820,984	\$7,706,491	\$8,804,289	\$9,928,870	\$39,726,012	
22 On-going Commitments	\$5,134,972	\$5,965,379	\$3,820,984	\$4,706,491	\$8,804,289	\$8,928,870	\$32,226,013	Maintenance, modernizations, ET and other equipment, relocatables, safety, security and environmental, and school buses and other vehicles
23 Project Commitments	\$50,000	\$500,000	\$3,000,000	\$3,000,000	\$0	\$1,000,000	7,500,000	Citrus EI \$ 5 mil in 2015; \$ 3.0 mil 2016; Beachland BI \$ 3.0 in 2017; Seb River MS \$ 1.0 ml in 2019.
24 Net Remaining Funding Sources after On-Going Commitments & Projects	\$918,648	\$0	\$0	\$0	\$0	\$0	\$0	
27 Property Tax Revenue Projection %	NA	0.09%	0.77%	4.23%	5.07%	4.91%		
28 Value of 1 mill	\$13,768,883	\$13,768,883	\$13,875,360	\$14,461,824	\$15,194,880	\$15,941,280		
29 Millage Used for COP Debt Service	0.83	0.81	0.80	0.77	0.73	0.70		Within Board approved self-imposed debt limit of 1 mill
30 Millage Used for COP Debt Service Excluding Credit for Federal Subsidy	0.93	0.91	0.90	0.87	0.83	0.79		Within Board approved self-imposed debt limit of 1 mill
31 COP Debt Service as % Millage Revenue	55.54%	53.93%	53.54%	51.35%	48.89%	46.58%		Within F.S. 1011.71 limit of 75% of levy
32 COP Debt Service as % Millage Revenue Excluding Credit for Federal Subsidy	62.77%	60.78%	60.33%	57.86%	55.09%	52.49%		Within F.S. 1011.71 limit of 75% of levy
33 Outstanding COP End of FY	\$112,344,167	\$105,615,222	\$98,666,278	\$91,492,333	\$84,073,389	\$76,404,444		



# Summary of Capital Improvement Program

Project	Total	Prior to FY 2015	FY 2019	2014- 2015	2015- 2016	2016- 2017	2017- 2018	2018- 2019
<b>New Construction</b>								
<b>New Construction and Additions</b>								
Beachland EI Expansion	4,140,000	1,140,000	3,000,000			3,000,000		
Citrus Elementary School Expansion	7,941,296	4,441,296	3,500,000	500,000	3,000,000			
<b>Subtotal New Construction and Additions</b>	<b>12,081,296</b>	<b>5,581,296</b>	<b>6,500,000</b>	<b>500,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>
<b>Subtotal New Construction</b>	<b>12,081,296</b>	<b>5,581,296</b>	<b>6,500,000</b>	<b>500,000</b>	<b>3,000,000</b>	<b>3,000,000</b>	<b>0</b>	<b>0</b>
<b>Comprehensive Needs</b>								
<b>Modernizations &amp; Replacements</b>								
Sebastian River Middle - Cafeteria Renovation	1,000,000	0	1,000,000					1,000,000
<b>Subtotal Modernizations &amp; Replacements</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>
<b>Subtotal Comprehensive Needs</b>	<b>1,000,000</b>	<b>0</b>	<b>1,000,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,000,000</b>
<b>Other Items</b>								
<b>Capital Maintenance</b>								
Capital Maintenance	2,348,608	0	2,348,608	575,000	348,128	425,160	425,160	575,160
HVAC Controls - Districtwide	600,000	0	600,000				600,000	
Painting - Districtwide	1,928,500	0	1,928,500		9,500	369,000	1,550,000	
Roofing - Districtwide	2,421,879	0	2,421,879	375,366	149,790	186,456	417,747	1,292,520
Small Projects - Districtwide	2,785,474	0	2,785,474	369,174	267,800	310,000	1,166,500	672,000
<b>Subtotal Capital Maintenance</b>	<b>10,084,461</b>	<b>0</b>	<b>10,084,461</b>	<b>1,319,540</b>	<b>775,218</b>	<b>1,290,616</b>	<b>4,159,407</b>	<b>2,539,680</b>
<b>Safety, Security, and Environmental</b>								
Felismere Elementary - HVAC 700 Wing	350,000	0	350,000			350,000		
Flooring	673,685	0	673,685	286,457	45,000	33,000	253,043	56,185
Health & Life Safety	3,177,811	0	3,177,811	1,039,326	530,766	507,875	516,839	583,005
Oslo Middle School - Renovations	950,000	0	950,000				950,000	
Pelican Island Traffic Improvements	350,000	0	350,000				350,000	

Indian River County Public Schools

III

Project	Total	Prior to		2014-	2015-	2016-	2017-	2018-
		2015	FY 2019 - FY 2019	2015	2016	2017	2018	2019
Playground Equipment	438,750	0	438,750	438,750				
Sebastian High School - Gym Locker Room Renovations	1,500,000	0	1,500,000					1,500,000
VBHS - Freshman Learning Center Locker/Bathroom Renovation	1,750,000	0	1,750,000					1,750,000
<b>Subtotal Safety, Security, and Environmental Relocatables</b>	<b>9,190,246</b>	<b>0</b>	<b>9,190,246</b>	<b>1,764,533</b>	<b>575,766</b>	<b>890,875</b>	<b>2,069,882</b>	<b>3,869,190</b>
Relocatable Leasing	5,000,000	0	5,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Subtotal Relocatables</b>	<b>5,000,000</b>	<b>0</b>	<b>5,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>
<b>Educational Technology</b>								
District Technology	2,500,000	0	2,500,000	500,000	500,000	500,000	500,000	500,000
<b>Subtotal Educational Technology</b>	<b>2,500,000</b>	<b>0</b>	<b>2,500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>	<b>500,000</b>
<b>Furniture &amp; Equipment</b>								
Furniture, Fixtures & Equipment D/W	541,306	0	541,306	466,306				75,000
Performing Arts Allocation Districtwide	120,000	0	120,000	70,000	25,000	25,000		
School Buses/Vehicles	4,700,000	0	4,700,000	800,000	900,000	1,000,000	1,000,000	1,000,000
<b>Subtotal Furniture &amp; Equipment</b>	<b>5,361,306</b>	<b>0</b>	<b>5,361,306</b>	<b>1,336,306</b>	<b>925,000</b>	<b>1,025,000</b>	<b>1,075,000</b>	<b>1,000,000</b>
<b>Debt Service and Operations</b>								
J.A. Thompson Administrative Cir Lease	90,000	0	90,000	45,000	45,000			
<b>Subtotal Debt Service and Operations</b>	<b>90,000</b>	<b>0</b>	<b>90,000</b>	<b>45,000</b>	<b>45,000</b>			
<b>Subtotal Other Items</b>	<b>32,226,013</b>	<b>0</b>	<b>32,226,013</b>	<b>5,965,379</b>	<b>3,820,984</b>	<b>4,706,491</b>	<b>8,804,289</b>	<b>8,928,870</b>
<b>Total Projects</b>	<b>45,307,309</b>	<b>5,581,296</b>	<b>39,726,013</b>	<b>6,465,379</b>	<b>6,820,984</b>	<b>7,706,491</b>	<b>8,804,289</b>	<b>9,928,870</b>

Project Title : Beachland EI Expansion  
 Project ID : 9000SW99001  
 Planning Zone : South Area

Project Type : New Construction and Additions

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design	\$300,000		\$300,000					
Construction	\$3,840,000	\$790,000	\$50,000			\$3,000,000		
Furniture & Equipment								
Other								
<b>Total</b>	\$4,140,000	\$790,000	\$350,000			\$3,000,000		

Construction includes Site Development  
 Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Part 1 of the project is traffic improvements to handle the excess parent pickup traffic with construction taking place in the summer of 2013. Part 2 will begin planning for the expansion of the school cafeteria building with funding for design fees (\$300,000) setup in FY 2014 and \$3,000,000 for construction in FY 2017.

Student Stations After Project: 0  
 Capacity Before: 577  
 Capacity After: 0

Project Status: Planning  
 Design Start Date: 2011  
 Construction Start Date: 2013  
 Scheduled Open Date: 2018

**Justification**

**Coordination**

The project will be coordinated with the St. Johns Water Management District, Indian River County, the City of Vero Beach and school administration and staff.



**Project Title :** Citrus Elementary School Expansion **Project Type :** New Construction and Additions  
**Project ID :** 9012ES90014  
**Planning Zone :** South Area

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design	\$527,234	\$500,000	\$27,234					
Construction	\$7,414,062		\$3,914,062	\$500,000	\$3,000,000			
Furniture & Equipment								
Other								
<b>Total</b>	\$7,941,296	\$500,000	\$3,941,296	\$500,000	\$3,000,000			

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Addition of a New Classroom Building consisting of 13 classroom, 1 skills lab, 2 resource rooms. The new classroom building will add 191 PERMANENT student stations to replace temporary portable space as per the June 2013 Educational Facilities Survey #5/Version 1. In addition the core spaces will be expanded in conjunction with bringing the school to a 750 student station capacity.  
 Phase I will consist of relocation of the chiller plant. Phase II will consist construction of a new cafeteria building and demolition of existing cafeteria.  
 Phase III will consist of addition of a classroom building.

**Student Stations After Project:** 191  
**Capacity Before:** 556  
**Capacity After:** 750

**Project Status:** Under Construction  
**Design Start Date :** 2013  
**Construction Start Date :** 2014  
**Scheduled Open Date :** 2016

**Justification**

To alleviate overcrowding and replace temporary portables with permanent classroom space.

**Coordination**

Design Start Date 7/01/13. Cafeteria construction start Fall 2014 - ready for occupancy fall of 2015. Classroom addition construction start date summer 2015 - ready for occupancy fall of 2016.

**Project Title :** Sebastian River Middle - Cafeteria Renovati      **Project Type :** Modernizations & Replacements  
**Project ID :** 9015MS99017  
**Planning Zone :**

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$1,000,000							\$1,000,000
Furniture & Equipment								
Other								
<b>Total</b>	<b>\$1,000,000</b>							<b>\$1,000,000</b>

Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Renovations/Modernization to existing Cafeteria due to age of facility.

**Project Status:**  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Renovations/Modernization to existing Cafeteria due to age of facility.

**Coordination**

**Project Title :** Capital Maintenance **Project Type :** Capital Maintenance

**Project ID :** 9000DS99056

**Planning Zone :** County-wide

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$2,348,608			\$575,000	\$348,128	\$425,160	\$425,160	\$575,160
Furniture & Equipment								
Other								
<b>Total</b>	\$2,348,608			\$575,000	\$348,128	\$425,160	\$425,160	\$575,160

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

FY 2015 FUNDING INCLUDES:  
 Districtwide HVAC - \$175,000; Districtwide Roofing - \$100,000; Building/Site Improvements - \$180,000; Site-\$50,000/Paving-\$10,000/Gym Floors-\$60,000/Cust.Equip-\$50,000/Plumb-\$5,000/Windows&Doors-\$5,000; Districtwide Electrical - \$120,000;  
 FY 2016 FUNDING INCLUDES:  
 Districtwide HVAC - \$175,000; Building/Site Improvements - \$98,000; Districtwide Electrical - \$75,128  
 FY 2017 FUNDING INCLUDES:  
 Districtwide HVAC - \$175,000; Building/Site Improvements - \$130,160; Districtwide Electrical - \$120,000  
 FY 2018 FUNDING INCLUDES:  
 Districtwide HVAC - \$175,000; Building/Site Improvements - \$130,160; Districtwide Electrical - \$120,000  
 FY 2019 FUNDING INCLUDES:  
 Districtwide HVAC - \$175,000; Building/Site Improvements - \$130,160; Districtwide Electrical - \$120,000; Districtwide Gutter Replace/Repair - \$150,000

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Compliance with SREF and ensuring adequate facility support at each school.

**Coordination**

This project funds normal maintenance activities needed at schools during the year. Funds are earmarked in specific trades to be used for general upkeep of school and support facilities.

**Project Title :** HVAC Controls - Districtwide **Project Type :** Capital Maintenance

**Project ID :** 9015DW99104

**Planning Zone :**

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$600,000						\$600,000	
Furniture & Equipment								
Other								
<b>Total</b>	\$600,000						\$600,000	

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Replacement of HVAC Controls as follows:

- Glendale Elementary - \$60,000
- Osceola Magnet - \$60,000
- Pelican Island Elementary - \$60,000
- Sebastian Elementary - \$60,000
- Gifford Middle School - \$120,000
- Storm Grove Middle School - \$120,000
- Sebastian River Middle School - \$120,000

**Project Status:**

**Design Start Date :**

**Construction Start Date :**

**Scheduled Open Date :**

**Justification**

HVAC Controls are out dated and need to be replaced/modernized

**Coordination**

**Project Title :** Painting - Districtwide **Project Type :** Capital Maintenance  
**Project ID :** 9014DS99010  
**Planning Zone :** County-wide

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design	\$1,928,500							
Construction					\$9,500	\$369,000	\$1,550,000	
Furniture & Equipment								
Other								
<b>Total</b>	\$1,928,500				\$9,500	\$369,000	\$1,550,000	

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

PAINTING AND CAULKING DISTRICTWIDE

FY 2016 INCLUDES:

Libery Magnet - \$9,500

FY 2017 INCLUDES:

Beachland - \$14,000; Citrus - \$8,000; Dodgertown - \$9,000; Fellsmere - \$7,000; Glendale-\$4,000; Gifford Middle-\$37,000; Highlands - \$9,000; Pelican Island - \$10,000; Rosewood Magnet - \$12,000; Sebastian - \$10,000; SRMS - \$19,000; Wabasso - \$10,000

Osceola Magnet - \$10,000; Oslo Middle - \$206,000; Treasure Coast - \$4,000

FY 2018 INCLUDES:

SRHS - \$1,320,000; Storm Grove - \$210,000; Support Services - \$20,000;

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Interior and Exterior Painting and Caulking based on Physical Plant's 5 Year Painting Schedule.

**Coordination**



**Project Title :** Relocatable Leasing **Project Type :** Relocatables

**Project ID :** 9000DS99023

**Planning Zone :** County-wide

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction								
Furniture & Equipment	\$5,000,000			\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
Other	\$5,000,000			\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
<b>Total</b>								

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Funds will be used to lease relocatables needed for additional teaching units, program capacity, pre-K programs, building and HVAC renovations, and other, appropriate uses.

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Relocatables fill temporary needs that allow avoidance of unnecessary, permanent construction.

**Coordination**

Placement of relocatables will be coordinated with school, maintenance and building department staff.



**Project Title :** Roofing - Districtwide  
**Project ID :** 9014DS99005  
**Planning Zone :** County-wide

**Project Type :** Capital Maintenance

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$2,421,879			\$375,366	\$149,790	\$186,456	\$417,747	\$1,292,520
Furniture & Equipment								
Other								
<b>Total</b>	<b>\$2,421,879</b>			<b>\$375,366</b>	<b>\$149,790</b>	<b>\$186,456</b>	<b>\$417,747</b>	<b>\$1,292,520</b>

Construction includes Site Development  
 Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

FY 2015 INCLUDES:  
 Beachland Elem-\$14,520.00; Citrus Elem-\$108,074; DodgertownElem-\$135,612;  
 Fellsmere Elem - \$63,252; Glendale Elem - \$3,000;  
 Gifford Middle - \$50,908  
 FY 2016 INCLUDES:  
 VBSH FLC - \$34,013; Citrus Elem - \$27,885;  
 Dodgertown Elem - \$83,892; Glendale Elem - \$4,000  
 FY 2017 INCLUDES:  
 Fellsmere Elem - \$186,456  
 FY 2018 INCLUDES:  
 Beachland Elem - \$313,683; Fellsmere Elem - \$20,304; Liberty Magnet -  
 \$30,260; SRMS - \$8,500;  
 SRHS ROTC - \$45,000  
 FY 2019 INCLUDES:  
 Dodgertown - \$512,520; Osceola - \$260,000;  
 Rosewood - \$520,000

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Roofing replacement/repairs based on the Facility Roof Condition Assessment  
 Report dated May 17, 2013.

**Coordination**

**Project Title :** Small Projects - Districtwide **Project Type :** Capital Maintenance

**Project ID :** 9014DS99000

**Planning Zone :** County-wide

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$2,785,474			\$369,174	\$267,800	\$310,000	\$1,166,500	\$672,000
Furniture & Equipment								
Other								
<b>Total</b>	\$2,785,474			\$369,174	\$267,800	\$310,000	\$1,166,500	\$672,000

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Miscellaneous Small Projects Districtwide as identified on Five Year Capital Plan fiscal years 2015-2019 Small Projects List.

FY 15 INCLUDES:

Small Projects - \$327,250; Beachland HVAC in Portables - \$18,000; Beachland Add Landscaping - \$15,000; Beachland Add Walkway Cover - \$20,000

FY 16 INCLUDES:

Small Projects - \$267,800

FY 17 INCLUDES:

Small Projects - \$310,000

FY 18 INCLUDES:

Small Projects - \$1,166,500

FY 19 INCLUDES:

Small Projects - \$672,000

**Project Status:** On-going

**Design Start Date :**

**Construction Start Date :**

**Scheduled Open Date :**

**Justification**

**Coordination**

**Project Title :** Fellsmere Elementary - HVAC 700 Wing **Project Type :** Safety, Security, and Environmental

**Project ID :** 9015ES99010

**Planning Zone :**

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$350,000					\$350,000		
Furniture & Equipment								
Other								
<b>Total</b>	\$350,000					\$350,000		

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Rebuild HVAC, 7000 Wing/Air Side. Covert multiple 20 year old DX air conditioning units to a single water cooled AHU with demand control ventilation.

**Project Status:**  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Existing equipment in need of replacement/modernization

**Coordination**

**Project Title :** Flooring  
**Project ID :** 9001DW91421  
**Planning Zone :**

**Project Type :** Safety, Security, and Environmental

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction								
Furniture & Equipment	\$673,685			\$286,457	\$45,000	\$33,000	\$253,043	\$56,185
Other	\$673,685			\$286,457	\$45,000	\$33,000	\$253,043	\$56,185
<b>Total</b>								

Construction includes Site Development  
 Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

FY 2015 INCLUDES:  
 DODGERTOWN ELEM: \$51,000; PELICAN ISLAND: \$104,000; ROSEWOOD:  
 \$65,000; SEB ELEM: \$26,381; SRHS: \$11,076; VBHS FLC: \$29,000

FY 2016 INCLUDES:  
 OSCEOLA: \$45,000

FY 2017 INCLUDES:  
 CITRUS: \$33,000

FY 2018 INCLUDES:  
 HIGHLANDS: \$72,430; OSLO MIDDLE: 53,500; SRHS: \$52,113;  
 TRANSPORTATION: \$75,000

FY 2019 INCLUDES:  
 GIFFORD MIDDLE: \$56,185;

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Replace carpet with tile districtwide

**Coordination**

**Project Title :** Health & Life Safety **Project Type :** Safety, Security, and Environmental

**Project ID :** 9014DS99001

**Planning Zone :** County-wide

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design	\$3,177,811							
Construction				\$1,039,326	\$530,766	\$507,875	\$516,839	\$583,005
Furniture & Equipment								
Other								
<b>Total</b>	<b>\$3,177,811</b>			<b>\$1,039,326</b>	<b>\$530,766</b>	<b>\$507,875</b>	<b>\$516,839</b>	<b>\$583,005</b>

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

FY 2015 INCLUDES:  
 LIGHTNING DETECTION: VBHS-\$12,000; SRHS-\$12,000  
 SECURITY ENHANCEMENTS: Fellsmere-\$88,000;  
 Glendale-\$44,000; Liberty-\$44,000; Oslo Middle-\$62,500; Rosewood-\$44,000;  
 SRMS-\$95,000; SRHS-\$115,000  
 HEALTH & SAFETY: Districtwide - \$522,826  
 FY 2016 INCLUDES:  
 HEALTH & SAFETY: Districtwide - \$530,766  
 FY 2017 INCLUDES:  
 HEALTH & SAFETY: Districtwide - \$507,875  
 FY 2018 INCLUDES:  
 HEALTH & SAFETY: Districtwide - \$516,839  
 FY 2019 INCLUDES:  
 HEALTH & SAFETY: Districtwide - \$583,005

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Security Enhancements District Priority

**Coordination**

**Project Title :** Oslo Middle School - Renovations **Project Type :** Safety, Security, and Environmental

**Project ID :** 9015MS99237

**Planning Zone :** South Area

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$950,000						\$950,000	
Furniture & Equipment								
Other								
<b>Total</b>	\$950,000						\$950,000	

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Oslo Middle School Campuswide Renovations to Include:

- \*Boy's Locker Room Renovations - \$500,000
- \*Additional Classroom - \$150,000
- \*Computer Lab - \$200,000
- \*Firewalls - \$100,000

**Project Status:**

**Design Start Date :**

**Construction Start Date :**

**Scheduled Open Date :**

**Justification**

**Coordination**



**Project Title :** Pelican Island Traffic Improvements **Project Type :** Safety, Security, and Environmental

**Project ID :** 9015ES99012

**Planning Zone :**

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$350,000						\$350,000	
Furniture & Equipment								
Other								
<b>Total</b>	\$350,000						\$350,000	

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Traffic Improvements to existing traffic loops to prevent traffic from backing up onto main road

**Project Status:**  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Health & Safety

**Coordination**

**Project Title :** Playground Equipment      **Project Type :** Safety, Security, and Environmental

**Project ID :** 9014DS99024

**Planning Zone :** County-wide

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction								
Furniture & Equipment	\$438,750			\$438,750				
Other								
<b>Total</b>	\$438,750			\$438,750				

Construction includes Site Development      Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Playground Equipment Replacment:

FY 2015 INCLUDES:

Highlands Elem - \$100,000

Pelican Island Elem - \$219,375

Wabasso - \$119,375

**Project Status:** On-going

**Design Start Date :**

**Construction Start Date :** 2014

**Scheduled Open Date :** 2014

**Justification**

Replacement of playground equipment due to age of equipment.

**Coordination**

**Project Title :** Sebastian High School - Gym Locker Room      **Project Type :** Safety, Security, and Environmental

**Project ID :** 9015HS99029

**Planning Zone :** North Area

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$1,500,000							\$1,500,000
Furniture & Equipment								
Other								
<b>Total</b>	\$1,500,000							\$1,500,000

Construction includes Site Development      Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Renovations/Remodeling of gymnasium locker rooms.

**Project Status:**

**Design Start Date :**

**Construction Start Date :**

**Scheduled Open Date :**

**Justification**

Health & Safety

**Coordination**

**Project Title :** VBHS - Freshman Learning Center Locker/B **Project Type :** Safety, Security, and Environmental

**Project ID :** 9015HS99021

**Planning Zone :**

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$1,750,000							\$1,750,000
Furniture & Equipment								
Other								
<b>Total</b>	<b>\$1,750,000</b>							<b>\$1,750,000</b>

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Renovation/Remodeling of the Gymnasium Boys and Girls Locker Rooms and Restrooms.

**Project Status:**  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Health & Safety

**Coordination**

**Project Title :** District Technology **Project Type :** Educational Technology

**Project ID :** 9000DS99046

**Planning Zone :**

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction	\$2,500,000			\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Furniture & Equipment								
Other				\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
<b>Total</b>	\$2,500,000			\$500,000	\$500,000	\$500,000	\$500,000	\$500,000

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

This project funds expenditures for computer refreshing technology needs on a district-wide basis.

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Technology advances, program additions and expansions.

**Coordination**

**Project Title :** Furniture, Fixtures & Equipment DW **Project Type :** Furniture & Equipment

**Project ID :** 9001DW91024

**Planning Zone :**

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction								
Furniture & Equipment	\$541,306			\$466,306			\$75,000	
Other								
<b>Total</b>	\$541,306			\$466,306			\$75,000	

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

FY 2015 INCLUDES:  
 FF&E DISTRICT WIDE:\$301,006  
 GLENDALE: WALKIN COOLER/FREEZER - \$80,000;  
 VBHS FLC: WALKIN COOLER/FREEZER - \$75,000;  
 TRANSPORTATION: DIAGNOSTIC SCANNER - \$10,300  
 FY 2018 INCLUDES:  
 HIGHLANS: WALKIN COOLER/FREEZER \$75,000

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Replace aging furniture, fixtures and equipment districtwide based on identified needs.

**Coordination**



**Project Title :** Performing Arts Allocation Districtwide **Project Type :** Furniture & Equipment

**Project ID :** 9013DS99091

**Planning Zone :**

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction								
Furniture & Equipment	\$120,000			\$70,000	\$25,000	\$25,000		
Other								
<b>Total</b>	\$120,000			\$70,000	\$25,000	\$25,000		

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Districtwide replacement of aging music instruments no longer cost effective to repair.

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Replacement of instruments due to condition School wide Needs Assessment process discontinued in 2008/09. Declining capital revenues in 2008/09. Musical instruments are old and have been patched several times aesthetically however need to be replaced.

**Coordination**

**Project Title :** School Buses/Vehicles **Project Type :** Furniture & Equipment

**Project ID :** 9000DS99020

**Planning Zone :**

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction								
Furniture & Equipment	\$4,700,000			\$800,000	\$900,000	\$1,000,000	\$1,000,000	\$1,000,000
Other	\$4,700,000			\$800,000	\$900,000	\$1,000,000	\$1,000,000	\$1,000,000
<b>Total</b>								

Construction includes Site Development Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Funds will be used to purchase replacement buses for the Transportation Department.

FY 2015 Budget to Include:

Bus Replacement - \$800,000

Project Status: On-going

Design Start Date :

Construction Start Date :

Scheduled Open Date :

**Justification**

Replacement of vehicles no longer safe and/or efficient and at the end of useful life.

**Coordination**

Coordination will take place with the Transportation Department.

**Project Title :** J A Thompson Administrative Ctr Lease      **Project Type :** Debt Service and Operations  
**Project ID :** 9013CO00191  
**Planning Zone :** South Area

**Funding**

	Total	Prior FY	FY2014	FY2015	FY2016	FY2017	FY2018	FY2019
Land Acquisition								
Planning & Design								
Construction								
Furniture & Equipment	\$90,000			\$45,000	\$45,000			
Other	\$90,000			\$45,000	\$45,000			
<b>Total</b>	\$90,000			\$45,000	\$45,000			

Construction includes Site Development      Other includes CIP projects, Legal, Portables, Project Contingency, Testing, etc.

**Project Description**

Yearly Lease for the J A Thompson Administrative Center.

**Project Status:** On-going  
**Design Start Date :**  
**Construction Start Date :**  
**Scheduled Open Date :**

**Justification**

Yearly Lease for the J A Thompson Administrative Center.

**Coordination**

School	Determined Need	Total Estimated Budget	Category	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019
Dodge town	Paint hardcourt cover	\$5,000.00	Small Project	\$5,000.00				
	Basketball backboards/nets	\$12,000.00	Small Project	\$12,000.00				
	Hardcourt striping	\$3,000.00	Small Project	\$3,000.00				
	Repaint Parking Lot/Fix Pipe	\$10,000.00	Small Project					\$ 10,000.00
Glendale	Bathroom updates in cafeteria	\$35,000.00	Small Project	\$35,000.00				
Gifford Middle	Remodel with new sink and toilet - 900 teacher bathroom	\$25,000.00	Small Project			\$25,000.00		
	Remodel 1300 wing Boys' & Girls' restrooms	\$50,000.00	Small Project		\$50,000.00			
	Sod/bricks areas between 200, 300, 400 wings	\$30,000.00	Small Project		\$30,000.00			
	900 wing single bathroom	\$3,000.00	Small Project		\$3,000.00			
Highlands Reduce from \$4,500 to \$2,250	Site and playground lights	\$25,000.00	Small Project	\$25,000.00				
	Covers out front	\$45,000.00	Small Project	\$45,000.00				
	Add basketball - 2	\$4,500.00	Small Project	\$2,250.00				
	Connect sidewalk to community sidewalk to the north - cross both d/w's and repair at old d/w cut	\$15,000.00	Small Project	\$15,000.00				
	Waterfountains for playgrounds (3 total)	\$6,000.00	Small Project	\$6,000.00				
	Permanent Hard Court Cover	\$100,000.00	Small Project					\$ 100,000.00
Liberty Magnet	Pipe ditch at 4th/5th playground	\$105,000.00	Small Project			\$105,000.00		
	PE Storage Shed	\$30,000.00	Small Project		\$36,000.00			\$ 30,000.00
Osceola	Walkway cover	\$36,000.00	Small Project					
	Floor outlets in Science Lab	\$8,000.00	Small Project		\$8,000.00			
	Bathroom lights - LED fixtures	\$15,800.00	Small Project		\$15,800.00			
	Art Room Exterior Lighting	\$7,000.00	Small Project				\$7,000.00	
Oslo Middle	Drainage & Lighting by PE Shed	\$20,000.00	Small Project					
	Gymnasium wall cushions	\$13,924.00	Small Project	\$13,924.00				
	Repaint Parking Lot	\$25,000.00	Small Project				\$25,000.00	
	Lockers - 25-30, currently more students than lockers	\$22,000.00	Small Project	\$22,000.00				
Pelican Island	Drainage on hardcourt	\$5,000.00	Small Project	\$5,000.00				
	Repair Parking Lot	\$5,000.00	Small Project				\$5,000.00	
	Add Lighting - Front & Back of School	\$15,000.00	Small Project				\$15,000.00	
	More benches at bus loop and covers	\$60,000.00	Small Project			\$60,000.00		
	Benches at car pickup	\$5,000.00	Small Project			\$5,000.00		
	Sidewalk cracks	\$20,000.00	Small Project			\$20,000.00		

School	Determined Need	Total Estimated Budget	Category	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019
Rosewood	Back gate - automated for deliveries	\$10,000.00	Small Project				\$10,000.00	
	New Lab AHU	\$75,000.00	Small Project				\$75,000.00	
	Window treatments	\$55,000.00	Small Project				\$55,000.00	
	Replace ACT	\$48,000.00	Small Project				\$48,000.00	
	Resurface hardcourt and paint	\$8,000.00	Small Project				\$8,000.00	
	Room Number on All Exterior Doors	\$7,500.00	Small Project				\$7,500.00	
	Resurface Track and Field Areas	\$30,000.00	Small Project				\$30,000.00	
	Cafeteria Picnic Tables	\$8,000.00	Small Project				\$8,000.00	
	Install Hot Water in Staff Breakroom	\$3,500.00	Small Project				\$3,500.00	
	Exterior Lighting - Replace Old	\$12,000.00	Small Project				\$12,000.00	
	Marquee sign	\$8,000.00	Small Project				\$8,000.00	
	2nd computer lab - maybe PTA closet	\$50,000.00	Small Project				\$50,000.00	
	Cafeteria floor - high NRC ACT replacement	\$40,000.00	Small Project	\$40,000.00				
	Doors-Locks Rekey	\$15,000.00	Small Project	\$40,000.00				
Bus loop seating and covers (100 seats)	\$45,000.00	Small Project	\$45,000.00					
Stabilize track	\$200,000.00	Small Project					\$200,000.00	
Remodel Old Band Room into Life Skills Lab - 701	\$10,000.00	Small Project			\$50,000.00			
Repair Asphalt-Bus Loop	\$50,000.00	Small Project						
Remodel 5108 into science lab	\$35,000.00	Small Project	\$35,000.00					
Higher Baseball Backstop	\$225,000.00	Small Project				\$225,000.00		
Practice Field Lights & Irrigation	\$20,000.00	Small Project				\$20,000.00		
Expand Outdoor Dining	\$75,000.00	Small Project				\$75,000.00		
Resurface Track	\$10,000.00	Small Project				\$10,000.00		
Track Fence	\$35,000.00	Small Project				\$35,000.00		
Additional Lighting - BC Wing, Band to V, C to V (Exterior)	\$13,000.00	Small Project				\$13,000.00		
Flush Valves in Admin	\$25,000.00	Small Project				\$25,000.00		
Seal Bricks - Main & ROTC	\$8,000.00	Small Project				\$8,000.00		
R*R Stampcrete around Flagpole ROTC	\$7,500.00	Small Project				\$7,500.00		
Repair Gym Wall, add cushions	\$25,000.00	Small Project				\$25,000.00		
Crown Stadium Field	\$45,000.00	Small Project			\$45,000.00			
New push bars/plexiglass on all gates-panic bars	\$17,000.00	Small Project					\$17,000.00	
Sound Panels in all classrooms	\$5,000.00	Small Project					\$5,000.00	
Install Heating System for Front Office	\$15,000.00	Small Project					\$15,000.00	
Seal Bricks	\$75,000.00	Small Project					\$75,000.00	
Install Cover for Main Office Entrance	\$40,000.00	Small Project					\$40,000.00	
Install rain covering over exterior stairwell by bus loop	\$25,000.00	Small Project					\$25,000.00	
Benches, Gates & Gutters	\$35,000.00	Small Project					\$35,000.00	
HVAC Air Side Repairs		Small Project					\$25,000.00	



School District of Indian River County  
 Five Year Capital Outlay Plan  
 SMALL PROJECTS  
 2014-15 Thru 2018-19

School	Determined Need	Total Estimated Budget	Category	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019
Vero Beach High	Landscaping-hardscape	\$25,000.00	Small Project				\$25,000.00	
	Renovate Band Field	\$40,000.00	Small Project				\$40,000.00	
	Parking lot paint	\$50,000.00	Small Project				\$50,000.00	
	A/C & ADA compliant for restrooms	\$50,000.00	Small Project	\$50,000.00				
	Resurface Track	\$70,000.00	Small Project					
	Misc. Athletic Field Accessories - Benches	\$25,000.00	Small Project				\$25,000.00	70,000.00
	Bathroom modification	\$40,000.00	Small Project				\$40,000.00	
	Asphalt Repair/Paint FLC	\$35,000.00	Small Project				\$35,000.00	
	Athletic Field Lighting	\$150,000.00	Small Project					\$150,000.00
	ADA Accessible Doors with Buttons & Actuators	\$25,000.00	Small Project				\$2,500.00	
Repaint Parking Lot	\$2,500.00	Small Project				\$3,500.00		
Change Thresholds	\$3,500.00	Small Project						
ADA rear ramp redesign	\$7,000.00	Small Project	\$7,000.00					
	<b>Total Small Projects</b>	<b>\$2,734,724</b>		<b>\$316,174</b>	<b>\$287,800</b>	<b>\$310,000</b>	<b>\$1,166,500</b>	<b>\$672,000</b>



**INTRODUCTION**

The 5-Year District Facilities Work Program is a very important document. The Department of Education, Legislature, Governor's Office, Division of Community Planning (growth management), local governments, and others use the work program information for various needs including funding, planning, and as the authoritative source for school facilities related information.

The district's facilities work program must be a complete, balanced capital outlay plan that is financially feasible. The first year of the work program is the districts capital outlay budget. To determine if the work program is balanced and financially feasible, the "Net Available Revenue" minus the "Funded Projects Costs" should sum to zero for "Remaining Funds".

If the "Remaining Funds" balance is zero, then the plan is both balanced and financially feasible.  
 If the "Remaining Funds" balance is negative, then the plan is neither balanced nor feasible.  
 If the "Remaining Funds" balance is greater than zero, the plan may be feasible, but it is not balanced.

**Summary of revenue/expenditures available for new construction and remodeling projects only.**

	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	Five Year Total
Total Revenues	\$500,000	\$3,000,000	\$3,000,000	\$1,300,000	\$4,250,000	\$12,050,000
Total Project Costs	\$500,000	\$3,000,000	\$3,000,000	\$1,300,000	\$4,250,000	\$12,050,000
Difference (Remaining Funds)	\$0	\$0	\$0	\$0	\$0	\$0

**District** INDIAN RIVER COUNTY SCHOOL DISTRICT

**Fiscal Year Range**

**CERTIFICATION**

By submitting this electronic document, we certify that all information provided in this 5-year district facilities work program is accurate, all capital outlay resources are fully reported, and the expenditures planned represent a complete and balanced capital outlay plan for the district. The district Superintendent of Schools, Chief Financial Officer, and the School Board have approved the information contained in this 5-year district facilities work program; they certify to the Department of Education, Office of Educational Facilities, that the information contained herein is correct and accurate; they also certify that the plan has been developed in coordination with the general purpose local governments as required by §1013.35(2) F.S. We understand that any information contained in this 5-year district facilities work program is subject to audit by the Auditor General of the State of Florida.

**Date of School Board Adoption**

**Work Plan Submittal Date**

**DISTRICT SUPERINTENDENT**

**CHIEF FINANCIAL OFFICER**

**DISTRICT POINT-OF-CONTACT PERSON**

**JOB TITLE**

**PHONE NUMBER**

**E-MAIL ADDRESS**

# Expenditures

## Expenditure for Maintenance, Repair and Renovation from 1.50-Mills and PECO

Annually, prior to the adoption of the district school budget, each school board must prepare a tentative district facilities work program that includes a schedule of major repair and renovation projects necessary to maintain the educational and ancillary facilities of the district.

Item	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
HVAC	\$0	\$0	\$350,000	\$600,000	\$0	\$950,000
Locations:	FELLSMERE ELEMENTARY, GIFFORD MIDDLE, GLENDALE ELEMENTARY, OSCEOLA MAGNET SCHOOL (NEW), PELICAN ISLAND ELEMENTARY, SEBASTIAN ELEMENTARY, SEBASTIAN RIVER MIDDLE, STORM GROVE MIDDLE SCHOOL					
Flooring	\$286,457	\$45,000	\$33,000	\$253,043	\$56,185	\$673,685
Locations:	CITRUS ELEMENTARY, DODGERTOWN ELEMENTARY, GIFFORD MIDDLE, HIGHLANDS ELEMENTARY, OSCEOLA MAGNET SCHOOL (NEW), OSLO MIDDLE, PELICAN ISLAND ELEMENTARY, ROSEWOOD ELEMENTARY, SEBASTIAN ELEMENTARY, SEBASTIAN RIVER SENIOR HIGH, TRANSPORTATION DEPARTMENT, VERO BEACH SENIOR HIGH					
Roofing	\$375,366	\$149,790	\$186,456	\$417,747	\$1,292,520	\$2,421,879
Locations:	BEACHLAND ELEMENTARY, CITRUS ELEMENTARY, DODGERTOWN ELEMENTARY, FELLSMERE ELEMENTARY, GIFFORD MIDDLE, GLENDALE ELEMENTARY, LIBERTY MAGNET, OSCEOLA MAGNET SCHOOL (NEW), ROSEWOOD ELEMENTARY, SEBASTIAN RIVER MIDDLE, SEBASTIAN RIVER SENIOR HIGH, VERO BEACH SENIOR HIGH					
Safety to Life	\$1,039,326	\$530,766	\$507,875	\$516,839	\$583,005	\$3,177,811
Locations:	ADMINISTRATIVE ANNEX/PRINT SHOP, ADMINISTRATIVE BUILDING, ADULT EDUCATION, ALTERNATIVE EDUCATION CENTER, BEACHLAND ELEMENTARY, CITRUS ELEMENTARY, DODGERTOWN ELEMENTARY, FELLSMERE ELEMENTARY, GIFFORD MIDDLE, GLENDALE ELEMENTARY, HIGHLANDS ELEMENTARY, LIBERTY MAGNET, MAINTENANCE SHOPS, OSCEOLA MAGNET SCHOOL (NEW), OSLO MIDDLE, PELICAN ISLAND ELEMENTARY, ROSEWOOD ELEMENTARY, SEBASTIAN ELEMENTARY, SEBASTIAN RIVER MIDDLE, SEBASTIAN RIVER SENIOR HIGH, STORM GROVE MIDDLE SCHOOL, SUPPORT SERVICE COMPLEX, TRANSPORTATION DEPARTMENT, TREASURE COAST ELEMENTARY, VERO BEACH ELEMENTARY, VERO BEACH SENIOR HIGH, WABASSO SCHOOL					
Fencing	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Parking	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Electrical	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Fire Alarm	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Telephone/Intercom System	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Closed Circuit Television	\$0	\$0	\$0	\$0	\$0	\$0
Locations:	No Locations for this expenditure.					
Paint	\$0	\$9,500	\$369,000	\$1,550,000	\$0	\$1,928,500
Locations:	ADMINISTRATIVE ANNEX/PRINT SHOP, ADMINISTRATIVE BUILDING, ADULT EDUCATION, ALTERNATIVE EDUCATION CENTER, BEACHLAND ELEMENTARY, CITRUS ELEMENTARY, DODGERTOWN ELEMENTARY, FELLSMERE ELEMENTARY, GIFFORD MIDDLE, GLENDALE ELEMENTARY, HIGHLANDS ELEMENTARY, LIBERTY MAGNET, MAINTENANCE SHOPS, OSCEOLA MAGNET SCHOOL (NEW), OSLO MIDDLE, PELICAN ISLAND ELEMENTARY, ROSEWOOD ELEMENTARY, SEBASTIAN ELEMENTARY, SEBASTIAN RIVER MIDDLE, SEBASTIAN RIVER SENIOR HIGH, STORM GROVE MIDDLE SCHOOL, SUPPORT SERVICE COMPLEX, TRANSPORTATION DEPARTMENT, TREASURE COAST ELEMENTARY, VERO BEACH ELEMENTARY, VERO BEACH SENIOR HIGH, WABASSO SCHOOL					

Maintenance/Repair	\$575,000	\$348,128	\$425,160	\$425,160	\$575,160	\$2,348,608
Locations:	ADMINISTRATIVE ANNEX/PRINT SHOP, ADMINISTRATIVE BUILDING, ADULT EDUCATION, ALTERNATIVE EDUCATION CENTER, BEACHLAND ELEMENTARY, CITRUS ELEMENTARY, DODGERTOWN ELEMENTARY, FELLSMERE ELEMENTARY, GIFFORD MIDDLE, GLENDALE ELEMENTARY, HIGHLANDS ELEMENTARY, LIBERTY MAGNET, MAINTENANCE SHOPS, OSCEOLA MAGNET SCHOOL (NEW), OSLO MIDDLE, PELICAN ISLAND ELEMENTARY, ROSEWOOD ELEMENTARY, SEBASTIAN ELEMENTARY, SEBASTIAN RIVER MIDDLE, SEBASTIAN RIVER SENIOR HIGH, STORM GROVE MIDDLE SCHOOL, TRANSPORTATION DEPARTMENT, TREASURE COAST ELEMENTARY, VERO BEACH ELEMENTARY, VERO BEACH SENIOR HIGH, WABASSO SCHOOL					
<b>Sub Total:</b>	<b>\$2,276,149</b>	<b>\$1,083,184</b>	<b>\$1,871,491</b>	<b>\$3,762,789</b>	<b>\$2,506,870</b>	<b>\$11,500,483</b>

PECO Maintenance Expenditures	\$321,266	\$321,266	\$321,266	\$321,266	\$321,266	\$1,606,330
<b>1.50 Mill Sub Total:</b>	<b>\$3,799,113</b>	<b>\$1,554,718</b>	<b>\$2,385,225</b>	<b>\$5,183,023</b>	<b>\$3,357,604</b>	<b>\$16,279,683</b>

Other Items	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
Small Projects Districtwide	\$369,174	\$267,800	\$310,000	\$1,166,500	\$672,000	\$2,785,474
Locations	ADMINISTRATIVE ANNEX/PRINT SHOP, ADMINISTRATIVE BUILDING, ADULT EDUCATION, ALTERNATIVE EDUCATION CENTER, BEACHLAND ELEMENTARY, CITRUS ELEMENTARY, DODGERTOWN ELEMENTARY, FELLSMERE ELEMENTARY, GIFFORD MIDDLE, GLENDALE ELEMENTARY, HIGHLANDS ELEMENTARY, LIBERTY MAGNET, MAINTENANCE SHOPS, OSCEOLA MAGNET SCHOOL (NEW), OSLO MIDDLE, PELICAN ISLAND ELEMENTARY, ROSEWOOD ELEMENTARY, SEBASTIAN ELEMENTARY, SEBASTIAN RIVER MIDDLE, SEBASTIAN RIVER SENIOR HIGH, STORM GROVE MIDDLE SCHOOL, SUPPORT SERVICE COMPLEX, TRANSPORTATION DEPARTMENT, TREASURE COAST ELEMENTARY, VERO BEACH ELEMENTARY, VERO BEACH SENIOR HIGH, WABASSO SCHOOL					
Playground Equipment Replacement	\$438,750	\$0	\$0	\$0	\$0	\$438,750
Locations	HIGHLANDS ELEMENTARY, PELICAN ISLAND ELEMENTARY, WABASSO SCHOOL					
Furniture Fixtures & Equipment	\$536,306	\$25,000	\$25,000	\$75,000	\$0	\$661,306
Locations	ADMINISTRATIVE ANNEX/PRINT SHOP, ADMINISTRATIVE BUILDING, ADULT EDUCATION, ALTERNATIVE EDUCATION CENTER, BEACHLAND ELEMENTARY, CITRUS ELEMENTARY, DODGERTOWN ELEMENTARY, FELLSMERE ELEMENTARY, GIFFORD MIDDLE, GLENDALE ELEMENTARY, HIGHLANDS ELEMENTARY, LIBERTY MAGNET, MAINTENANCE SHOPS, OSCEOLA MAGNET SCHOOL (NEW), OSLO MIDDLE, PELICAN ISLAND ELEMENTARY, ROSEWOOD ELEMENTARY, SEBASTIAN ELEMENTARY, SEBASTIAN RIVER MIDDLE, SEBASTIAN RIVER SENIOR HIGH, STORM GROVE MIDDLE SCHOOL, SUPPORT SERVICE COMPLEX, TRANSPORTATION DEPARTMENT, TREASURE COAST ELEMENTARY, VERO BEACH ELEMENTARY, VERO BEACH SENIOR HIGH, WABASSO SCHOOL					
Districtwide Technology	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$2,500,000
Locations	ADMINISTRATIVE ANNEX/PRINT SHOP, ADMINISTRATIVE BUILDING, ADULT EDUCATION, ALTERNATIVE EDUCATION CENTER, BEACHLAND ELEMENTARY, CITRUS ELEMENTARY, DODGERTOWN ELEMENTARY, FELLSMERE ELEMENTARY, GIFFORD MIDDLE, GLENDALE ELEMENTARY, HIGHLANDS ELEMENTARY, LIBERTY MAGNET, MAINTENANCE SHOPS, OSCEOLA MAGNET SCHOOL (NEW), OSLO MIDDLE, PELICAN ISLAND ELEMENTARY, ROSEWOOD ELEMENTARY, SEBASTIAN ELEMENTARY, SEBASTIAN RIVER MIDDLE, SEBASTIAN RIVER SENIOR HIGH, STORM GROVE MIDDLE SCHOOL, SUPPORT SERVICE COMPLEX, TRANSPORTATION DEPARTMENT, TREASURE COAST ELEMENTARY, VERO BEACH ELEMENTARY, VERO BEACH SENIOR HIGH, WABASSO SCHOOL					
<b>Total:</b>	<b>\$4,120,379</b>	<b>\$1,875,984</b>	<b>\$2,706,491</b>	<b>\$5,504,289</b>	<b>\$3,678,870</b>	<b>\$17,886,013</b>

**Local 1.50 Mill Expenditure For Maintenance, Repair and Renovation**

Anticipated expenditures expected from local funding sources over the years covered by the current work plan.

Item	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
Remaining Maint and Repair from 1.5 Mills	\$3,799,113	\$1,554,718	\$2,385,225	\$5,183,023	\$3,357,604	\$16,279,683
Maintenance/Repair Salaries	\$3,500,000	\$3,300,000	\$3,300,000	\$3,300,000	\$3,300,000	\$16,700,000
School Bus Purchases	\$800,000	\$900,000	\$1,000,000	\$1,000,000	\$1,000,000	\$4,700,000

Other Vehicle Purchases	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Equipment	\$0	\$0	\$0	\$0	\$0	\$0
Rent/Lease Payments	\$45,000	\$45,000	\$0	\$0	\$0	\$90,000
COP Debt Service	\$9,536,400	\$9,540,750	\$9,536,258	\$9,539,693	\$9,536,393	\$47,689,494
Rent/Lease Relocatables	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$5,000,000
Environmental Problems	\$0	\$0	\$0	\$0	\$0	\$0
s.1011.14 Debt Service	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$0	\$0	\$0	\$0	\$0	\$0
Premiums for Property Casualty Insurance - 1011.71 (4a,b)	\$0	\$0	\$0	\$0	\$0	\$0
Qualified School Construction Bonds (QSCB)	\$1,602,498	\$1,602,498	\$1,602,498	\$1,602,498	\$1,602,497	\$8,012,489
Qualified Zone Academy Bonds (QZAB)	\$0	\$0	\$0	\$0	\$0	\$0
State Charter School Capital Outlay	\$1,026,397	\$1,026,397	\$1,026,397	\$1,026,397	\$1,026,397	\$5,131,985
<b>Local Expenditure Totals:</b>	<b>\$21,309,408</b>	<b>\$18,969,363</b>	<b>\$19,850,378</b>	<b>\$22,651,611</b>	<b>\$20,822,891</b>	<b>\$103,603,651</b>

## Revenue

### 1.50 Mill Revenue Source

Schedule of Estimated Capital Outlay Revenue from each currently approved source which is estimated to be available for expenditures on the projects included in the tentative district facilities work program. All amounts are NET after considering carryover balances, interest earned, new COP's, 1011.14 and 1011.15 loans, etc. Districts cannot use 1.5-Mill funds for salaries except for those explicitly associated with maintenance/repair projects. (1011.71 (5), F.S.)

Item	Fund	2014 - 2015 Actual Value	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
(1) Non-exempt property assessed valuation		\$14,342,586,540	\$14,453,500,000	\$15,064,400,000	\$15,828,000,000	\$16,605,500,000	\$76,293,986,540
(2) The Millege projected for discretionary capital outlay per s.1011.71		1.50	1.50	1.50	1.50	1.50	
(3) Full value of the 1.50-Mill discretionary capital outlay per s.1011.71		\$24,095,545	\$24,281,880	\$25,308,192	\$26,591,040	\$27,897,240	\$128,173,897
(4) Value of the portion of the 1.50 -Mill ACTUALLY levied	370	\$20,653,325	\$20,813,040	\$21,692,736	\$22,792,320	\$23,911,920	\$109,863,341
(5) Difference of lines (3) and (4)		\$3,442,220	\$3,468,840	\$3,615,456	\$3,798,720	\$3,985,320	\$18,310,556

### PECO Revenue Source

The figure in the row designated "PECO Maintenance" will be subtracted from funds available for new construction because PECO maintenance dollars cannot be used for new construction.

Item	Fund	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
PECO New Construction	340	\$0	\$0	\$0	\$0	\$0	\$0
PECO Maintenance Expenditures		\$321,266	\$321,266	\$321,266	\$321,266	\$321,266	\$1,606,330
		<b>\$321,266</b>	<b>\$321,266</b>	<b>\$321,266</b>	<b>\$321,266</b>	<b>\$321,266</b>	<b>\$1,606,330</b>

**CO & DS Revenue Source**

Revenue from Capital Outlay and Debt Service funds.

Item	Fund	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
CO & DS Cash Flow-through Distributed	360	\$72,132	\$72,132	\$72,132	\$72,132	\$72,132	\$360,660
CO & DS Interest on Undistributed CO	360	\$2,851	\$2,851	\$2,851	\$2,851	\$2,851	\$14,255
		<b>\$74,983</b>	<b>\$74,983</b>	<b>\$74,983</b>	<b>\$74,983</b>	<b>\$74,983</b>	<b>\$374,915</b>

**Fair Share Revenue Source**

All legally binding commitments for proportionate fair-share mitigation for impacts on public school facilities must be included in the 5-year district work program.

Nothing reported for this section.

**Sales Surtax Referendum**

Specific information about any referendum for a 1-cent or ½-cent surtax referendum during the previous year.

Did the school district hold a surtax referendum during the past fiscal year 2013 - 2014? No

**Additional Revenue Source**

Any additional revenue sources

Item	2014 - 2015 Actual Value	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total
Proceeds from a s.1011.14/15 F.S. Loans	\$0	\$0	\$0	\$0	\$0	\$0
District Bonds - Voted local bond referendum proceeds per s.9, Art VII State Constitution	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Special Act Bonds	\$0	\$0	\$0	\$0	\$0	\$0
Estimated Revenue from CO & DS Bond Sale	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Voted Capital Improvements millage	\$0	\$0	\$0	\$0	\$0	\$0
Other Revenue for Other Capital Projects	\$30,000	\$30,000	\$30,000	\$30,000	\$30,000	\$150,000
Proceeds from 1/2 cent sales surtax authorized by school board	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from local governmental infrastructure sales surtax	\$0	\$0	\$0	\$0	\$0	\$0
Proceeds from Certificates of Participation (COP's) Sale	\$0	\$0	\$0	\$0	\$0	\$0

Classrooms First Bond proceeds amount authorized in FY 1997-98	\$0	\$0	\$0	\$0	\$0	\$0
Classrooms for Kids	\$0	\$0	\$0	\$0	\$0	\$0
District Equity Recognition	\$0	\$0	\$0	\$0	\$0	\$0
Federal Grants	\$0	\$0	\$0	\$0	\$0	\$0
Proportionate share mitigation (actual cash revenue only, not in kind donations)	\$0	\$0	\$0	\$0	\$0	\$0
Impact fees received	\$0	\$0	\$0	\$0	\$0	\$0
Private donations	\$0	\$0	\$0	\$0	\$0	\$0
Grants from local governments or not-for-profit organizations	\$0	\$0	\$0	\$0	\$0	\$0
Interest, Including Profit On Investment	\$24,703	\$24,943	\$26,262	\$27,911	\$29,591	\$133,410
Revenue from Bonds pledging proceeds from 1 cent or 1/2 cent Sales Surtax	\$0	\$0	\$0	\$0	\$0	\$0
Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
General Capital Outlay Obligated Fund Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Special Facilities Construction Account	\$1,026,397	\$1,026,397	\$1,026,397	\$1,026,397	\$1,026,397	\$5,131,985
One Cent - 1/2 Cent Sales Surtax Debt Service From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
Capital Outlay Projects Funds Balance Carried Forward From Total Fund Balance Carried Forward	\$0	\$0	\$0	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$1,081,100</b>	<b>\$1,081,340</b>	<b>\$1,082,659</b>	<b>\$1,084,308</b>	<b>\$1,085,988</b>	<b>\$5,415,395</b>

**Total Revenue Summary**

Item Name	2014 - 2015 Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Five Year Total
Local 1.5 Mill Discretionary Capital Outlay Revenue	\$20,653,325	\$20,813,040	\$21,692,736	\$22,792,320	\$23,911,920	\$109,863,341
PECO and 1.5 Mill Maint and Other 1.5 Mill Expenditures	(\$21,309,408)	(\$18,969,363)	(\$19,850,378)	(\$22,651,611)	(\$20,822,891)	(\$103,603,651)
PECO Maintenance Revenue	\$321,266	\$321,266	\$321,266	\$321,266	\$321,266	\$1,606,330
<b>Available 1.50 Mill for New Construction</b>	<b>(\$656,083)</b>	<b>\$1,843,677</b>	<b>\$1,842,358</b>	<b>\$140,709</b>	<b>\$3,089,029</b>	<b>\$6,259,690</b>

Item Name	2014 - 2015 Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Five Year Total
CO & DS Revenue	\$74,983	\$74,983	\$74,983	\$74,983	\$74,983	\$374,915
PECO New Construction Revenue	\$0	\$0	\$0	\$0	\$0	\$0



Other/Additional Revenue	\$1,081,100	\$1,081,340	\$1,082,659	\$1,084,308	\$1,085,988	\$5,415,395
<b>Total Additional Revenue</b>	<b>\$1,156,083</b>	<b>\$1,156,323</b>	<b>\$1,157,642</b>	<b>\$1,159,291</b>	<b>\$1,160,971</b>	<b>\$5,790,310</b>
<b>Total Available Revenue</b>	<b>\$500,000</b>	<b>\$3,000,000</b>	<b>\$3,000,000</b>	<b>\$1,300,000</b>	<b>\$4,250,000</b>	<b>\$12,050,000</b>

## Project Schedules

### Capacity Project Schedules

A schedule of capital outlay projects necessary to ensure the availability of satisfactory classrooms for the projected student enrollment in K-12 programs.

Project Description	Location		2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	Total	Funded
Classroom Building Addition to School to increase permanent capacity to 750 student stations. Addition of 191 student stations.	CITRUS ELEMENTARY	Planned Cost:	\$500,000	\$3,000,000	\$0	\$0	\$0	\$3,500,000	Yes
	Student Stations:		0	0	191	0	0	191	
	Total Classrooms:		0	0	13	0	0	13	
	Gross Sq Ft:		0	0	24,696	0	0	24,696	

<b>Planned Cost:</b>	<b>\$500,000</b>	<b>\$3,000,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,500,000</b>
<b>Student Stations:</b>	<b>0</b>	<b>0</b>	<b>191</b>	<b>0</b>	<b>0</b>	<b>191</b>
<b>Total Classrooms:</b>	<b>0</b>	<b>0</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>13</b>
<b>Gross Sq Ft:</b>	<b>0</b>	<b>0</b>	<b>24,696</b>	<b>0</b>	<b>0</b>	<b>24,696</b>

### Other Project Schedules

Major renovations, remodeling, and additions of capital outlay projects that do not add capacity to schools.

Project Description	Location	2014 - 2015 Actual Budget	2015 - 2016 Projected	2016 - 2017 Projected	2017 - 2018 Projected	2018 - 2019 Projected	Total	Funded
Cafeteria Expansion/Replacement	BEACHLAND ELEMENTARY	\$0	\$0	\$3,000,000	\$0	\$0	\$3,000,000	Yes
Cafeteria Renovation to existing cafeteria building	SEBASTIAN RIVER MIDDLE	\$0	\$0	\$0	\$0	\$1,000,000	\$1,000,000	Yes
Renovations/Improvements to included: *Boys Locker Room Renovations *Additional Classroom *Computer Lab *Firewalls	OSLO MIDDLE	\$0	\$0	\$0	\$950,000	\$0	\$950,000	Yes
Traffic Improvements	PELICAN ISLAND ELEMENTARY	\$0	\$0	\$0	\$350,000	\$0	\$350,000	Yes

Gym Locker Room Renovations	SEBASTIAN RIVER SENIOR HIGH	\$0	\$0	\$0	\$0	\$1,500,000	\$1,500,000	Yes
Vero Beach High School Freshman Learning Center Locker Room/Bathroom Renovations	VERO BEACH SENIOR HIGH	\$0	\$0	\$0	\$0	\$1,750,000	\$1,750,000	Yes
		<b>\$0</b>	<b>\$0</b>	<b>\$3,000,000</b>	<b>\$1,300,000</b>	<b>\$4,250,000</b>	<b>\$8,550,000</b>	

**Additional Project Schedules**

Any projects that are not identified in the last approved educational plant survey.

Nothing reported for this section.

**Non Funded Growth Management Project Schedules**

Schedule indicating which projects, due to planned development, that CANNOT be funded from current revenues projected over the next five years.

Nothing reported for this section.

# Tracking

## Capacity Tracking

Location	2014 - 2015 Satis. Stu. Sta.	Actual 2014 - 2015 FISH Capacity	Actual 2013 - 2014 COFTE	# Class Rooms	Actual Average 2014 - 2015 Class Size	Actual 2014 - 2015 Utilization	New Stu. Capacity	New Rooms to be Added/Removed	Projected 2018 - 2019 COFTE	Projected 2018 - 2019 Utilization	Projected 2018 - 2019 Class Size
VERO BEACH SENIOR HIGH	3,085	2,930	2,696	134	20	92.00 %	0	0	2,620	89.00 %	20
ROSEWOOD ELEMENTARY	543	543	547	29	19	101.00 %	0	0	545	100.00 %	19
BEACHLAND ELEMENTARY	619	619	587	33	18	95.00 %	0	0	513	83.00 %	16
GIFFORD MIDDLE	1,136	1,022	867	48	18	85.00 %	0	0	897	88.00 %	19
ALTERNATIVE EDUCATION CENTER	353	353	51	17	3	15.00 %	0	0	40	11.00 %	2
FELLSMERE ELEMENTARY	787	787	679	42	16	86.00 %	0	0	645	82.00 %	15
TREASURE COAST ELEMENTARY	781	781	629	40	16	81.00 %	0	0	645	83.00 %	16
ADULT EDUCATION	0	0	0	0	0	0.00 %	0	0	0	0.00 %	0
LIBERTY MAGNET	666	666	545	37	15	82.00 %	0	0	545	82.00 %	15
STORM GROVE MIDDLE SCHOOL	1,382	1,243	918	60	15	74.00 %	0	0	988	79.00 %	16
OSCEOLA MAGNET SCHOOL (NEW)	557	557	533	30	18	96.00 %	0	0	535	96.00 %	18
SEBASTIAN ELEMENTARY	637	637	535	34	16	84.00 %	0	0	510	80.00 %	15
GLENDALE ELEMENTARY	691	691	513	37	14	74.00 %	0	0	528	76.00 %	14
HIGHLANDS ELEMENTARY	619	619	465	33	14	75.00 %	0	0	478	77.00 %	14
OSLO MIDDLE	1,140	1,026	943	50	19	92.00 %	0	0	950	93.00 %	19
SEBASTIAN RIVER SENIOR HIGH	2,515	2,389	1,818	105	17	76.00 %	-75	-3	1,681	73.00 %	16
PELICAN ISLAND ELEMENTARY	671	671	483	36	13	72.00 %	0	0	448	67.00 %	12
WABASSO SCHOOL	55	55	43	5	9	79.00 %	0	0	45	82.00 %	9
CITRUS ELEMENTARY	754	754	674	41	16	89.00 %	0	0	702	93.00 %	17
DODGERTOWN ELEMENTARY	762	762	434	43	10	57.00 %	-202	-11	454	81.00 %	14
VERO BEACH ELEMENTARY	796	796	694	43	16	87.00 %	0	0	677	85.00 %	16
SEBASTIAN RIVER MIDDLE	1,261	1,134	817	53	15	72.00 %	0	0	965	85.00 %	18
	<b>19,810</b>	<b>19,035</b>	<b>15,470</b>	<b>950</b>	<b>16</b>	<b>81.27 %</b>	<b>-277</b>	<b>-14</b>	<b>15,411</b>	<b>82.16 %</b>	<b>16</b>

The COFTE Projected Total (15,411) for 2018 - 2019 must match the Official Forecasted COFTE Total (15,411 ) for 2018 - 2019 before this section can be completed. In the event that the COFTE Projected Total does not match the Official forecasted COFTE, then the Balanced Projected COFTE Table should be used to balance COFTE.

Projected COFTE for 2018 - 2019	
Elementary (PK-3)	4,837
Middle (4-8)	6,232
High (9-12)	4,342
	<b>15,411</b>

Grade Level Type	Balanced Projected COFTE for 2018 - 2019
Elementary (PK-3)	0
Middle (4-8)	0
High (9-12)	0
	<b>15,411</b>

**Relocatable Replacement**

Number of relocatable classrooms clearly identified and scheduled for replacement in the school board adopted financially feasible 5-year district work program.

Location	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	Year 5 Total
<b>Total Relocatable Replacements:</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Charter Schools Tracking**

Information regarding the use of charter schools.

Location-Type	# Relocatable units or permanent classrooms	Owner	Year Started or Scheduled	Student Stations	Students Enrolled	Years in Contract	Total Charter Students projected for 2018 - 2019
Indian River Charter High School	26	STATE	1998	650	672	21	615
Sebastian Charter Junior High	12	STATE	1998	264	264	22	248
North County Charter Elementary	14	STATE	1998	268	266	10	290
St. Peter's Academy	8	PRIVATE	2000	156	112	12	139
Imagine Charter School South	38	PRIVATE	2008	900	912	7	920
	<b>98</b>			<b>2,238</b>	<b>2,226</b>		<b>2,212</b>

**Special Purpose Classrooms Tracking**

The number of classrooms that will be used for certain special purposes in the current year, by facility and type of classroom, that the district will, 1), not use for educational purposes, and 2), the co-teaching classrooms that are not open plan classrooms and will be used for educational purposes.

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
<b>Total Educational Classrooms:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

School	School Type	# of Elementary K-3 Classrooms	# of Middle 4-8 Classrooms	# of High 9-12 Classrooms	# of ESE Classrooms	# of Combo Classrooms	Total Classrooms
<b>Total Co-Teaching Classrooms:</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Infrastructure Tracking**

**Necessary offsite infrastructure requirements resulting from expansions or new schools. This section should include infrastructure information related to capacity project schedules and other project schedules (Section 4).**

Utility and Road Requirements as needed for the following Projects:

\*Citrus Elementary School Expansion - New Classroom Building to bring permanent school capacity to 750 student stations

\*Beachland Elementary School - New Cafeteria

\*Pelican Island Elementary - Traffic Improvements

**Proposed location of planned facilities, whether those locations are consistent with the comprehensive plans of all affected local governments, and recommendations for infrastructure and other improvements to land adjacent to existing facilities. Provisions of 1013.33(12), (13) and (14) and 1013.36 must be addressed for new facilities planned within the 1st three years of the plan (Section 5).**

Not Specified

**Consistent with Comp Plan?** No

**Net New Classrooms**

The number of classrooms, by grade level and type of construction, that were added during the last fiscal year.

List the net new classrooms added in the 2013 - 2014 fiscal year.					List the net new classrooms to be added in the 2014 - 2015 fiscal year.			
"Classrooms" is defined as capacity carrying classrooms that are added to increase capacity to enable the district to meet the Class Size Amendment.					Totals for fiscal year 2014 - 2015 should match totals in Section 15A.			
Location	2013 - 2014 # Permanent	2013 - 2014 # Modular	2013 - 2014 # Relocatable	2013 - 2014 Total	2014 - 2015 # Permanent	2014 - 2015 # Modular	2014 - 2015 # Relocatable	2014 - 2015 Total
Elementary (PK-3)	0	0	0	0	0	0	0	0
Middle (4-8)	0	0	0	0	0	0	0	0
High (9-12)	0	0	0	0	0	0	0	0
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Relocatable Student Stations**

Number of students that will be educated in relocatable units, by school, in the current year, and the projected number of students for each of the years in the workplan.

Site	2014 - 2015	2015 - 2016	2016 - 2017	2017 - 2018	2018 - 2019	5 Year Average
ADULT EDUCATION	0	0	0	0	0	0
LIBERTY MAGNET	0	0	0	0	0	0
OSCEOLA MAGNET SCHOOL (NEW)	0	0	0	0	0	0
SEBASTIAN ELEMENTARY	0	0	0	0	0	0

GLENDALE ELEMENTARY	79	79	79	79	79	79
HIGHLANDS ELEMENTARY	0	0	0	0	0	0
DODGERTOWN ELEMENTARY	202	0	0	0	0	40
VERO BEACH ELEMENTARY	0	0	0	0	0	0
SEBASTIAN RIVER MIDDLE	154	154	154	88	88	128
GIFFORD MIDDLE	0	0	0	0	0	0
ALTERNATIVE EDUCATION CENTER	25	0	0	0	0	5
FELLSMERE ELEMENTARY	0	0	0	0	0	0
PELICAN ISLAND ELEMENTARY	98	98	98	98	98	98
WABASSO SCHOOL	0	0	0	0	0	0
CITRUS ELEMENTARY	198	198	0	0	0	79
TREASURE COAST ELEMENTARY	0	0	0	0	0	0
VERO BEACH SENIOR HIGH	0	0	0	0	0	0
ROSEWOOD ELEMENTARY	0	0	0	0	0	0
BEACHLAND ELEMENTARY	76	76	76	76	76	76
OSLO MIDDLE	0	0	0	0	0	0
SEBASTIAN RIVER SENIOR HIGH	75	0	0	0	0	15
STORM GROVE MIDDLE SCHOOL	0	0	0	0	0	0

<b>Totals for INDIAN RIVER COUNTY SCHOOL DISTRICT</b>						
Total students in relocatables by year.	<b>907</b>	<b>605</b>	<b>407</b>	<b>341</b>	<b>341</b>	<b>520</b>
Total number of COFTE students projected by year.	<b>15,431</b>	<b>15,381</b>	<b>15,417</b>	<b>15,373</b>	<b>15,411</b>	<b>15,403</b>
Percent in relocatables by year.	<b>6 %</b>	<b>4 %</b>	<b>3 %</b>	<b>2 %</b>	<b>2 %</b>	<b>3 %</b>

**Leased Facilities Tracking**

Existing leased facilities and plans for the acquisition of leased facilities, including the number of classrooms and student stations, as reported in the educational plant survey, that are planned in that location at the end of the five year workplan.

Location	# of Leased Classrooms 2014 - 2015	FISH Student Stations	Owner	# of Leased Classrooms 2018 - 2019	FISH Student Stations
BEACHLAND ELEMENTARY	4	76	Mobile Modular	4	76
SEBASTIAN RIVER SENIOR HIGH	3	75	Mobile Modular	0	0
SEBASTIAN RIVER MIDDLE	7	154	Mobile Modular	4	88
GLENDALE ELEMENTARY	5	79	Mobile Modular	5	79
PELICAN ISLAND ELEMENTARY	5	98	Mobile Modular	5	98
CITRUS ELEMENTARY	11	198	Mobile Modular	0	0



DODGERTOWN ELEMENTARY	11	202	Mobile Modular	0	0
	46	882		18	341

**Failed Standard Relocatable Tracking**

Relocatable units currently reported by school, from FISH, and the number of relocatable units identified as 'Failed Standards'.

Nothing reported for this section.

# Planning

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**Class Size Reduction Planning**

Plans approved by the school board that reduce the need for permanent student stations such as acceptable school capacity levels, redistricting, busing, year-round schools, charter schools, magnet schools, public-private partnerships, multitrack scheduling, grade level organization, block scheduling, or other alternatives.

**School Closure Planning**

Plans for the closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues.

Not Specified

# Long Range Planning

## Ten-Year Maintenance

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 6-10 beyond the projects plans detailed in the five years covered by the work plan.

Project	2018 - 2019 / 2023 - 2024 Projected Cost
Capital Maintenance	\$5,000,000
Minor Projects/Energy Optimization	\$7,500,000
ADA Compliance	\$2,500,000
Technology Upgrades	\$5,000,000
Health & Safety	\$5,000,000
HVAC	\$7,500,000
	<b>\$32,500,000</b>

## Ten-Year Capacity

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 5 years beyond the 5-year district facilities work program.

Project	Location,Community,Quadrant or other general location	2018 - 2019 / 2023 - 2024 Projected Cost
Elementary "C"	TBD	\$20,000,000
		<b>\$20,000,000</b>

## Ten-Year Planned Utilization

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2013 - 2014 FISH Capacity	Actual 2013 - 2014 COFTE	Actual 2013 - 2014 Utilization	Actual 2014 - 2015 / 2023 - 2024 new Student Capacity to be added/removed	Projected 2023 - 2024 COFTE	Projected 2023 - 2024 Utilization
Elementary - District Totals	10,777	10,777	7,322.47	67.94 %	750	8,085	70.14 %
Middle - District Totals	5,513	4,960	3,627.18	73.13 %	0	3,853	77.68 %
High - District Totals	7,959	7,560	4,536.78	60.01 %	4,598	4,598	37.82 %
Other - ESE, etc	408	408	108.85	26.72 %	0	95	23.28 %
	<b>24,657</b>	<b>23,705</b>	<b>15,595.28</b>	<b>65.79 %</b>	<b>5,348</b>	<b>16,631</b>	<b>57.24 %</b>

Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.

No comments to report.

**Ten-Year Infrastructure Planning**

**Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 06 thru 10 out years (Section 28).**

Infrastructure to accomodate construction of New Elementary "C"

**Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 06 thru 10 out years (Section 29).**

Nothing reported for this section.

**Twenty-Year Maintenance**

District projects and locations regarding the projected need for major renovation, repair, and maintenance projects within the district in years 11-20 beyond the projects plans detailed in the five years covered by the work plan.

Project	2023 - 2024 / 2033 - 2034 Projected Cost
Health & Life Safety	\$10,000,000
HVAC Districtwide	\$15,000,000
Capital Maintenance	\$10,000,000
Capital Projects/ Energy Optiization	\$15,000,000
ADA Compliance	\$5,000,000
Technology	\$10,000,000
	<b>\$65,000,000</b>

**Twenty-Year Capacity**

Schedule of capital outlay projects projected to ensure the availability of satisfactory student stations for the projected student enrollment in K-12 programs for the future 11-20 years beyond the 5-year district facilities work program.

Nothing reported for this section.

**Twenty-Year Planned Utilization**

Schedule of planned capital outlay projects identifying the standard grade groupings, capacities, and planned utilization rates of future educational facilities of the district for both permanent and relocatable facilities.

Grade Level Projections	FISH Student Stations	Actual 2013 - 2014 FISH Capacity	Actual 2013 - 2014 COFTE	Actual 2013 - 2014 Utilization	Actual 2014 - 2015 / 2033 - 2034 new Student Capacity to be added/removed	Projected 2033 - 2034 COFTE	Projected 2033 - 2034 Utilization
Elementary - District Totals	10,777	10,777	7,322.47	67.94 %	0	0	0.00 %
Middle - District Totals	5,513	4,960	3,627.18	73.13 %	0	0	0.00 %
High - District Totals	7,959	7,560	4,536.78	60.01 %	0	0	0.00 %
Other - ESE, etc	408	408	108.85	26.72 %	0	0	0.00 %
	<b>24,657</b>	<b>23,705</b>	<b>15,595.28</b>	<b>65.79 %</b>	<b>0</b>	<b>0</b>	<b>0.00 %</b>

**Combination schools are included with the middle schools for student stations, capacity, COFTE and utilization purposes because these facilities all have a 90% utilization factor. Use this space to explain or define the grade groupings for combination schools.**

No comments to report.

**Twenty-Year Infrastructure Planning**

**Proposed Location of Planned New, Remodeled, or New Additions to Facilities in 11 thru 20 out years (Section 28).**

Nothing reported for this section.

**Plans for closure of any school, including plans for disposition of the facility or usage of facility space, and anticipated revenues in the 11 thru 20 out years (Section 29).**

Nothing reported for this section.



**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

7720 WEST OAKLAND PARK BOULEVARD, SUITE 323, SUNRISE, FLORIDA 33351-6704 • TEL. 754-321-0505

SUPPLY MANAGEMENT & LOGISTICS  
CAROL BARKER, CPPB - ACTING DIRECTOR

www.browardschools.com

SCHOOL BOARD

Chair LAURIE RICHLEVINSON  
Vice Chair PATRICIA GOOD

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ANN MURRAY  
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NORA RUPERT

ROBERT W. RUNCIE  
Superintendent of Schools

November 8, 2013

Holb-Sierra Corporation  
Attn: Marcos Vidal  
2045 Sherman Street  
Hollywood, FL 33020

FAX (954) 922-8032

Subject: Letter of Agreement and Request for Certificate of Insurance  
Bid Number: 28-134T  
Description: Installation and Replacement of Video Surveillance Systems  
Renewal Term: March 1, 2014 through February 28, 2015

Dear Mr. Vidal,

As Acting Director of Supply Management & Logistics for the School Board of Broward County, Florida, I have been authorized by the School Board to renew, amend and execute contracts on behalf of the School Board. This letter is to advise you that I am accepting your offer to provide installation and replacement of video surveillance systems for **Item A**, as specified, subject to compliance with subject bid specifications, terms and conditions.

Your Certificate of Insurance form and Indemnification Clause, where applicable, must be on file in the office of Risk Management Department **within fifteen (15) days of this notification.**

It is important that you notify your insurance agent for general liability insurance that the insurance requirements attached to the above bid requires that **The School Board of Broward County, Florida, be included as an additionally named insured under the General Liability Policy.** This information must be specifically stated on the Certificate of Insurance submitted by your insurance agent in order for the Certificate to be acceptable. **The above bid number must appear on the certificate submitted.**

No purchases can be made for the item(s) accepted on this bid until this Certificate of Insurance form is received and approved, and a written purchase order is released.

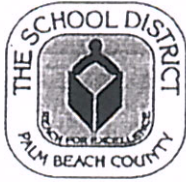
The completed Certificate of Insurance must be mailed to: RISK MANAGEMENT DEPARTMENT, The School Board of Broward County, Florida, 600 Southeast Third Avenue, 11<sup>th</sup> Floor, Fort Lauderdale, FL 33301. Any questions about your insurance certificate should be directed to Mr. Aston Henry at (754) 321-2651.

Sincerely,

Carol Barker, CPPB  
Acting Director, Supply Management and Logistics

CB/kl

cc: Kay Lloyd, C.P.M., Purchasing Agent  
File



THE SCHOOL DISTRICT  
OF PALM BEACH COUNTY, FLORIDA

SHARON SWAN  
DIRECTOR

MICHAEL J. BURKE  
CHIEF OPERATING OFFICER

Purchasing Department  
3300 Forest Hill Boulevard, Suite A-323  
West Palm Beach, FL 33406-5813  
Phone: (561) 434-8214 Fax: (561) 963-3823  
[www.palmbeachschools.org/purchasing](http://www.palmbeachschools.org/purchasing)

April 21, 2014

Holb Sierra  
2045 Sherman Street  
Hollywood, FL 33020

Attn: Marcos Vidal  
[mvidal@holbsierra.com](mailto:mvidal@holbsierra.com)

Subject: Letter of Agreement  
Bid Number: 14C-33W  
Title: Term Contract for Card Access Equipment, Installation and Service  
Contract Term: April 22, 2014 through April 21, 2016

Dear Mr. Vidal:

This is to advise you that the School District of Palm Beach County, Florida, has accepted your offer to furnish equipment, supplies, and services. This acceptance is subject to compliance with bid specifications, terms and conditions, all pertinent laws of the State of Florida and instructions as determined by the General Counsel for the School District.

A Certificate of Insurance as per special condition "O", "Insurance Requirements" must be emailed to [insurancecertificate@palmbeachschools.org](mailto:insurancecertificate@palmbeachschools.org), or faxed to 561-963-3823 within seven (7) days of this notification. Your insurance company is required to have the School Board of Palm Beach County, Florida, NAMED AS AN ADDITIONAL INSURED. No work shall commence until we receive the Certificate of Insurance and it must reference the above Bid Number. Please be sure to advise your insurance carrier.

Purchase orders may be issued to cover equipment, supplies, and services as the need arises and will be your notification to proceed with fulfilling the School District's request. Shipment without proper authorization may result in nonpayment.

If you have any questions, please do not hesitate to call my office at 561-963-3804. Thank you for your bid and we are looking forward to doing business with you and your company.

Sincerely,

Sharon Swan, C.P.M., Director  
Purchasing Department

CC: bid file  
Jackie Walsh, CPPB, Purchasing Agent

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The School District of Palm Beach County, Florida  
A Top-Rated District by the Florida Department of Education Since 2005  
An Equal Education Opportunity Provider and Employer





THE SCHOOL DISTRICT  
OF PALM BEACH COUNTY, FLORIDA

SHARON SWAN  
DIRECTOR

MICHAEL J. BURKE  
CHIEF OPERATING OFFICER

Purchasing Department  
3300 Forest Hill Boulevard, Suite A-323  
West Palm Beach, FL 33406-5813  
Phone: (561) 434-8214 Fax: (561) 963-3823  
[www.palmbeachschools.org/purchasing](http://www.palmbeachschools.org/purchasing)

April 29, 2014

Holb Sierra Corporation  
2045 Sherman Street  
Hollywood, FL 33020

Attn: Marcos Vidal  
[Mvidal@holbsierra.com](mailto:Mvidal@holbsierra.com)

Subject: Letter of Agreement  
Bid Number: 11C-36S  
Title: Video Surveillance Installation, Repair, Service, Parts, Equipment and Related Services  
Contract Term: May 5, 2014 through May 4, 2016  
Contact Information: Jackie Walsh, CPPB, Purchasing Agent, 561-963-3804

Dear Mr. Vidal:

The School District of Palm Beach County, Florida, has accepted your offer to renew Bid Number 11C-36S to furnish equipment and services for the contract of Video Surveillance Installation, Repair, Service, Parts, Equipment and Related Services. This acceptance is subject to compliance with the bid specifications, terms and conditions, all pertinent laws of the State of Florida and instructions as determined by the General Counsel for the School District.

Please check your certificate of insurance (See Special Condition "G" "INSURANCE REQUIREMENTS") to confirm that it is current. If it is not current, please email us an updated original certificate of insurance to [insurancecertificate@palmbeachschools.org](mailto:insurancecertificate@palmbeachschools.org), or fax to 561-963-3823 within seven (7) days of this notification. Your insurance company is required to have the School Board of Palm Beach County, Florida, NAMED AS AN ADDITIONAL INSURED AND MUST REFERENCE THE ABOVE BID NUMBER.

Purchase orders may be issued to cover equipment and services as the need arise. Purchase orders are your notification to proceed with fulfilling the School Districts request for equipment and services. Shipment without proper authorization may result in nonpayment.

If you have any questions, please do not hesitate to call my office at 561-963-3804. Thank you for renewing your bid and we are looking forward to doing business with you and your company.

Sincerely,

Sharon Swan, C.P.M., Director  
Purchasing Department

CC: bid file  
Jackie Walsh, CPPB, Purchasing Agent

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The School District of Palm Beach County, Florida  
A Top-Rated District by the Florida Department of Education Since 2005  
An Equal Education Opportunity Provider and Employer

Revised 8/22/13





INVITATION TO BID NO.: 11C-36S - TERM CONTRACT FOR VIDEO SURVEILLANCE INSTALLATION,  
REPAIR, SERVICE, PARTS, EQUIPMENT AND RELATED SERVICES

DATE: March 13, 2014  
PRESENTED TO BOARD: April 16, 2014

CONTRACT PERIOD: May 5, 2014 through May 4, 2016  
DEPARTMENT: Various FUND: Various FUNCTION: Various ACCOUNT: Various  
FUNDING SOURCE: Various Budgets including Operating and Capital  
REQUESTING DEPARTMENT: School Police

**FINANCIAL IMPACT**

The annual financial impact to the various District budgets is not to exceed \$2,000,000. The source of funds is various budgets.

CONTRACT RENEWAL

Term Contract No. 11C-36S was awarded on May 3, 2011, to ADI, ATCi Communications, Inc., Glanz Technologies, Inc., Graybar, Holb Sierra Corporation, Pro Video Sales, Inc., Silmar Electronics, Inc., Troxell Communications, Inc. and Waveguide Communications, Inc., for one year from May 5, 2011 through May 4, 2012 with the option to renew for two additional two-year periods.

The first option to renew contract was exercised for the period May 5, 2012 through May 4, 2014.

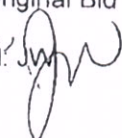
The second and final option to renew is now being exercised for the period May 5, 2014 through May 4, 2016.

ATCi Communications, Inc., Glanz Technologies, Graybar, Holb Sierra Corporation, Silmar Electronics, Inc., Troxell Communications, Inc. and Waveguide Communications, Inc., have agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period. Pro Video Sales, Inc. has now become Pro Sound Inc. and has agreed to honor terms, conditions and pricing of existing contract for the forthcoming contract period. ADI had chosen not to renew the contract.

Items to be purchased include video surveillance parts, equipment and services to include installation, repairs, and other related services.

**RECOMMENDATION:** Based on satisfactory performance during the past contract period, it is recommended that the Term Contract for Video Surveillance Installation, Repair, Service, Parts, Equipment and Related Services be renewed with ATCi Communications, Inc., Glanz Technologies, Inc., Graybar, Holb Sierra Corporation, Pro Sound, Inc., Silmar Electronics, Inc., Troxell Communications, Inc. and Waveguide Communications, Inc. for the period May 5, 2014 through May 4, 2016.

Note: Original Bid document is available upon request.

SS:GM: JW 

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September 12, 2014

Suzanne D'Agresta, Esq.  
Brown, Garganese, Weiss & D'Agresta, P.A.  
111 North Orange Avenue, Suite 2000  
P.O. Box 2873  
Orlando, FL 32802-2873

Re: The School Board of Indian River County, Florida  
Certificates of Participation, Series 2014

Dear Suzanne:

The purpose of this letter is to describe the services we would perform as Disclosure Counsel to The School Board of Indian River County, Florida (the "Issuer") in connection with the issuance of the referenced Certificates (the "Certificates").

#### SCOPE OF ENGAGEMENT

In this transaction, we expect to perform the following duties:

1. Prepare all disclosure documents at the request of the Issuer, but only insofar as such documents describe the Certificates and summarize the underlying documents. Assist the Issuer and the Issuer's financial advisor in the preparation of the remaining portions of the disclosure documents. However, we assume no responsibility for the portions of the disclosure documents insofar as such documents describe the financial circumstances of the offering or any other statistics, projections or data.
2. Perform due diligence with regard to Issuer financings to assist the Issuer in providing adequate disclosure with respect to Issuer financings.

3. Assist the Issuer and the underwriters in the compliance with federal and state securities laws.

4. Render appropriate opinions to the Issuer pertaining to disclosure as well as a reliance letter to the underwriters.

5. Prepare the Continuing Disclosure Certificate in order to assist the underwriters in complying with the continuing disclosure requirements of Rule 15c2-12.

6. Prepare the Purchase Contract on behalf of the Issuer, if applicable.

Our Disclosure Opinion will be addressed to the Issuer and will be delivered by us on the date the Certificates are issued (the "Closing").

The Disclosure Opinion will be based on facts and law existing as of its date. In rendering our Disclosure Opinion, we will rely on the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation, and we will assume continuing compliance by the Issuer with applicable laws relating to the Certificates. During the course of this engagement, we rely on Issuer's staff and officials to provide us with complete and timely information on all developments pertaining to any aspect of the project, the Certificates and the security for the Certificates.

Our duties in this engagement are limited to those expressly set forth above. Among other things, our duties do not include:

(a) Preparation of blue sky or investment surveys with respect to the Certificates.

(b) Investigation or expression of any view as to the creditworthiness of the Issuer, the Certificates, any credit enhancement provider, or the debt instrument; or, providing services related to hedging or derivative financial products (e.g. "swaps" and related documents or opinions).

(c) Representation of the Issuer in post-closing regulatory investigation or matters.

(d) Representing the Issuer in Securities and Exchange Commission investigations.

(e) Addressing any other matter not specifically set forth above that is not required to render our Disclosure Opinion.



## CONFLICTS

The rules regulating The Florida Bar provide that a conflict of interest exists whenever a lawyer represents one client in a matter adverse to another client. The lawyer may proceed with the representation of one client if, after disclosure of the conflict, both clients consent to the representation. We have disclosed to the Issuer that we have, currently do and may in the future, serve as bond, disclosure or other counsel to other local governments or otherwise act as counsel to underwriters, investment banks and commercial banks on public finance matters. From time to time, we may represent the firms which may underwrite the Issuer's bonds, notes or other obligations (and other financial institutions hired by the Issuer) in connection with financings for other governmental entities on unrelated matters. In either case, such representations are standard and customary within the municipal bond industry. In our opinion, we can effectively represent the Issuer and the discharge of the Firm's professional responsibilities notwithstanding our representation of other parties in other matters, either because such representations will be sufficiently different or because the potential for such conflict is remote and minor and outweighed by consideration that it is unlikely that advice given to the other client will be relevant in any respect to the subject matter, and the Issuer expressly consents to such other representations consistent with the circumstances herein described. We currently represent Citigroup Global Markets, Inc., as underwriter's counsel in connection with the Peace River Manasota Regional Water Supply Authority Utility System Refunding Revenue Bonds, In One or More Series. The Issuer consents to such representation of the other client in unrelated matters consistent with the circumstances described herein. However, the Issuer reserves the right to identify a representation that it finds objectionable in the future, in which case the Firm agrees to take appropriate steps to resolve the issue.

## ATTORNEY-CLIENT RELATIONSHIP

In this transaction, the Issuer will be our client and an attorney-client relationship will exist between the Issuer and the Firm. We understand that you are serving as general counsel to the Issuer. In performing our services as Disclosure Counsel, we will represent the interests of the Issuer exclusively. Our representation of the Issuer will not affect, however, our responsibility to render an objective Disclosure Opinion.

Upon the closing of the Certificate transaction, without notice, it will be presumed that our services on that transaction shall be complete, and the Firm will not be actively providing any services under this engagement letter, until requested again by the Issuer or its counsel.

**FEES**

Our proposed fee will equal 75% of the bond counsel fee and our expenses will be the actual expenses which shall not exceed \$1,500. Such fees will be contingent on closing of the Certificates.

If any financing is not consummated, we understand and agree that we will not be paid our proposed fee; however, we expect that all reasonable out-of-pocket expenses are subject to reimbursement.

If the foregoing terms are acceptable to you, please so indicate by returning the enclosed copy of this engagement letter dated and signed by an authorized officer, retaining the original letter for your files.

BRYANT MILLER OLIVE P.A.



George A. Smith, Shareholder

Accepted and Approved:

THE SCHOOL BOARD OF INDIAN RIVER COUNTY, FLORIDA

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: September \_\_, 2014



#### 4. PAYMENT SCHEDULE

Payment will be generated by the School Board's Accounts Payable Department within forty-five (45) days after completion of services and receipt of invoice(s). Payment will be made as indicated below:

- one lump sum payment in the amount of \$ \_\_\_\_\_ upon completion of services
- \_\_\_\_ partial payments in the amount of \$ \_\_\_\_\_ after/before each \_\_\_\_\_
- Please see payment schedule hereto attached and incorporated into this Agreement.

#### 5. REGULATIONS & ORDINANCES

The Contractor shall comply with all applicable laws, ordinances, codes, rules and regulations of federal, state and local governments being licensed, if required, for performance of any work under this Agreement.

#### 6. CONFIDENTIALITY OF STUDENT RECORDS

For the purposes of performing the above scope of services only, Contractor is hereby designated a school official for the purposes of receiving limited confidential student information and the Contractor shall remain under the direct control of the School Board with respect to the use and maintenance of the confidential student information. Contractor acknowledges and agrees that it will not disclose the confidential student information to any other person or entity, and will only use the confidential student information for the purpose listed in paragraph 1 above and for no other purpose. Upon the completion of the services, Contractor shall return to School Board all original and any copies of the confidential student information, and shall not retain any confidential student information. As Contractor will be receiving student information that is otherwise confidential, Contractor shall fully comply with the requirements of § 1002.22 and § 1002.221, Florida Statutes, and any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. Further, Contractor for itself, and its officers, employees, agents, representatives, contractors, and subcontractors, shall fully indemnify and hold the School Board and its officers and employees harmless for any violation of this provision, including, but not limited to defending the School Board and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon the School Board, or payment of any and all costs, damages, judgments, or losses incurred by or imposed upon the School Board arising out of the breach of this provision by the Contractor, or its officers, employees, agents, representatives, contractors, and subcontractors, to the extent that the Contractor shall either intentionally or negligently violate this provision, or § 1002.22 or § 1002.221, Florida Statutes. This provision shall survive the termination of or completion of all obligations under this Agreement and shall be fully binding upon the Contractor until such time as any proceeding which may be brought on account of this provision is barred by any applicable statute of limitations.

#### 7. ENTIRE AGREEMENT

It is understood and agreed that this Agreement including Purchase Order Terms & Conditions, contains the complete understanding and agreement of the parties. No stipulation, agreement or understanding shall be valid or enforceable unless contained in this Agreement. No representations or statements made by any employees, agents or representatives of either party shall be binding on either party as a warranty or otherwise, except as expressly set forth herein.

#### 8. GOVERNING LAW; VENUE

This Agreement shall be governed by, and construed in accordance with the laws of the State of Florida. In the event of litigation, venue for any claim shall lie exclusively in a court of competent jurisdiction in Indian River County. All parties shall be responsible for their own attorneys' fees.

## **9. INDEMNIFICATION / HOLD HARMLESS AGREEMENT**

Contractor shall, in addition to any other obligation to indemnify the School Board of Indian River County, Florida, protect, defend, indemnify and hold harmless the School Board, its agents, officers, elected officials and employees from and against all claims, actions, liabilities, losses (including economic losses), costs arising out of any actual or alleged bodily injury, sickness, disease or death, or injury to or destruction of tangible property including the loss of use resulting therefrom, or any other damage or loss arising out of, or claimed to have resulted in whole or part from any actual or alleged act or omission of the Contractor, subcontractor, anyone directly or indirectly employed by any of them, of anyone for whose acts any of them may be liable in the performance of the work, or violation of law, statute, ordinance, governmental administration order, rule or regulation by Contractor in the performance of the work; or liens, claims or actions made by the Contractor or any subcontractor or other party performing the work. The indemnification obligations hereunder shall not be limited to any limitation on the amount, type of damages, compensation or benefits payable by or for the Contractor or any subcontractor under workers' compensation acts, disability benefit acts, other employee benefit acts or any statutory bar. This provision shall survive the termination of or completion of all obligations under this Agreement.

## **10. DUTY TO DEFEND**

The Contractor agrees, at its own expense, and upon written request by the Board, to defend any suit, action or demand brought against the School Board on any claim or demand arising out of, resulting from or incidental to Contractor's performance under this Agreement.

## **11. CANCELLATION / TERMINATION**

In the event any of the provisions of this agreement are violated by the contractor, the Superintendent or her designee, shall give written notice to the contractor stating the deficiencies and unless the deficiencies are corrected within ten (10) days, recommendation will be made to the School Board for immediate cancellation. Upon cancellation hereunder, the School Board of Indian River County, Florida, may pursue any and all legal remedies as provided herein and by law. The School Board of Indian River County, Florida, reserves the right to terminate any contract at any time and for any reason, upon giving ten (10) business days prior written notice to the Contractor. If said contract should be terminated for convenience as provided herein, the School Board shall be relieved of all obligations under said contract. The School Board of Indian River County shall only be required to pay to the Contractor that amount of the contract actually performed to the effective date of termination.

## **12. EQUAL EMPLOYMENT OPPORTUNITY**

Contractors awarded contracts involving Federal Funds in excess of \$10,000 must be in compliance with Executive Order 11246 of September 24, 1965 entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor Regulations (41 CFR Chapter 60).

## **13. ACCESS TO RECORDS / FLORIDA'S PUBLIC RECORDS LAWS**

This Agreement shall be subject to Florida's Public Records Laws, Chapter 119, Florida Statutes. Contractor understands the broad nature of these laws and agrees to comply with Florida's Public Records Laws and laws relating to records retention. The Contractor shall keep records to show its compliance with program requirements. Contractors and subcontractors must make available, upon request of the School Board, a Federal grantor agency, the Comptroller General of the United States, or any of their duly authorized representatives, any books, documents, papers, and records of the Contractor which are directly pertinent to this specific Agreement for the purpose of making audit, examination, excerpts, and transcriptions. The Contractor shall retain all records for five (5) years after final payment is made or received and all pending matters are completed pursuant to Title 34, Sections 80.36(b)(1). Exempt or confidential information should not be disclosed unless authorized by law. Contractor shall destroy any duplicate records which are exempt from public records disclosure as set forth in Chapter 119. Upon termination of this agreement all public records in possession of the Contractor must be transferred to School Board at no cost. If records are stored electronically, the records must be provided in a compatible format to School Board's operating system.



#### **14. PATENTS, COPYRIGHTS AND ROYALTIES**

All books, manuals, films or other materials suitable for copyright or patent, regardless of means of transmission produced as a result of the work or services performed under or in connection with this Agreement, are hereby reserved as the exclusive property of and sole ownership by The School Board of Indian River County, Florida, unless and to the extent that the parties agree otherwise, as evidenced in writing and included as a part of this Agreement. Contractor shall defend, indemnify and hold the School Board and its successors and assigns harmless from and against all third-party claims, suits and proceedings and any and all damages, liabilities, costs and expenses (including reasonable attorneys' fees and court costs) incurred as a result of (i) infringement by Contractor of any third-party patent, copyright or trademark or (ii) misappropriation by Contractor of any third-party trade secret in connection with any of the foregoing. Contractor will indemnify and hold harmless the School Board from liability of any nature or kind, including costs and expenses for or on account of any copyrighted, service marked, trademarked, patented or unpatented invention, process, article or work manufactured or used in the performance of the Agreement, including its use by the School Board. If Contractor uses any design, device, materials or works covered by letters, service mark, trademark, patent, copyright or any other intellectual property right, it is mutually agreed and understood without exception that the proposal prices will include all royalties or costs arising from the use of such design, device or materials in any way involved in the work.

#### **15. BACKGROUND SCREENING REQUIREMENTS**

In accordance with the requirements of §1012.465, §1012.32 and §1012.467, Florida Statutes, and School Board Policies as amended from time to time Contractor agrees that, if Contractor receives remuneration for services, Contractor and all of its employees who provide or may provide services under this Contract will complete criminal history checks, and all background screening requirements, including level 2 screening requirements as outlined in the above-referenced statutes and School Board Policies prior to providing services to The School Board of Indian River County.

Additionally, Contractor agrees that each of its employees, representatives, agents, subcontractors or suppliers who is permitted access on school grounds when students are present, who has direct contact with students or who has access to or control of school funds must meet level 2 screening requirements as described in the above-referenced statutes and School Board Policies.

A non-instructional contractor who is exempt from the screening requirements set forth in §1012.465, §1012.468 or §1012.467, Florida Statutes, is subject to a search of his or her name or other identifying information against the registration information regarding sexual predators and sexual offenders maintained by the Department of Law Enforcement under §943.043 and the national sex offender public registry maintained by the United States Department of Justice.

Further, upon obtaining clearance by School Board, the School Board will issue a photo identification badge, which shall be worn by the individual at all times in plain sight while on School Board property when students are present.

Contractor agrees to bear any and all costs associated with acquiring the required background screening -- including any costs associated with fingerprinting and obtaining the required photo identification badge. Contractor agrees to require all its affected employees to sign a statement, as a condition of employment with Contractor in relation to performance under this Bid/RFP/Agreement, agreeing that the employee will abide by the heretofore described background screening requirements, and also agreeing that the employee will notify the Contractor/Employer of any arrest(s) or conviction (s) of any offense enumerated in School Board Policy 8475 within 48 hours of its occurrence.

Contractor agrees to provide the School Board with a list of all its employees who have completed background screening as required by the above-referenced statutes and who meet the statutory requirements contained therein. Contractor agrees that it has an ongoing duty to maintain and update these lists as new employees are hired and in the event that any previously screened employee fails to meet the statutory standards. Contractor further agrees to



**BACKGROUND SCREENING REQUIREMENTS** continued.....

notify the School Board immediately upon becoming aware that one of its employees who was previously certified as completing the background check and meeting the statutory standards is subsequently arrested or convicted of any disqualifying offense. Failure by Contractor to notify the School Board of such arrest or conviction within 48 hours of being put on notice and within five (5) business days of the occurrence of qualifying arrest or conviction, shall constitute grounds for immediate termination of this Agreement.

The parties further agree that failure by Contractor to perform any of the duties described in this section shall constitute a material breach of the Agreement entitling the School Board to terminate this Agreement immediately with no further responsibility to make payment or perform any other duties under this Agreement.

**16. CONFLICTING EMPLOYMENT OR CONTRACTUAL RELATIONSHIP**

As per School Board Rule 1113, it is the policy that no District officer or employee, including but not limited to, Board members, administrators, instructional staff members, or support staff members, shall have or hold any employment or contractual relationship with any business entity or any agency which is doing business with an agency of which s/he is an officer or employee, excluding those organization and their officer who, when acting in their official capacity, enter into or negotiate a collective bargaining contract with the District.

Furthermore, it is the policy of the Board that no District officer or employee, including but not limited to Board members, administrators, instructional staff members, or support staff members, shall have or hold any employment or contractual relationship that will create any conflict whatsoever between his/her private interests and the performance of his/her duties or that would impede the full and faithful discharge of his/her duties.

It is the intent of the Board that this policy is interpreted consistent with the Florida Commission on Ethics interpretations.

**17. COMPLIANCE WITH BOARD POLICIES**

I certify agreement with the following School Board Policies: 6320 Purchasing and Contracting for Goods and Services; 6324 Cone of Silence; 6322 Construction Contracting and Bidding; 6540 Consultant Agreements; and 6460 Vendor Relations, and agree to comply with all applicable School Board contracting and procurement policies and procedures.

**18. ASSIGNMENT**

This Agreement may not be assigned nor may any assignment of monies due, or to become due to Contractor, be assigned without the prior written agreement of The School Board of Indian River County, Florida. If Contractor attempts to make such an assignment, such attempt shall constitute a condition of default.

**19. DEBARMENT**

By signing this Agreement, Contractor certifies, to the best of its knowledge and belief, that it and its principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by a federal department or agency.
- (b) Have not, within the preceding five-year period, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or contract under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.
- (c) Are not presently indicted or otherwise criminally charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in the preceding paragraph (b).

(d) Have not within the preceding five-year period had one or more public transactions (federal, state or local) terminated for cause or default.

(e) Have not been debarred by the School Board pursuant to School Board policy 6320.

Contractor agrees to notify School Board within 30 days after the occurrence of any of the events, actions, debarments, proposals, declarations, exclusions, convictions, judgments, indictments, informations, or terminations as described in paragraphs 18(a) – (e) above, with respect to Contractor or its principals.

By signing this Agreement, Contractor certifies, to the best of its knowledge and belief, that it and its principals:

## **20. DAVIS-BACON ACT LABOR STANDARDS**

The Contractor shall comply with all applicable provisions of 40 U.S.C. §276a to 276a-7, the Davis-Bacon Act, as supplemented by the Department of Labor regulations (29 C.F.R. Part 5 "Labor Standards Provisions Applicable to Contracts Governing Federally Financed and Assisted Construction").

## **21. CONDUCT WHILE ON SCHOOL PROPERTY**

The Contractor acknowledges that its employees and agents must behave in an appropriate manner while on the premises of any school facility and shall at all times conduct themselves in a manner consistent with School Board Policies and subject to the administrator or designee. It will be considered a breach of this Agreement for any agent or employee of the Contractor to behave in a manner which is inconsistent with good conduct or decorum, or to behave in any manner which will disrupt the educational program or constitute any level of threat to safety, health and well-being of any student or employee of the School Board. The Contractor agrees to immediately remove any agent or employee if directed to do so by the building administrator or designee.

## **22. NO WAIVER**

Nothing herein is intended to serve as a waiver of sovereign immunity by the School Board.

## **23. NON-DISCRIMINATION**

The parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this Agreement because of race, color, religion, gender, age, marital status, disability, political or religious beliefs, or national or ethnic origin.

## **24. NO TAXES**

The School Board is not obligated and does not agree to pay any federal, state, or local tax as a result of this agreement. The only exemption regarding payment of taxes shall be for situations that involve re-sale of product to the public for the purpose of fund-raising.

**25. WRITTEN NOTICE DELIVERY**

Any notice required or permitted to be given under this agreement by one party to the other party shall be in writing and shall be given and deemed to have been given immediately if delivered in person to the recipient's address set forth in this section or on the date shown on the certificate of receipt if placed in the United States mail, postage prepaid, by registered or certified mail with return receipt requested, addressed to the receiving party at the address hereinafter specified.

**Contractor/Vendor Address.** The address for Contractor/Vendor for all purposes under this agreement and for all notices hereunder shall be:

**Contractor/Vendor:**  
**Contact's Name/Title:** \_\_\_\_\_ **Attn:** \_\_\_\_\_  
**Address:** \_\_\_\_\_  
 \_\_\_\_\_

**School Board's Address.** The address for the School Board of Indian River County for all purposes under this agreement and for all notices hereunder shall be:

School Board of Indian River County  
 Attn: Superintendent Fran J. Adams  
 1990 25<sup>th</sup> Street  
 Vero Beach, Florida 32960

**With a copy to:**

Department: \_\_\_\_\_  
 Department Director: \_\_\_\_\_ **Attn:** \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**And a copy to:**

Department: \_\_\_\_\_  
 Department Director: \_\_\_\_\_ **Attn:** \_\_\_\_\_  
 Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**26. INSURANCE REQUIREMENTS**

Contractor shall provide evidence of insurance as may be required by the School Board's Office of Risk and Benefit Department, which may include, without limitation, professional liability, general liability, worker's compensation and auto liability insurance coverages. Upon request, "The School Board of Indian River County, Florida, its officers, directors and employees" shall be named as additional insured. Prior to effective date of the Agreement, Contractor shall be responsible for providing the School Board with (1) certificate(s) of insurance and (2) policy endorsement(s) as proof of said coverage. If the Agreement is pursuant to a Request for Proposal or Invitation to Bid, then the Contractor shall also comply with insurance requirements set forth therein. Contractor shall maintain insurance coverage in effect for the entire term of the Agreement. Cancellation or modification of terms, without the prior written consent of the School Board, shall constitute a material default under the Agreement.

Contract Number \_\_\_\_\_ (For Procurement Use Only)

**VENDOR/CONTRACTOR**

**THE SCHOOL BOARD OF INDIAN RIVER COUNTY,  
FLORIDA**

BY: \_\_\_\_\_  
(Signature)

BY: \_\_\_\_\_ Signature  
(Superintendent of Schools or Designee)

\_\_\_\_\_  
(Name Typed)

\_\_\_\_\_  
(Name Typed)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Title)

\_\_\_\_\_  
(Address)

\_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

FEIN (BUSINESS) \_\_\_\_\_

SS# (INDIVIDUAL) \_\_\_\_\_

\_\_\_\_\_  
PHONE / FAX

\_\_\_\_\_  
CONTACT EMAIL ADDRESS



## **REQUEST FOR QUALIFICATIONS**

RFQ # xxxx

Continuing Contract for xxxxxxxx

Date , 2014

Purchasing Department  
6055 62<sup>nd</sup> Avenue  
Vero Beach, FL 32967

1.00 **PURPOSE & OVERVIEW**

1.01 The School Board is authorized to employ procedures to contract for xxxxxxxx services for the construction of new facilities, for additions, remodeling, renovations, maintenance, or repairs to existing facilities by licensed professionals. The intent of this Request for Qualifications (RFQ) is to select a minimum of three xxxxxxxxxxxxxx for consulting services as specified herein pursuant to School Board Policy 6330, The Florida Consultant's Competitive Negotiation Act (CCNA) F.S. 287-055, Florida Statutes Chapter 1013 and Florida Administrative Code Rule 6A-2.0010.

1.02 The individual projects assigned under this contract will be limited to those with an estimated construction cost which does not exceed \$2 million and for study activity fees which do not exceed \$200,000, or as allowed by School Board policy.

1.03 Firms shall be capable to provide employees that can be processed through the FDLE Level II background checks. Firms are advised that they are responsible to ensure that no employees have been convicted or are currently under investigation for crimes against children in accordance with FS 435.04.

2.00 **QUALIFICATIONS OF FIRM**

2.01 In determining whether a Firm is qualified, the School Board shall consider such factors as the ability and qualifications of professional personnel; experience and past performance, past litigation; location of supporting office; project/task approach and methodology; and references.

3.00 **AWARD**

3.01 The District desires to award a minimum of three firms to provide professional services as assigned by the Facilities Department on a rotating or best fit selection.

4.00 **CONE OF SILENCE**

As per Board Rule 6324, a cone of silence is hereby established for all competitive selection processes including Invitations for Bids (IFB), Request for Responses (RFP), Request for Qualifications (RFQ) and Invitations to Negotiate (ITN) for the provision of goods and services. The cone of silence is designed to protect the integrity of the procurement process by shielding it from undue influences prior to the recommendation of contract award. This cone of silence is now in effect. The cone of silence prohibits any communication regarding a particular IFB, RFP, RFQ, or ITN between:

- a. A potential vendor, service provider, bidder, lobbyist or consultant and the staff of the District, including school principals
- b. A potential vendor, service provider, bidder, lobbyist or consultant and any School Board Member or member-elects.

Unless specifically provided otherwise in the applicable IFB, RFP, RFQ or ITN, the cone of silence does not apply to the following:

- a. Communications between a potential vendor, service provider, bidder, lobbyist, or consultant and the District's Purchasing Department.
- b. Communications at duly noticed pre-bid meetings and site visits prior to the bid opening or post bid-opening meetings and site visits, which are administered by the Purchasing Department or the Facilities, Planning and Construction Department prior to the issuance of a written recommendation of contract award.



The cone of silence terminates at the time the Board acts on a written recommendation from the Purchasing Department or Facilities, Planning and Construction Department regarding contract award; provided, however, that communications are permitted when the Board receives public comment at the meeting when the recommendation is presented. Violation of this policy by a particular bidder, proposer, respondent, and/or representative may, at the discretion of the District, result in rejection of said bidder, proposer, respondent, and/or representative's bid, response, or offer and may render any contract award to said bidder, proposer, or respondent voidable.

5.00 **SCOPE OF SERVICES**

5.01 The scope of work will be identified on a project basis and will vary depending on project needs. The scope may involve all phases of project development and may include and not be limited to the following:

Preliminary Services

- a. Confirm School District's goals and objectives through meetings/workshops.
- b. Conduct field survey to evaluate non-concealed conditions and concealed conditions to fullest extent possible without performing destructive activities.
- c. Prepare site plans in latest version of AutoCAD, preliminary layouts, estimates of probable costs and alternatives as requested.
- d. Support School Board in obtaining geotechnical services and survey services necessary for the required scope of work. In some cases survey may be provided by the School Board.
- e. Review existing plans and/or As-Built Documents archived by School Board.
- f. Review maintenance logs and interview appropriate School Board staff.
- g. Prepare engineering and/or architectural details and calculations.
- h. Present alternatives and provide recommendations and analyses of the advantages and/or disadvantages of each.
- i. Deliverables as identified by individual task orders.

5.02 Schematic Design through Construction Documents

- a. Prepare engineering/architectural designs, calculations, plans, specifications, cost estimate and contract bidding documents in compliance with the most recent edition of the School Board Design Criteria.
- b. Prepare Specifications and general provisions in Microsoft Word fully coordinated with the School District Design Criteria, Owner/Contractor Contract and related Bid/Front End Documents to be utilized bidding and construction.
- c. Undertake coordination with local ordinances municipal agreements/requirements, and authorities having jurisdiction over project..
- d. Further develop field survey documentation to evaluate non-concealed conditions and concealed conditions to fullest extent possible without performing destructive activities.
- e. The School Board shall typically review the work product and Construction Documents at the preliminary stage, sixty percent (60%); ninety percent (90%) and final stage, or as specified by specific task order or as is deemed necessary by the School Board.
- f. All project calculations, supporting/reference information, correspondence, photos, Microsoft Office files, etc. shall be provided to School Board with the final submittal or upon request.
- g. Drawings shall be prepared in standard engineering/architectural scale using the latest version of AutoCAD or as directed by the School Board.
- h. Coordinate phasing delineations and requirements with Construction Manager/Contractor.
- i. Work with Construction Manager/Contractor to develop schematic phase, design development phase and Final Construction Document phase Opinions of Construction Value.
- j. All project AutoCAD files (i.e. drawing, x-refs, blocks, fonts, pen styles, etc.) shall be provided to the School Board on CD, DVD format or via email at the discretion of the School Board.
- k. Deliverables at each phase as identified by individual task orders.

- 5.03 Permits
  - a. Assist the School Board in obtaining necessary approvals and permits as required.
  - b. Deliverables as identified by individual task orders.
- 5.04 Bidding Construction Documents
  - a. Assist the School Board in answering bidder's questions, attend pre-bid conferences, job walks, and perform constructability review of own plans and specifications at the discretion of School Board Staff.
  - b. Develop addenda to address required changes to bid documents.
  - c. Assist Owner/Construction Manager with bid review and recommendation for contract awards.
- 5.05 Construction Administration
  - a. Attend pre-construction meeting and project progress meetings at the discretion of School Board staff.
  - b. Assist the School Board and Construction Manager/Contract Administrator with interpretation of plans and specifications, analysis of changed conditions, development of corrective action, review of shop drawings and provide "peer review" of other submittals at the discretion of School Board Staff.
  - c. Provide periodic problem solving.
  - d. Provide periodic construction observations/inspections.
  - e. Review and approve Contractor Application for Payment
  - f. Develop substantial completion punch list.
  - g. Perform final inspection and punch list completion verification.
  - h. Assist owner with obtaining and review all project closeout documentation.
  - i. Undertake post-occupancy warranty walk through at time frame identified by owner.
- 5.06 Project scopes may include activities and tasks relating to new and existing site improvements and modifications for projects entailing new construction, remodeling, renovation, playgrounds, storm water, utilities, bus/vehicle ramps and circulation, life safety, fire access, and maintenance/repair projects.

6.00 **SPECIAL TERMS & CONDITIONS**

6.01 **TERM OF CONTRACT**

The School Board's goal is to promote partnership relationships within the policies and procedures of public procurement. The successful respondent(s) shall be awarded a contract for a three (3) year period.

- 6.02 The term of the contract shall be from **XXXXX, 2014 through XXXX, 2017**. The awardee agrees to this condition by signing the bid.

7.00 **TIME SCHEDULE**

- XX.XX.2014 RFQ document mailed to vendors
- XX.XX.2014 Deadline for written questions. See 10.0. RFQ Inquires
- XX.XX.2014 Responses due no later than 2:00 p.m., at which time responses will be publicly opened.
- XX.XX.2014 Post recommendation
- XX.XX.2014 Recommend firm to the School Board for approval.

A reasonable, but not guaranteed, attempt of notification of any required changes to the time schedule will be made to the selected firms.

8.00 **SUBMITTAL INSTRUCTIONS**

All responses must be prepared and submitted in accordance with the instructions provided in this RFQ. Failure to provide the required copies and information may result in the response not being considered. Submittals shall be clear, concise, indexed by subject, typed on letter size paper, and individually bound.

8.01 All responses shall be sent to:

School District of Indian River County  
Support Service Complex  
Attn: Purchasing Department  
6055 62<sup>nd</sup> Avenue  
Vero Beach, FL 32967

**PLEASE NOTE IF YOU ARE HAND-DELIVERING A BID, THIS ADDRESS DOES NOT SHOW ACCURATELY ON A GPS DEVICE. SEE ATTACHMENT F FOR DIRECTIONS TO OUR NEW FACILITY.**

8.02 To All Bidders: it is your responsibility to verify that no addenda have been issued prior to the bid opening. All addenda will be posted on our webpage at <https://www.indianriverschools.org/bids-and-rfps>. Failure to verify and acknowledge any addenda may result in the rejection of your bid.

8.03 If a response is transmitted by US Mail or other delivery medium, the proposer shall be responsible for its timely delivery to the designated school district office. Responses delivered to a location other than as specified in Section 8.01 will not constitute receipt. It is the responsibility of the proposer to ensure responses are timely received. Any response received after the stated time and date will not be considered and will be returned unopened to the proposer. Faxed or emailed responses will not be accepted.

8.04 One sealed original response with a manual signature and six (6) copies shall be submitted and clearly labeled "SDIRC 2015-XXXXXXXX" on the outside of the package. The legal name, address, proposer's contact person, and telephone number shall also be clearly annotated on the outside of the package. In an effort to reduce the vendor's cost to respond, the District will allow vendors to submit one original as well as six (6) copies on six (6) individual flash drives. **The original must be a hard copy.** Failure to submit one original response with a manual signature may result in the rejection of the response. All responses shall be signed by an officer or employee having authority to bind the company.

9.00 **PUBLIC RFQ OPENING**

Only the names of the firms submitting qualifications will be read aloud at the RFQ opening. The submittals will be available for inspection during normal business hours in the Purchasing Department 30 days after the response opening date or notice of a decision or intended decision; whichever is earlier, by appointment, (Florida Statute 119.071 (1) (b)).

10.00 **RFQ INQUIRIES**

In order to maintain a fair and impartial competitive process, the School District must avoid private oral communications with prospective proposers during the submittal preparation and evaluation period. Firms may pose questions in writing solely to the Director of Purchasing. Inquires may be received by mail, fax or email no later than **2:00 p.m. XXXXXX, 2014.** All proposers will be furnished in writing with both the questions and answers to any inquires (other than administrative

or procedural details). Send all email inquiries to both email addresses shown below.

Mr. Rick Chuma, Director of Purchasing  
Support Services Complex  
6055 62<sup>nd</sup> Avenue  
Vero Beach, FL 32967  
Tele: (772) 564-5050 Fax: (772) 564-5048  
[rick.chuma@indianriverschools.org](mailto:rick.chuma@indianriverschools.org) and [Sheryl.cobb@indianriverschools.org](mailto:Sheryl.cobb@indianriverschools.org)

11.00 **QUALIFICATION SUBMITTAL GUIDELINES**

11.01 To facilitate the evaluation of the submittals, the Respondent shall prepare its package in accordance with the instructions outlined in this section. If the Respondent deviates from these instructions, such submittal may, in the School District's sole discretion, be rejected.

11.02 Cross Referencing - To the greatest extent possible, each section shall be written on a standalone basis so that its contents may be evaluated with a minimum of cross-referencing to other sections of the qualifications package. Information required for evaluation of qualifications, which is not found in its designated section, will be assumed to have been omitted from the qualifications package.

11.03 Glossary of Abbreviations and Acronyms. Each section shall contain a glossary of all abbreviations and acronyms used, with an explanation for each. If no abbreviations and/or acronyms are used, then a glossary is not required.

12.00 **ECONOMY OF SUBMITTAL**

Each submittal shall be prepared simply and economically, providing a straightforward, concise description of the Respondent's capabilities to satisfy the conditions and requirements of this RFQ. Fancy bindings, colored displays, promotional material and information in addition to that specifically requested (i.e. videotapes, photographs, in-depth Firm history, lengthy and repetitive resumes, etc.) are strongly discouraged. The School District is not liable or responsible for any costs incurred by any Respondent in responding to this RFQ including, without limitation, costs for presentations and/or demonstrations if requested.

13.00 **SCHOOL BOARD RIGHTS**

13.01 The School Board has the sole discretion and reserves the right to cancel this RFQ, to reject any and all submittals, to waive any and all informalities and/or irregularities, or to re-advertise with either the identical or revised specifications, if it is deemed to be in the best interest of the School District.

13.02 The School Board reserves the right to make award to the response(s) deemed to be most advantageous to the School District.

13.03 The School Board reserves the right to award the contract to the next most qualified Firm if the successful Firm does not begin the contracted services within the prescribed xxxxx days or if an acceptable fee cannot be negotiated.

13.04 The successful Firm shall not discriminate against any person in accordance with federal, state, or local law.

13.05 The School Board reserves the right to award the contract to a single firm or make multiple awards to multiple firms.

13.06 Firms will be notified in writing as to whether or not they have been selected for this contract.

14.00 **DISCRIMINATION**

An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid on a contract to provide goods or services to a public entity, may not submit a bid on a contract with a public entity for the construction or repair of a public building or public work, may not submit bids on leases of real property to a public entity, may not award or perform work as a contractor, supplier, sub-contractor or consultant under contract with any public entity, and may not transact business with any public entity.

15.00 **CONFLICTING EMPLOYMENT OR CONTRACTUAL RELATIONSHIP**

As per School Board Rule 1113, it is the policy of the School Board that no District officer or employee, including but not limited to, Board members, administrators, instructional staff members, or support staff members, shall have or hold any employment or contractual relationship with any business entity or any agency which is doing business with an agency of which s/he is an officer or employee, excluding those organization and their officer who, when acting in their official capacity, enter into or negotiate a collective bargaining contract with the District. Furthermore, it is the policy of the Board that no District officer or employee, including but not limited to Board members, administrators, instructional staff members, or support staff members, shall have or hold any employment or contractual relationship that will create any conflict whatsoever between his/her private interests and the performance of his/her duties or that would impede the full and faithful discharge of his/her duties. It is the intent of the Board that this policy is interpreted consistent with the Florida Commission on Ethics interpretation.

16.00 **PUBLIC ENTITY CRIMES**

16.01 Pursuant to Florida Statutory requirements, potential Respondents are notified:

287.133(2)(a) A person or affiliate who has been placed on the convicted vendor list following a conviction for a public entity crime may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO for a period of 36 months following the date of being placed on the convicted vendor list.

16.02 287.133(2)(b) A public entity may not accept any bid, proposal, or reply from, award any contract to, or transact any business in excess of the threshold amount provided in s. 287.017 for CATEGORY TWO with any person or affiliate on the convicted vendor list for a period of 36 months following the date that person or affiliate was placed on the convicted vendor list unless that person or affiliate has been removed from the list pursuant to paragraph (3)(f). A public entity that was transacting business with a person at the time of the commission of a public entity crime resulting in that person being placed on the convicted vendor list may not accept any bid, proposal, or reply from, award any contract to, or transact any business with any other person who is under the same, or substantially the same, control as the person whose name appears on the convicted vendor list so long as that person's name appears on the convicted vendor list.

16.03 287.134(2)(a) An entity or affiliate who has been placed on the discriminatory vendor list may not submit a bid, proposal, or reply on a contract to provide any goods or services to a public entity; may not submit a bid, proposal, or reply on a contract with a public entity for the construction or repair of a public building or public work; may not submit bids, proposals, or replies on leases of real property to a public entity; may not be awarded or perform work as a contractor, supplier, subcontractor, or consultant under a contract with any public entity; and may not transact business with any public entity.

- 16.04 287.134(2)(b) A public entity may not accept any bid, proposals, or replies from, award any contract to, or transact any business with any entity or affiliate on the discriminatory vendor list for a period of 36 months following the date that entity or affiliate was placed on the discriminatory vendor list unless that entity or affiliate has been removed from the list pursuant to paragraph (3)(f). A public entity that was transacting business with an entity at the time of the discrimination resulting in that entity being placed on the discriminatory vendor list may not accept any bid, proposal, or reply from, award any contract to, or transact any business with any other entity who is under the same, or substantially the same, control as the entity whose name appears on the discriminatory vendor list so long as that entity's name appears on the discriminatory vendor list.
- 16.05 By submitting a proposal, the Respondent represents and warrants that the submission of its proposal does not violate Section 287.133, Florida Statutes, nor Section 287.134, Florida Statutes.
- 16.06 In addition to the foregoing, the Respondent represents and warrants that Respondent, Respondent's subcontractors and Respondent's implementer, if any, is not under investigation for violation of such statutes.
- 16.07 Respondent should read carefully all provisions of 287.133 and 287.134, Florida Statutes.

17.00 **PUBLIC RECORDS LAW**

All response documents and/or other material submitted by the proposer in response to this Request for Response shall be open for inspection by any person and in accord with Chapter 119, Florida Statutes. Effective July 1, 2013 Florida Statute 119.0701 requires School Board agreements for services to include compliance with public record laws.

- Vendor must keep and maintain public records ordinarily and necessarily kept by the School Board in order to perform the service(s) awarded.
- Vendor must provide the public with access to public records on the same terms and conditions the School Board would provide the records and at a cost that does not exceed the cost provided in the Public Records Act.
- Vendor must insure public records that are exempt, or confidential and exempt, from public records disclosure requirements are not disclosed except as authorized by law.
- Vendor must meet all the requirements for retaining public records and transfer at no cost to the School Board, all public records in the possession of the vendor upon termination of the agreement, and destroy any duplicate public records that are exempt or confidential and exempt, from public records disclosure requirements.

18.00 **CANCELLATION / TERMINATION**

In the event any of the provisions of this response are violated by the awarded firm(s), the Superintendent or her designee, shall give written notice stating the deficiencies and unless the deficiencies are corrected within ten (10) business days, recommendation will be made to the School Board for immediate cancellation. Upon cancellation hereunder, the School District of Indian River County, Florida, may pursue any and all legal remedies as provided herein and by law. The School District of Indian River County, Florida, reserves the right to terminate any contract resulting from this RFQ at any time and for any reason, upon giving ten (10) business days prior written notice to the vendor. If said contract should be terminated for convenience as provided herein, the School Board shall be relieved of all obligations under said contract. The School District of Indian River County shall only be required to pay to the Contractor that amount of the contract actually performed to the effective date of termination.



19.00 **INVOICES / PAYMENT**

19.01 Vendor shall submit invoices with all supporting documentation that the District may reasonable require. Invoices shall reference the purchase order number and be submitted in duplicate to the School District of Indian River County, Attn: Accounts Payable, 1990 25<sup>th</sup> Street, Vero Beach, FL 32960.

19.02 The District reserves the right to pay by credit card if it is determined to be in their best interest.

20.00 **INSURANCE REQUIREMENTS**

A. Pursuant to Board Policy 8710.01, firms providing "professional services," as defined in the Consultants' Competitive Negotiations Act, that are selected by the School Board to complete construction projects or conduct planning activities that exceed the thresholds stated in F.S. 287.055(3)(a)(1) and 287.017 shall carry and maintain the required insurance during the period they are performing such services and thereafter as stipulated below:

1. Professional Liability Insurance
  - a. Coverage shall be in limits not less than \$1,000,000.00 per occurrence or an annual aggregate limit of \$3,000,000.00 covering negligent errors, omissions, or acts, with a per occurrence deductible not to exceed \$5,000.00 or five percent (5%) of the estimated professional fee or as approved by the Superintendent. Such coverage shall be maintained for a period of three (3) years after the date of final payment to the architect or engineer. If such insurance is based upon a "claims made" policy, prior to the services being performed, the architect or engineer shall provide to the Board satisfactory proof that extended reporting period coverage is available if the architect or engineer should cancel such coverage within three (3) years after the date of final payment to the architect or engineer. For specific projects, when recommended by the Superintendent, the Board may require higher limits.
  - b. When in the District's best interest and upon the recommendation of the Superintendent, the architect or engineer may obtain and carry non-cancelable project-specific professional liability insurance during the design and construction of the project and for a three (3) year discovery period thereafter. This insurance shall also provide for the owner's defense, if named with the architect or engineer in any claim covered under the policy.
2. Commercial General Liability Insurance (including Blanket Contractual Liability and Completed Operations, Explosion, Collapse, and Underground Hazards) in limits of not less than \$1,000,000.00 per occurrence and a \$3,000,000.00 aggregate, with no deductible, covering personal injury, bodily injury, and property damage. The Products and Completed Operations portions of the general liability shall extend for a period of two (2) years after the final acceptance of the project by the District. The policies shall name the District, its Board members, and staff as additional insureds as their interests may appear under this agreement and the insurers shall agree to waive all rights of subrogation against the District and each individual member of the Board and staff. Additional Insured Endorsement CG2026 shall be endorsed naming the Board.
3. Comprehensive Automobile Liability Insurance (including hired and owned vehicles, if any) in limits of not less than \$1,000,000.00 per occurrence, covering personal injury, bodily injury, and property damage.
4. Worker's Compensation Insurance in compliance with F.S. Chapter 440 with employer's liability coverage of not less than \$1,000,000.00 per occurrence.

5. Valuable papers and records insurance in an amount of not less than \$50,000.00 per occurrence, with no deductible, to assure the substantial restoration of any plans, drawings, or other similar data related to the architect's or engineer's services which are in the area, custody, or control of the architect or engineer.
  6. A Letter of Insurability or Certificate of Insurance evidencing that all of the above insurance is in force shall be furnished to the Board before any services are performed, at all renewal times, and shall require written notification to the Board at least thirty (30) days prior to any cancellation, termination, non-renewal, or modification. All insurance shall be with insurers authorized to do business in Florida and shall be rated at least AV by Best's Key Rating Guide. If the architect or engineer fails to provide or otherwise maintain the required insurance, the Board may purchase the insurance and hold the architect or engineer responsible for the cost thereof.
  7. The Superintendent may recommend that the Board enter an agreement with lower limits of coverage when the standard coverage required by this policy may be commercially unavailable for a particular undertaking, or when the amount of the professional fee may not justify the extent of coverage otherwise required by this policy. In such cases, the Superintendent or designee will recommend that the specifications and requirements for the project shall include the modified levels of insurance coverage and limits of liability for the specific project that will waive the standard insurance limits specified in this policy.
- B. Selection of firms providing professional services subject to the Consultant's Competitive Negotiation Act (CCNA). Acquisition of professional architectural, engineering, landscape architectural, and land surveying services shall be made pursuant to the competitive negotiation process set out in F.S. 287.055 when such services are in connection with construction projects or planning activities that exceed the applicable thresholds stated in F.S. 287.055(3)(a)(1) and 287.017 (currently, \$250,000.00 for construction and \$25,000.00 for planning activities or studies).
- C. Educational facilities contracting and construction techniques will be limited to those procedures and techniques allowed by F.S. 1013.45. In connection with each project, the Superintendent shall recommend to the Board that it employ a permissible contracting and construction technique as allowed in F.S. 1013.45.
- 21.00 **AMERICANS WITH DISABILITIES ACT**  
Individuals covered by the Americans with Disabilities Act of 1990 in need of accommodations to attend public openings or meetings sponsored by the School Board of Indian River County, may contract the School District's American Disabilities Act Coordinator at 772-564-3071 (TTY 772-564-8507) 48 hours in advance.
- 22.00 **DRUG-FREE WORKPLACE**  
Preference must be given to vendors submitting a certification with their response certifying they have a drug-free workplace in accordance with Section 287.887, Florida Statutes. This requirement affects all public entities of the State and became effective January 1, 1991. Attached is the Drug-free Workplace Certificate form (Attachment A) to be submitted with bid or shall be submitted within five (5) days upon request.
- 23.00 **JESSICA LUNSFORD ACT**  
On September 1, 2005, a new law, known as the Jessica Lunsford Act, involving all school district vendors went into effect. This law requires all individuals who are permitted access on school grounds when students are present, who will have direct contact with children or any student of

the District, or who will have access to or control of school funds to be fingerprinted and background checked.

Awarded vendor(s) and sub-contractors must comply with the Jessica Lunsford Act which requires your business to submit to Level 2 fingerprint screening. The cost is \$81.25 per person. You may make appointments by calling 772-564-3024 between the hours of 8:00 am and 12:00 noon, Monday through Friday. For identification purposes, each employee must provide a driver's license and social security number. This applies to subcontractors as well. For further explanation regarding payment you may contact Nicki Blanton, Fingerprint Specialist, at 772-564-3024.

Once employees are cleared by the Level 2 fingerprint screening, a clearance certificate will be mailed to your business. Individuals coming on an Indian River County School campus must wear the state badge at all times in plain view.

24.00 **PROTESTS**

24.01 Respondents are advised that any and all Protests must be made in accordance with the requirements of the terms and conditions of this bid, the Administrative Rules of the Florida Department of Education, and Chapter 120, Florida Statutes. Failure to file a protest within the time prescribed in Florida Statutes 120.57(3) or failure to post a bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under Chapter 120, Florida Statutes.

24.02 All Respondents acknowledge that the significant damages and losses that will be suffered by the OWNER as a result of the time lost and costs associated with an unsuccessful protest will be difficult, if not impossible to prove. Therefore, any and all protests must be accompanied by SECURITY in the amount \$5,000.00, which bond shall be conditioned upon the payment of all costs which may be adjudged against the protesters in the administrative hearing in which the action is brought and in any subsequent appellate court proceeding.

25.0 **DEFINITIONS**

1. "Professional Services" means those services within the scope of the practice of architecture, professional engineering, landscape architecture, or registered land surveying, as defined by the laws of the State, or those performed by any architect, professional engineer, landscape architect, or registered land surveyor and mapper in connection with his/her professional employment or practice.
2. "School Board" means the Board and describes an agency as defined in State law.
3. "Firm" means any individual, firm, partnership, corporation, association, or other legal entity permitted by law to practice architecture, engineering, or land surveying in the State.
4. "Compensation" means the total amount paid by the Board for professional services.
5. Project means that fixed capital outlay study or planning activity described in the public notice pursuant to Section B herein. The Board shall prescribe, in compliance with State law, procedures for the determination of a project under its jurisdiction. Such procedures may include:
  - a. determination of a project which constitutes a grouping of minor construction, rehabilitation, or renovation activities.

- b. determination of a project which constitutes a grouping of substantially similar construction, rehabilitation, or renovation activities.
6. A "Continuing Contract" is a contract for professional services entered into in accordance with all the procedures of the CCNA between the Board and a firm whereby the firm provides professional services to the Board for projects in which construction costs do not exceed \$2,000,000; for study activity when the fee for such professional services does not exceed \$200,000; or for work of a specified nature as outlined in the contract required by the Board with the contract being for a fixed term or with no time limitation except that the contract must provide a termination clause.
7. A "design-build firm" means a partnership, corporation, or other legal entity that:
  - a. is certified under F.S. 489.119 to engage in contracting through a certified or registered general contractor or a certified or registered building contractor as the qualifying agent; or
  - b. is certified under F.S. 471.023 to practice or to offer to practice engineering; certified under F.S. 481.219 to practice or to offer to practice architecture; or certified under F.S. 481.319 to practice or to offer to practice landscape architecture.
8. A "design-build contract" means a single contract with a design-build firm for the design and construction of a public construction project.
9. A "design criteria package" means concise, performance-oriented drawings or specifications of the public construction project. The purpose of the design criteria package is to furnish sufficient information to permit design-build firms to prepare a bid or a response to the Board's request for response, or to permit an agency to enter into a negotiated design-build contract. The design criteria package must specify performance-based criteria for the public construction project, including the legal description of the site, survey information concerning the site, interior space requirements, material quality standards, schematic layouts and conceptual design criteria of the project, cost or budget estimates, design and construction schedules, site development requirements, provisions for utilities, storm water retention and disposal, and parking requirements applicable to the project.
10. A "design criteria professional" means a firm who holds a current certificate of registration under F.S. Chapter 481, to practice architecture or landscape architecture or a firm who holds a current certificate as a registered engineer under F.S. Chapter 471, to practice engineering and who is employed by or under contract to the Board for professional architect services, landscape architect services, or engineering services in connection with the preparation of the design criteria package.
11. "Negotiate" or any form of that word means to conduct legitimate, arm's length discussions and conferences to reach an agreement on a term or price. For purposes of this policy, the term does not include presentation of flat-fee schedules with no alternatives or discussion.
12. State Requirements For Educational Facilities (SREF) - The SREF is generally organized by sequence of steps required in the facilities procurement process and covers general definitions, property acquisition/disposal, finance, lease and lease-purchase, historic buildings, program development, professional services, inspection services, design standards, and inspection standards.

26.0 **ATTACHMENTS**

- A. Drug-Free Workplace
- B. Certification Regarding Debarment, Suspension Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions
- C. Prohibition Against Contingent Fees
- D. Non-disclosure Agreement for Confidential Information
- E. Directions to the Support Service Complex

27.00 **SUBMITTAL REQUIREMENTS AND EVALUATION CRITERIA FOR INITIAL SCREENING**

27.01 From the applicants' response to the RFQ, the Evaluation Team will objectively evaluate the firms' abilities in accordance with those criteria listed below. **All criteria will be rated on a scale from 1 to 4; 4 being the "BEST".**

The Respondent's response will be scored by team members in accordance with the following scale:

- 1 = Below Minimum Standards: Responsive to the question but below acceptable standards.
- 2 = Marginal: Minimal acceptable performance standards and responsive to the question.
- 3 = Satisfactory: Above minimum performance, Effective and Responsive to the question.
- 4 = Exceeds Expectations for effectiveness and responsiveness to the question.

NOTE: The team member's score times the "weighted value" assigned to the different sections listed here equals the total score for that section.

**Tab 1 Respondent's Profile and Submittal Letter (1 – 4 Points)**

RFQ Submittal Letter signed by authorized agent of the business/corporation with proof of authorization from business. A brief profile of the firm, including:

- A. A brief history of the business
- B. Location
- C. Project Team Location
- D. Organizational structure of business
- E. Ownership interests
- F. Present status and projected direction of business

**Tab 2 Business Structure (1 – 4 Points)**

Documentation from the appropriate state's agency confirming firm's legal entity type (i.e. sole proprietorship, partnership, limited liability partnership, corporation, Limited Liability Corporation, etc.). For non-Florida businesses submit documentation from the state in which the business was formed and documentation from the State of Florida providing authorization to perform business in the state of Florida. Respondents submitting as joint ventures shall submit a copy of their joint venture agreement. If a joint venture or prime/subcontractor arrangement of two Firms, indicate how the work will be distributed between the partners.

**Time in Business** - Length of time the Firm has been in business under same name.

**Capabilities** - Size, resources, and capabilities of responding entity:

- A. Organizational structure of business entity for this program (partners, associates, consultants, sub-contractors, other participation).

- B. Indicate the depth of staff and capabilities from within the organization which can be drawn upon as needed, to include management, professional technical, and support staff.

**Licenses and Certificates** – Attach a copy of the Firm’s Business Occupational License and all applicable current State of Florida professional registration license renewals for the Respondent’s key professional personnel to be used on the project. Respondent shall be properly registered to practice in the State of Florida with the appropriate state board governing the services offered. The Evaluation Team may verify the current status with the appropriate state board. Provide copies of current State of Florida Department of

Professional Regulation Construction Industry Licensing Board Certificate of Corporate Authorization showing (1) License No., (2) Certificate of Authorization date and (3) designation of professional(s) qualifying the corporation to practice as a Professional Architectural/Engineering Firm.

**Tab 3 Experience and Past Performance (1 – 4 Points)**

Respondents may submit any information they deem appropriate for evaluation of past performance with other continuing service contracts, which have/had scope similar to the services detailed in the Scope of Services section of this RFQ.

List all continuing service contracts for which your Firm has provided/is providing services in the past three (3) years. List the contracts in priority order, with the most related contract first. For each of the listed contracts, provide the following information:

1. Owner’s representative name, address, and phone number.
2. Nature of your firm’s responsibility on this contract.
3. Contract term- include start and end date.
4. Identify your firm’s task manager and other key professionals assigned to the contract.
5. **Litigation** - identify all litigation in which your Firm has been a party to legal action (including arbitration, administrative proceedings, etc.) or lawsuits during the last five (5) years involving a client for claims in excess of \$100,000.00. Include a brief description of the dispute and its current status. Where the action or lawsuit has involved a guaranteed maximum price contract, please describe the particular circumstances giving rise to the dispute and the actions which your Firm took to attempt to settle the matter prior to and after suit being filed.
6. Describe in detail any projects within the last three years where liquidated damages, penalties, liens, defaults, cancellations of contract or termination of contract were imposed, sought to be imposed, threatened or filed against your organization.

**Tab 4 Proposed Project Staff and Functions (1 – 4 Points)**

Respondents shall express the general and specific project related experience and capability of in-house staff and sub-consultants and their functions as they relate to the Scope of Services detailed in this RFQ.

Respondents should name the actual staff to be assigned to work under this contract; describe their ability and experience, job skills, education, training, experience, and portray the function of each within their organization and their proposed role. Proposed



staff should be present for oral presentations and/or interview.

If a joint venture, or prime subcontractor arrangement of two (or more) firms, the Respondent must indicate how the work shall be distributed between the associated firms. Describe how the organizational structure will ensure orderly communications, distribution of information, effective coordination of activities and accountability.

For Office Staff and On-site Staff – Provide an organization chart indicating key personnel and their responsibilities. It should be understood that it is the intent of the School District to insist that staff indicated in this RFQ response actually execute the work. All services performed by the Consultant shall be conducted by persons that are properly licensed, as required by law.

**Tab 5 Project Approach (1 – 4 Points)**

Explain your firm's approach to task management to include, but not be limited to quality assurance, cost control, and reporting to the Owner's Representative and/or Project Management Team.

1. Respondent shall present a plan setting forth the approach and program for implementing and carrying-out the required services to include; information management systems, document control, records management, project status reporting and project administrative services.
2. Respondent shall describe how the proposed organizational structure will ensure orderly communications, distribution of information, effective coordination of activities, and accountability.

**Tab 6 References (1 – 4 Points)**

The Respondent must provide a minimum of three (3) reference letters from owner representatives for projects that the Firm has provided/is providing professional services, which are similar in scope to this RFQ. Reference letters shall be current, dated within one (1) year of this solicitation. The reference from the owner representative must be provided on their letterhead, and include details regarding your Firm's role, level of service provided, and how cost competitive your Firm was when negotiating cost responses. At least one letter should be from a representative within a Facilities Department. Letters from School Board of Indian River County staff shall not be considered.

**Tab 7 Work Load (Weighted Value 4)**

Provide a list of outstanding (active) projects, client names, status of completion, anticipated completion dates, dollars committed to open projects, and overall workload with all Owners including the School Board of Indian River County.

**Tab 8 Confidential Materials, Financial Strength (Pass/Fail)**

Confidential materials shall be submitted in this section – any materials that qualify as "trade secrets" shall be segregated, clearly labeled and accompanied by an executed Non-Disclosure Agreement for Confidential Materials.

The Respondent's financial capability is to be expressed in the financial statement (audited financial information current within the past twelve months, such as a balance sheet and statement of operations, and bonding capacity if required), and should indicate the resources and the necessary working capital to assure financial stability through the completion of the project. A certified audit is preferred; however, the Respondent's most

recent tax return and balance sheet will be accepted. The statement can be labeled Confidential. Please be sure to complete Attachment "F" Non-Disclosure Agreement for Confidential Materials.

Disclose any material changes in the business operations of the Firm, including without limitation any pending bankruptcy proceedings, bankruptcies, receiverships, mergers, acquisitions, stock acquisitions or spin-offs which have occurred within the last three (3) years and any material pending or threatened litigation. If appropriate, discuss the impact of these changes on the Firm's financial or managerial ability to perform the noted tasks under this Contract. Provide the name, title, address and phone number of the financial officer of the Firm responsible for providing this information.

All Respondents shall certify and provide a statement that they are financially stable and have the necessary resources, human and financial, to provide the services at the level required by the School Board of Indian River County.

28.00 **INTERVIEW EVALUATION CRITERIA FOR SHORT LISTED FIRMS**

28.01 The Evaluation Team will require oral formal interviews with each short-listed firms. Each firm will be contacted to schedule an interview.

28.02 From the applicants' response to the RFQ, the Evaluation Team will objectively evaluate the firms' abilities in accordance with those criteria listed below. **All criteria will be rated on a scale from 1 to 4; 4 being the "BEST".**

The Respondent's response will be scored by team members in accordance with the following scale:

- 1 = Below Minimum Standards: Responsive to the question but below acceptable standards.
- 2 = Marginal: Minimal acceptable performance standards and responsive to the question.
- 3 = Satisfactory: Above minimum performance, Effective and Responsive to the question.
- 4 = Exceeds Expectations for effectiveness and responsiveness to the question.

NOTE: The Evaluation Team Member's score times the "weighted value" assigned to the different sections listed here equals the total score for that section.

The short listed firms should be prepared to discuss the following topics with the Evaluation Team members.

**A. Qualifications of Firm to Provide Required Services- (1 – 4 Points)**

Relevant experience for K-12 public and private school capital facility programs in the last five years and general responsiveness to the question posed.

**B. Overall Approach and Methodology, Project Management and Reporting- (1 – 4 Points)**

The Respondents should demonstrate verbally and/or graphically, their plan for performing the required services, documenting the services to be provided and showing the interrelationship of all parties. Provide clear details about your firm's project management technique, reporting system and methodology. Respondent must provide clear detail as to how their managers maintain constant contact with the District Representative while reporting on each assigned task and related phase of each project.

**C. Qualifications and Design Experience of Proposed Staff (1 – 4 Points)**

The Respondent shall express the general and specific project related experience and capability of in-house staff and sub-consultants and their functions as it relates to this RFQ.

The Respondent(s) should name the actual staff to be assigned to this project, describe their ability and experience, and portray the function of each within their organization and their proposed role on this project. Proposed project staff should be present for interviews. List the projects which best illustrate the design experience of the firm and current staff which is being assigned to this project.

**D. Knowledge of the State Requirement for Educational Facilities (SREF) and Typical School Board Procedures (1 – 4 Points)**

The Respondents should demonstrate their knowledge of SREF, local codes and ordinances, and an understanding of how school districts operate in the State of Florida. Firm's should discuss the details of specific projects where the firm was responsible for Florida Building code and SREF inspections, plans review and experience level of assigned personnel who may fulfill this requirement.

**E. Current Workload (1 – 4 Points)**

Provide a list of current projects including the client's name, status of completion, anticipated completion dates, dollars committed to open projects, and overall workload with all Owners including the School District of Indian River County.

**F. References (1 – 4 Points)**

The Respondent must provide a minimum of three (3) reference letters from owner representatives for projects that the Firm has provided/is providing professional services, which are similar in scope to this RFQ. Reference letters shall be current, dated within one (1) year of this solicitation.

**G. Equal Opportunity Employer (1 – 4 Points)**

Vendors doing business with the School District of Indian River County are prohibited from discriminating against any employee, applicant, or client because of race, creed, color, national origin, sex, age or disability with regard to but not limited to the following: employment practices, rates of pay or other disability compensation methods, and training selection. Explain how your firm acknowledges this policy.

**ATTACHMENT A**

**DRUG-FREE WORKPLACE CERTIFICATION**

Preference must be given to vendors submitting a certification with their bid/response certifying they have a drug-free workplace in accordance with Section 287.887, Florida Statutes. This requirement affects all public entities of the State and becomes effective January 1, 1991. This special condition is as follows:

Identical Tie Bid - Preference shall be given to businesses with drug-free workplace programs. Whenever two or more bids which are equal with respect to price, quality, and service are received by the State or by any political subdivision for the procurement of commodities or contractual services, a bid received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie bids will be followed if none of the tied vendors have a drug-free workplace program. A business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States of any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this firm complies fully with the above requirements.

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Vendor's Signature

\_\_\_\_\_  
Date

Must be executed and returned with bid at time of bid opening or within three (3) days of request.

**School District of Indian River County  
Purchasing Department**

**Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier Covered Transactions**

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This certification is required by the regulations implementing Executive Order 12549, Debarment and Suspension, 7 CFR Part 3017.510 Participants responsibilities. The regulations were published as Part IV of the January 30, 1989, *Federal Register* (pages 4722-4733).

**(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE)**

- (1) The prospective lower tier participant certifies, by submission of this response, that neither it nor its principals are presently debarred, suspended, proposed for disbarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency.
- (2) Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this response.

RFQ Number \_\_\_\_\_

Organization's Name \_\_\_\_\_

Name and Title of Authorized Representative \_\_\_\_\_

Signature of Authorized Representative \_\_\_\_\_

Date \_\_\_\_\_

### INSTRUCTIONS FOR DEBARMENT CERTIFICATION

1. By signing and submitting this response, the prospective lower tier participant is providing the certification set out below.
2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.
3. The prospective lower tier participant shall provide immediate written notice to the person to whom this response is submitted if at any time the prospective lower tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person," "primary covered transaction," "principal," "response," and "voluntarily excluded," as used in this clause, have the meanings set out in the Definitions and Coverage sections of the rules implementing Executive Order 12549. You may contact the person to which this response is submitted for assistance in obtaining a copy of those regulations (13CFR Part 145).
5. The prospective lower tier participant agrees by submitting this response that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which this transaction originated.
6. The prospective lower tier participant further agrees by submitting this response that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion--Lower Tier Covered Transactions," without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that is not debarred, suspended, ineligible or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the ineligibility of its principals. Each participant may, but is not required to, check the non-procurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.



**ATTACHMENT C**

**PROHIBITION AGAINST CONTINGENT FEES**

In accordance with Florida Statute 287.055(6)(a), and School Board of Indian River County Policy 6330 E., the following statement, duly signed and notarized, must be included in each proposal or submitted within three (3) days of request.

The respondent, \_\_\_\_\_, warrants that he or she has not employed or retained any company or person, other than a bona fide employee working solely for the respondent to solicit or secure this agreement and that he or she has not paid or agreed to pay any person, company, corporation, individual, or firm, other than a bona fide employee working solely for the respondent any fee, commission, percentage, gift, or other consideration contingent upon or resulting from award or making of this agreement.

STATE OF \_\_\_\_\_

COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_, who is personally known to me or who has produced \_\_\_\_\_ as identification.

NOTARY PUBLIC - STATE OF \_\_\_\_\_

Type or print name: \_\_\_\_\_

Commission No.: \_\_\_\_\_

(Seal)

Commission Expires \_\_\_\_\_

**ATTACHMENT D**

**NON-DISCLOSURE AGREEMENT FOR CONFIDENTIAL MATERIALS**

Reference # \_\_\_\_\_

**RETURN THIS FORM *ONLY* IF CONFIDENTIAL MATERIALS ARE BEING INCLUDED IN THE SUBMITTAL. PLEASE READ THE SECTION IN THE BID DOCUMENT TO DETERMINE IF THIS APPLIES. THE CONFIDENTIAL MATERIALS WILL ONLY BE HANDED OUT TO THE EVALUATION TEAM ON THE DAY OF THE EVALUATION, THEREFORE, THE EVALUATION OF THIS MATERIAL WILL BE LIMITED TO THAT TIME ONLY.**

Respondent: \_\_\_\_\_

Address: \_\_\_\_\_

This Agreement is entered into as of the date of the last signature set forth below between the School Board of Indian River County, a political subdivision of the State of Florida (the "District"), and the above named Respondent (hereinafter the "Respondent"). The School Board of Indian River and the Respondent are collectively referred to as the "Parties" and may be referred to individually as a Party.

**RECITALS**

WHEREAS, the Respondent possesses certain confidential trade secret materials that it wishes to disclose to the School Board of Indian River County for the purpose of responding to a request for proposal or otherwise conducting business with the School Board; and

WHEREAS, the School Board desires to review such materials in order to evaluate the District's interest in negotiating and concluding an agreement for the purchase of certain products and services, or otherwise conducting business with the Respondent.

NOW THEREFORE, in consideration of the mutual promises and premises contained herein, the receipt and sufficiency of which are hereby acknowledged, the School Board and the Respondent agree as follows:

1. Confidential Materials. The Respondent warrants and represents to the School Board that the materials described in the attached Exhibit A (the "Confidential Materials") constitute trade secrets as defined by Section 812.081(1)(c), Florida Statutes, or financial statements required by the School Board for projects as defined in 119.071(1)(c), Florida Statutes. Subject to the terms and conditions of this Agreement, the School Board agrees not to disclose such Confidential Materials to third parties.
2. Additional Materials. During the course of the negotiations or the business relationship with the School Board, the Respondent may disclose additional confidential or trade secret information to the District in which case the restrictions and obligations on the use and disclosure of the Confidential Materials imposed by this Agreement shall also apply to such additional information to the extent permitted by Florida law. Any such additional confidential or trade secret information shall be duly marked and stamped "confidential" or "trade secret" prior to delivery to the School Board, and shall be subject to this Agreement and Section 812.081(2), Florida Statutes, only if written receipt is provided by the School Board acknowledging receipt of such materials.
3. Exclusions. For purposes of this Agreement, the term "Confidential Materials" does not include the following:
  - (a) Information already known or independently developed by the School Board;
  - (b) Information in the public domain through no wrongful act of the School Board;

- (c) Information received by the School Board from a third party who was legally free to disclose it;
  - (d) Information disclosed by the Respondent to a third party without restriction on disclosure;
  - (e) Information disclosed by requirement of law or judicial order, including without limitation Chapter 119 Florida Statutes; or
  - (f) Information that is disclosed with the prior written consent of the Respondent, but only to the extent permitted by such consent.
4. Non Disclosure by Respondent. In the event that the School Board discloses confidential or trade secret information to Respondent, the Respondent agrees to not disclose such information to any third party or copy such information or use it for any purpose not explicitly set forth herein without the School Board's prior written consent. Further, upon conclusion of discussions or business transactions between the School Board and the Respondent, or at any time upon request of the School Board, Respondent agrees to return such information (including any copies) to the School Board.
  5. Duty of Care. Each Party agrees to treat the other Party's confidential or trade secret information with the same degree of care, but not less than reasonable care, as the receiving Party normally takes to preserve and protect its own similar confidential information and to inform its employees of the confidential nature of the disclosing Party's information and of the requirement of nondisclosure. In the event either Party has actual knowledge of a breach of the nondisclosure requirements set forth in this Agreement, the Party acquiring such knowledge shall promptly inform the other Party and assist that Party in curing the disclosure, where possible, and preventing future disclosures.
  6. Limitations of Florida Law. Respondent understands and agrees that its assertion that any item is confidential or a trade secret does not, in and of itself, render such material exempt from the Florida Public Records Law, Chapter 119 of the Florida Statutes, and that the School Board's ability to prevent disclosure of confidential and trade secret information may be subject to determination by a Florida court that such materials qualify for trade secret protection under Florida law. In the event a third party makes a public records request for the Confidential Materials or other materials deemed by Respondent to be confidential or a trade secret, the School Board may submit the materials to the court for inspection in camera as set forth in Section 119.07(1)(g) Florida Statutes. Respondent further understands that the School Board may be required to disclose such information if directed by a court of competent jurisdiction.
  7. Indemnification by Respondent. In the event of any litigation instituted by a third party to compel the School Board to disclose such materials, Respondent shall, at its sole cost and expense, provide assistance to the School Board in defending the denial of the records request, and shall hold the School Board harmless from any claim for statutory costs and attorney's fees arising from the School Board's refusal to disclose such materials.
  8. No Additional Obligations. This Agreement shall not be construed in any manner to be an obligation for either Party to enter into any subsequent contract or agreement.
  9. Sovereign Immunity. Nothing in this Agreement shall be deemed as a waiver of immunity or limits of liability of the School Board beyond any statutory limited waiver of immunity or limits of liability, which has been or which may be adopted by the Florida Legislature, regardless of the nature of any claim which may arise, including but not limited to a claim sounding in tort, equity or contract. In no event shall the School Board be liable for any claim or claims for breach of contract, including without limitation the wrongful disclosure of confidential or trade secret information for an amount which exceeds, individually and collectively, the then current statutory limits of liability for tort claims. Nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim against the School Board, which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.
  10. Notice. Whenever either Party desires to give notice unto the other, it must be given by written notice, sent by registered United States mail, with return receipt requested, addressed to the party for whom it is intended, at the place last specified, and the place for giving of notice in compliance with the provisions of

this paragraph. For the present, the Respondent designates the address set forth above as its place for receiving notice, and the School Board designates the following address for such notice:

The School Board of Indian River County, Florida  
Director of Purchasing and Warehouse  
6055 62<sup>nd</sup> Avenue  
Vero Beach, FL 32967

11. Governing Law. This Agreement shall be governed by the laws of the State of Florida, and venue for any action arising out of or relating to the subject matter of this Agreement shall be exclusively in Indian River County, Florida, or the Federal District Court for the Middle District of Florida, Orlando Division.
12. Respondent and the School Board hereby expressly waive any rights either may have to a trial by jury of any civil litigation related to this Agreement for any litigation limited solely to the parties of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized officers the day and year as set forth below.

**The School Board of Indian River County, Florida**

**Respondent**

BY: \_\_\_\_\_

BY: \_\_\_\_\_

NAME: Rick Chuma

NAME: \_\_\_\_\_

TITLE: Director of Purchasing and Warehouse

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

ATTEST:

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

**ATTACHMENT D**  
**continued**

**NON-DISCLOSURE AGREEMENT FOR CONFIDENTIAL MATERIALS**  
**Exhibit "A"**

DESCRIPTION OF CONFIDENTIAL MATERIALS

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Support Service Complex  
Attention: Purchasing Department  
6055 62<sup>nd</sup> Avenue  
Vero Beach, FL 32967  
772-564-5045

### **Directions to the Support Service Complex (SSC)**

Please note: a GPS does **not** provide accurate directions to this address.

#### **I-95**

##### **Coming from the north I-95**

Exit 156 at Fellsmere (SR 512) and travel east

Turn right on SR 510

Travel to 66<sup>th</sup> Avenue and turn right (south)

Turn left on 57<sup>th</sup> Street

Turn left on 62<sup>nd</sup> Avenue and travel to the end of the road. Our complex is on the left. The 3<sup>rd</sup> driveway is the visitor's entrance. The front door is by the flag.

##### **Coming from the south I-95**

Exit 147 Vero Beach (State Road 60) and travel east.

Turn left on 66<sup>th</sup> Avenue

Travel north and turn right on 57<sup>th</sup> Street.

Turn left on 62<sup>nd</sup> Avenue and travel to the end of the road. Our complex is on the left. The 3<sup>rd</sup> driveway is the visitor's entrance. The front door is by the flag.

#### **US1**

Turn west on 53<sup>rd</sup> Street.

Turn right on 58<sup>th</sup> Avenue (Kings Highway).

Left on 57<sup>th</sup> Street

Right on 62<sup>nd</sup> Avenue and travel to the end. Our complex is on the left. The 3<sup>rd</sup> driveway is for visitors. Front door by flag.

Storm Grove Middle School is directly south of our complex. If you would like to use their address for mapping purposes their address is: 6400 57th Street, Vero Beach FL 32967



**COPY**

**NORTH COUNTY CHARTER SCHOOL, INC.**

**Financial Statements  
with  
Independent Accountants' Compilation Report**

July 31, 2014



**Independent Accountants' Compilation Report**

To the Board of Directors  
North County Charter School, Inc.  
Vero Beach, Florida

We have compiled the accompanying balance sheet of North County Charter School, Inc. as of July 31, 2014, and the related statement of revenue, expenditures, and changes in fund balance for one month and the period then ended. We have not audited or reviewed the accompanying financial statements and, accordingly, do not express an opinion or provide any assurance about whether the financial statements are in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

Our responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

Management has elected to omit substantially all of the disclosures required by accounting principles generally accepted in the United States of America. If the omitted disclosures were included in the financial statements, they might influence the user's conclusions about the School's financial position and results of operations. Accordingly, these financial statements are not designed for those who are not informed about such matters.

Kmetz, Nuttall, Elwell, Graham, PLLC  
Certified Public Accountants

September 2, 2014

**(North County Charter School, Inc.) with MSID Number (5003)**  
**Indian River County, Florida**  
**Balance Sheet (Unaudited)**  
**July 31 2014**

<b>ASSETS</b>	<b>Accounts</b>	<b>General Fund</b>	<b>Special Revenue Fund</b>	<b>Debt Service</b>	<b>Capital Outlay</b>	<b>Total Governmental Funds</b>
Cash and cash equivalents	1110	\$ 601,534.26	\$ -	\$ -	\$ -	\$ 601,534.26
Investments	1160					-
Grant receivables	1130					-
Other current assets	12XX					-
Deposits	1210					-
Due from other funds	1140	12,773.13				12,773.13
Due from local sources	1145	-				-
Other long-term assets	1400					-
<b>Total Assets</b>		<b>\$ 614,307.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 614,307.39</b>
<b>LIABILITIES AND FUND BALANCE</b>						
<b>Liabilities</b>						
Accounts payable	2120	\$ -	\$ -	\$ -	\$ -	\$ -
Salaries, benefits, and payroll taxes payable	2110, 2170, 2330					-
Deferred revenue	2410					-
Notes/bonds payable	2180, 2250, 2310, 2320					-
Lease payable	2315					-
Other liabilities	21XX, 22XX, 23XX		6,746.13		6,027.00	12,773.13
<b>Total Liabilities</b>		<b>-</b>	<b>6,746.13</b>	<b>-</b>	<b>6,027.00</b>	<b>12,773.13</b>
<b>Fund Balance</b>						
Nonspendable	2710					-
Restricted	2720		(6,746.13)		(6,027.00)	(12,773.13)
Committed	2730					-
Assigned	2740					-
Unassigned	2750	614,307.39	-	-	-	614,307.39
<b>Total Fund Balance</b>		<b>614,307.39</b>	<b>(6,746.13)</b>	<b>-</b>	<b>(6,027.00)</b>	<b>601,534.26</b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>		<b>\$ 614,307.39</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 614,307.39</b>

See independent accountant's compilaton report.

**(North County Charter School, Inc.) with MSID Number (5003)**  
**Indian River County, Florida**  
**Statement of Revenue, Expenditures, and Changes in Fund Balance (Unaudited)**  
**For Month Ended July 31, 2014**

	FTE Projected	9% Percent of Projected							
	FTE Actual								
	1842571								
	156774.64								
		General Fund				Special Revenue			
	Account Number	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget	Month/ Quarter Actual	YTD Actual	Annual Budget	% of YTD Actual to Annual Budget
<b>Revenues</b>									
<b>FEDERAL SOURCES</b>									
Federal direct	3100	\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%
Federal through state and local	3200								
<b>STATE SOURCES</b>									
FEFP	3310	156774.64	156774.64	1842571	9%				
Capital outlay	3397								
Class size reduction	3355								
School recognition	3361			25600	0%				
Other state revenue	33XX								
<b>LOCAL SOURCES</b>									
Interest	3430								
Local capital improvement tax	3413								
Other local revenue	34XX	(3,886.70)	(3,886.70)	108,548.00	-4%	-	-	100,000.00	0%
<b>Total Revenues</b>		<b>152,887.94</b>	<b>152,887.94</b>	<b>1,976,719.00</b>	<b>8%</b>	<b>-</b>	<b>-</b>	<b>100,000.00</b>	<b>0%</b>
<b>Expenditures</b>									
<b>Current Expenditures</b>									
Instruction	5000	18,601.50	18,601.50	1,023,562.00	2%				
Instructional support services	6000	-	-	1,315.00	0%				
Board	7100	1,435.42	1,435.42	3,800.00	38%				
School administration	7300	940.44	940.44	258,887.00	0%				
Facilities and acquisition	7400	-	-	4,100.00	0%				
Fiscal services	7500	325.00	325.00	12,680.00	3%				
Food services	7600					6,746.13	6,745.13	118,521.00	6%
Central services	7700								
Pupil transportation services	7800	-	-	24,784.00	0%				
Operation of plant	7900	9,409.35	9,409.35	139,358.00	7%				
Maintenance of plant	8100	556.45	556.45	2,716.00	20%				
Administrative technology services	8200								
Community services	9100								
Debt service	9200	43,131.83	43,131.83	324,642.00	13%				
<b>Total Expenditures</b>		<b>74,399.99</b>	<b>74,399.99</b>	<b>1,795,844.00</b>	<b>4%</b>	<b>6,746.13</b>	<b>6,745.13</b>	<b>118,521.00</b>	<b>6%</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>		<b>78,487.95</b>	<b>78,487.95</b>	<b>180,875.00</b>	<b>43%</b>	<b>(6,746.13)</b>	<b>(6,745.13)</b>	<b>(18,521.00)</b>	<b>36%</b>
<b>Other Financing Sources (Uses)</b>									
Transfers in	3600					-	-		
Loan proceeds	3700								
Transfers out	9700	-	-						
<b>Total Other Financing Sources (Uses)</b>		<b>-</b>	<b>-</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>Net Change in Fund Balances</b>		<b>78,487.95</b>	<b>78,487.95</b>	<b>180,875.00</b>	<b>43%</b>	<b>(6,746.13)</b>	<b>(6,746.13)</b>	<b>(18,521.00)</b>	<b>36%</b>
Fund balances, beginning			535,819.44						
Adjustments to beginning fund balance									
<b>Fund Balances, Beginning as Restated</b>		<b>-</b>	<b>535,819.44</b>	<b>-</b>		<b>-</b>	<b>-</b>	<b>-</b>	
<b>Fund Balances, Ending</b>		<b>\$ 78,487.95</b>	<b>\$ 614,307.39</b>	<b>\$ 180,875.00</b>	<b>340%</b>	<b>\$ (6,746.13)</b>	<b>\$ (6,746.13)</b>	<b>\$ (18,521.00)</b>	<b>36%</b>

Debt Service				Capital Outlay				Total Governmental Funds			
Month/ Quarter			% of YTD	Month/ Quarter			% of YTD	Month/ Quarter			% of YTD
Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget	Actual	YTD Actual	Annual Budget	Actual to Annual Budget
\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%	\$ -	\$ -	\$ -	%
				0	0	85000	0%	156,774.64	156,774.64	1,842,571.00	9%
								-	-	85,000.00	0%
								-	-	25,600.00	0%
								-	-	-	
								(3,886.70)	(3,886.70)	208,548.00	-2%
						85,000.00	0%	152,887.94	152,887.94	2,161,719.00	7%
				1,662.00	1,662.00	22,940.00	7%	20,263.50	20,263.50	1,046,502.00	2%
								-	-	1,315.00	0%
								1,435.42	1,435.42	3,800.00	38%
								940.44	940.44	258,887.00	0%
				4,365.00	4,365.00	5,000.00	87%	4,365.00	4,365.00	9,100.00	48%
								325.00	325.00	12,680.00	3%
								6,746.13	6,746.13	118,521.00	6%
								-	-	-	
								-	-	24,784.00	0%
								9,409.35	9,409.35	139,358.00	7%
						2,300.00	0%	556.45	556.45	5,016.00	11%
								-	-	-	
								43,131.83	43,131.83	324,642.00	13%
				6,027.00	6,027.00	30,240.00	20%	87,173.12	87,173.12	1,944,605.00	4%
				(6,027.00)	(6,027.00)	54,760.00	-11%	65,714.82	65,714.82	217,114.00	30%
								-	-	-	
								-	-	-	
								-	-	-	
				(6,027.00)	(6,027.00)	54,760.00	-11%	65,714.82	65,714.82	217,114.00	30%
								-	535,819.44	-	
								-	-	-	
								-	535,819.44	-	
\$ -	\$ -	\$ -	%	\$ (6,027.00)	\$ (6,027.00)	\$ 54,760.00	-11%	\$ 65,714.82	\$ 601,534.26	\$ 217,114.00	277%

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